

# LUNA THOMAS

Experienced Finance Director | Strategic Budgeting | Compliance Oversight

+1-(234)-555-1234   Email   linkedin.com   Phoenix, Arizona

## SUMMARY

Highly motivated finance professional with over 10 years of experience, skilled in strategic budget management and compliance oversight. Expert in leading cross-departmental teams to achieve financial objectives and maintain positive cash flow, with a proven track record of improving revenue through innovative strategies.

## EXPERIENCE

### Senior Finance Manager

#### American Express

01/2018 - Present   Phoenix, Arizona

- Led the financial planning and analysis functions, overseeing a team of 12 and managed budgets in excess of \$200 million annually.
- Directed cross-functional teams to develop long-range financial plans, improving forecasting accuracy by 25% year-over-year.
- Implemented a new financial reporting system that increased reporting efficiency by 30%, facilitating more informed decision-making.
- Drove strategic initiatives that reduced operating costs by 18% without compromising service quality or employee satisfaction.
- Optimized cash management strategies, ensuring an average positive cash flow increase of 15% across all departments.
- Collaborated with IT and procurement to streamline purchasing processes resulting in an annual cost saving of \$5 million.

### Finance Director

#### Wells Fargo

07/2013 - 12/2017   Phoenix, Arizona

- Managed and provided strategic direction for a \$350 million revenue portfolio with successful 10% growth year-over-year.
- Supervised a multi-functional finance team, optimizing workflows and performance leading to a 20% increase in team productivity.
- Conducted comprehensive financial analysis to identify trends and advised on risk management strategies, mitigating potential losses by 12%.
- Partnered with senior executives to develop strategic approaches to market expansion, increasing market share by 8%.
- Negotiated with vendors to secure cost-effective contracts, saving the company an average of \$3 million annually.

### Controller

#### Bank of America

02/2009 - 06/2013   Phoenix, Arizona

- Oversaw the preparation of timely and accurate financial statements in compliance with regulatory requirements.
- Streamlined accounting procedures, reducing monthly close cycles by 4 days and enhancing the accuracy of reporting.
- Managed the annual audit process, with zero compliance issues identified for three consecutive years.
- Implemented robust financial controls and governance, leading to a 10% reduction in operational risks.

## EDUCATION

### Master of Business Administration (MBA)

#### University of Arizona

01/2006 - 01/2008   Tucson, Arizona

### Bachelor of Science in Finance

#### Arizona State University

01/2002 - 01/2006   Tempe, Arizona

## KEY ACHIEVEMENTS



### Financial System Implementation

Orchestrated the rollout of a new ERP system that improved financial data integration and reporting processes.



### Cost Reduction Initiatives

Led a task force that identified and implemented cost-saving measures resulting in annual savings of over \$5 million.



### Team Productivity Excellence

Revolutionized a finance department's productivity by implementing training and development programs, resulting in 20% increased output.



### Revenue Growth Achievement

Championed business development activities that successfully enhanced company revenue by 10% annually.

## SKILLS

### Financial Reporting

### Budget Management

### Strategic Planning

### Cost Accounting

### Revenue Projections

### Compliance Management

## COURSES

### Certified Public Accountant (CPA) Licensure

Successfully completed all sections of the CPA examination, validating expertise in the field of accounting and finance.

### Advanced Financial Management Course

Attained advanced strategies in financial planning, analysis, and control of corporate funds, offered by Harvard Online Learning.

## INTERESTS



### Financial Markets Enthusiast

Keen follower of global financial markets, passionate about leveraging market insights for robust financial strategies.



### Innovative Technologies in Finance

Fascinated by the impact of blockchain and AI on financial services, actively engaged in related professional groups.

## LANGUAGES

English

Native

Spanish

Advanced

## INTERESTS



Mentoring Future Finance Leaders

Committed to mentoring young professionals, helping them to navigate the complexities of financial management and ethics.