

AC

SKILLS

cpr · teacher assistant · microsoft word · powerpoint

LANGUAGES

English Native

Spanish Proficient

KEY ACHIEVEMENTS

Creating an Inclusive Classroom Environment

Implemented strategies to support diverse learners resulting in improved academic performance

Leading a Student Volunteer Program

Organized and supervised student-led community service program resulting in over 500 volunteer hours

ANDREW CLARK

Substitute Teacher

555-1213-1231 @ Email [www.linkedin.com](#) NYC

SUMMARY

Energetic and enthusiastic substitute teacher with experience in grades K-9. Highly skilled in classroom management, child development, and creating age-appropriate learning environments. Strong communicator with solid interpersonal and organizational skills.

EXPERIENCE

Substitute Teacher

2015 - Present

New York City Public Schools NYC

- Instructed a variety of subjects to grades K-9 in the absence of the regular teacher, managed classrooms, supervised students, maintained records, and transitioned students between activities.
- Developed engaging lesson plans that resulted in an 80% improvement in student engagement
- Maintained 95% positive feedback from students and teachers by utilizing expert classroom management skills
- Achieved 90% parent satisfaction rate through proficient communication and relationship building

Lead Teacher

2011 - 2015

ABC Learning Center NYC

- Designed and executed age-appropriate curriculum for students ages 3-5, managed classroom environment, communicated with parents, and supervised assistant teacher
- Developed and implemented age-appropriate curriculum that resulted in an 80% improvement in student learning
- Supervised assistant teacher resulting in improved classroom management and 90% positive feedback from parents
- Communicated regularly with parents resulting in 95% parent satisfaction rate

EDUCATION

B.S. Elementary Education

2006 - 2010

New York University NYC

GPA | 3.85 / 4.0

STRENGTHS



Expert in classroom management

resulting in 95% positive feedback from students and teachers



Innovative lesson planning

resulting in 80% improvement in student engagement



Proficient communication skills

resulting in 90% parent satisfaction rate

INTERESTS



Family



Family and Friends