



MST. NAHAR AKTER NURI

DATA ENTRY SPECIALIST

About Me

My name is Nahar and I am Experienced as a data entry specialist. I provide you with solutions for any administrative task, including data entry, lead generation, copy paste, word excel data entry jobs and many more. We have a team of some members who provide a high quality data entry services. So I am confident that I will complete your project perfectly with a quick turnaround time. Please do not hesitate to contact me if you have any questions. I am always available to answer your

Experience

- ★ Data mining
- ★ Data scraping
- ★ Data collection
- ★ lead generation
- ★ Data research
- ★ Data analysis
- ★ Data extraction
- ★ Data merge
- ★ Data formating

Work Experience

Data Entry Operator

Dream 71 IT Service.

2023-2024(Running)

Language

English

Bangla

Certification

★ Foundation English Test (FET), British Council.

★ Data Entry & Data Processing, (ICT Division Bangladesh Authority).

Education

Higher Secondary Certification (H.S.C)

Business studies

4.58

Secondary School Certification (S.S.C)

Science

4.78

Skills

Lead generation	● ● ● ● ●
Data scraping	● ● ● ● ●
Data mining	● ● ● ● ●
Data analysis	● ● ● ● ●

Contact

☎ 01314352230

✉ naharakter239@gmail.com

🌐 <https://sites.google.com/view/nahar123/home>

📍 Comilla, bangladesh