

Nahidul Islam **MIS Executive**

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Address: Abdullahpur, Dhaka

Profile Dedicated MIS Executive skilled in data analysis, reporting, and business process optimization.

Experienced with Excel, SQL, Power BI, and ERP/CRM tools. Experience **MIS Executive — Labib**

**Dyeing Mills Ltd (2023–Present)**

- Analyze datasets and create MIS dashboards.
- Develop automated reporting systems.
- Coordinate with departments for accurate data flow.

**Tele Sales Executive — bdCalling IT Ltd (2022–2023)**

- Generated leads and closed sales through communication.
- Provided tailored solutions to clients.

**Computer Operator — Goldenline Medical Center (2020–2021)**

- Managed health information systems.
- Handled billing, scheduling, and reporting.

Education **B.Sc in CSE** — Bangabandhu Sheikh Mujibur Rahman Science and Technology University (2016–2017)

**HSC in Science** — Birshreshtha Noor Mohammad Public College (2016)

Skills Management Skills, Creativity, CRM Software, Microsoft Office, Communication & Negotiation, Project Management, SQL, ERP Languages Bangla (Main), English (Fluent), Hindi (Basic)