



The
University
Of
Sheffield.

About
The
Job.

Department of Sociological Studies

Faculty of Social Sciences

**University Teacher in Digital
Media and Society**

Pursue the extraordinary

Overview

About the Department

The Department of Sociological Studies is committed to understanding society and social change, and to research and teaching that improves people's lives, especially those of the most vulnerable. We are proud to be one of the top social science research departments in the UK, with a long history of high profile contributions to theory, policy and practice. It has a major international reputation for excellence in research and teaching across Sociology, Social Policy and Social Work and is developing a similar reputation in the field of Digital Society.

The Department's excellence in research has been recognised most recently in the 2014 Research Excellence Framework (REF) which assessed that 79% of our research was world-leading or internationally excellent. This ranks the Department in the top 10 amongst the Russell Group for research output, and top 15 in the discipline for world-leading/internationally excellent research.

The Department is currently developing its expertise and teaching and research excellence in the field of Digital Society. In Autumn 2016 it launched a successful new MA programme in Digital Media and Society, and in Autumn 2017, it will launch a Faculty-wide BA Digital Media and Society. The Faculty of Social Science hosts a vibrant interdisciplinary Digital Society Network (DSN) which supports and enables Digital Society research.

In the field of Sociology the Department is internationally recognised for its contributions to theory, empirical investigation and innovative methods. Its overarching research focus is on social divisions, social inclusion and social change. This is reflected in its research specialisms which include social stratification and inequality, childhood, ageing and the life course, identity, gender, ethnicity and race, men and masculinities, professional work, health and medicine, surveillance, science and technology studies and the quality of society. It has a proven track record of undergraduate and postgraduate teaching, delivering a very high quality student experience.

Job Role

You will play a key role in contributing to the Department's portfolio by maintaining its high standards of teaching through delivering modules primarily in Digital Media and Society, contributing to the BA and MA Digital Media and Society programmes mentioned above. You will be expected to teach or contribute to core and optional modules in *some* of the following areas at UG or MA level:

- *Researching Digital Society / Internet & Society*
- *Social Media and Society*
- *Digital Media and Society Dissertation (MA)*
- *Research Methods*

This will involve working closely with module leaders, delivering lectures, running seminars, tutorials and running office hours and managing assessment. You will be expected to make a contribution to MA dissertation support, supervision and assessment, as well as personal tutoring as appropriate.

You will make a full and active contribution to the principles of the 'Sheffield Academic'. These include the achievement of excellence in applied teaching and research, to make a genuine difference in the subject area and to the University's achievements as a whole. Further information on the underpinning values of the Sheffield Academic can be found at: www.shef.ac.uk/hr/sheffieldacademic

Job Description

Main Duties and Responsibilities

- Prepare and deliver teaching, including: preparing teaching material; communicating subject matter and encouraging critical discourse to develop thinking; observing and reacting to student interventions; responding to student queries and questions outside class times.
- Carry out assessment, including: marking and providing written/oral feedback; and formulating final assessments of students' work.
- Supervise student dissertations and projects.
- Apply course and module learning outcomes to teaching undertaken and liaise with module leaders to ensure the delivery of high quality teaching that fulfils Departmental objectives.
- Carry out course evaluations, including: facilitating student feedback; reflecting on own teaching design and delivery; and implementing ideas for improving own performance.
- Carry out administrative duties such as class record keeping, attending meetings, and report writing.
- Attend Departmental Committees (e.g. Departmental Teaching committee and/or Course Team Committee).
- Plan and prioritise own daily work and monitor the work of students on a daily basis.
- Deal with requests, such as those relating to teaching, student support and administrative tasks, on a daily basis.
- Any other duties, commensurate with the grade of the post.

Person Specification

Applicants should provide evidence in their applications that they meet the following criteria. We will use a range of selection methods to measure candidates' abilities in these areas including reviewing your on-line application, seeking references, inviting shortlisted candidates to interview and other forms of assessment action relevant to the post.

	Criteria	Essential	Desirable
Qualifications and experience			
1.	A good honours degree in a relevant subject area (or equivalent experience).	X	
2.	A PhD in a relevant discipline (or working towards one, or equivalent experience).	X	
3.	Expertise in Digital Media and Society.	X	
4.	Proven teaching ability.	X	
5.	Experience of teaching in the subject area, ideally at both undergraduate and postgraduate level.	X	
6.	Experience of supervising postgraduate dissertations.		X
Management skills			
7.	An ability to complete teaching-related administration (e.g. in relation to course management).	X	
Communication skills			
8.	Effective communication skills, both written and verbal, report writing skills, experience of delivering presentations	X	
Team working			
9.	Experience of working effectively as a member of a team.	X	
Problem solving and decision making			
10.	Ability to develop creative approaches to problem solving.	X	
11.	Ability to analyse and solve problems with an appreciation of longer-term implications.	X	
Personal effectiveness			
12.	Excellent organisational skills and the ability to undertake some administrative duties.	X	
13.	Experience of developing and maintaining a network of contacts throughout own work area.		X
14.	Proven ability to work to and meet deadlines.	X	

Further Information

This post is fixed-term with a start date of 1 September 2017 and an end date of 30 September 2018.

This post is full-time.

Reward and Recognition – The Deal

Terms and conditions of employment: Will be those for Grade 8 staff.

Salary for this grade: £39,324 - £46,924 per annum. Potential to progress to £52,793 per annum through sustained exceptional contribution.



The Deal is the pay, rewards and many benefits you earn for being a valued member of our University and by being ambitious and performing at your best.

If you join the University you will have access to The Deal and your own personalised pay, reward and benefits portal where you can access a comprehensive selection of benefits and offers to suit your changing lifestyle needs, for example childcare vouchers, Cycle to Work initiative, shopping discounts along with access to extensive development and training options – over a third of staff work in Investors in People (IiP)

To find out more visit www.sheffield.ac.uk/hr/thedeal/benefits

Through The Deal we are committed to making the University a remarkable place to work and we support this through a number of sector leading initiatives such as Juice and Sheffield Leader.



*the***SheffieldLEADER**

Our innovative Health and Wellbeing programme, Juice, promotes happiness and wellbeing through a broad range of inclusive activities (www.shef.ac.uk/juice)

Our leadership development has been designed to ensure that our leaders have the knowledge, skills and behaviours needed by the University (www.sheffield.ac.uk/hr/sld/sheffieldleader).

We are also proud of our award-winning equality and diversity action which enhances working life for all. 92% of staff tell us they are treated with fairness and respect (staff survey 2016)
www.shef.ac.uk/hr/equality

In our staff survey (2016) 94% of staff said they were proud to work for the University and 89% of our staff would recommend the University as an excellent place to work. To find out more about what it's like to work here have a look at our webpages, <http://remarkable.group.shef.ac.uk/>, www.sheffield.ac.uk/staff/survey and www.sheffield.ac.uk/jobs/staffbenefits

Closing date: For details of the closing date please view this post on our web pages at <http://www.sheffield.ac.uk/jobs/>

Informal enquiries:

For informal enquiries about this job and the recruiting department, contact: Professor Kate Morris, Head of Department on kate.morris@sheffield.ac.uk, tel: 0114 2226453 or Professor Helen Kennedy on h.kennedy@sheffield.ac.uk, tel: 0114 222 6488.

For administration queries and details on the application process, contact the lead recruiter: Janine Wilson on j.l.birch@sheffield.ac.uk or on 0114 222 6422.

For all online application system queries and support, visit: <https://www.sheffield.ac.uk/jobs/applying>

Health assessment: All new employees will undertake a Health Assessment Questionnaire. The questionnaire is to assess the individual's fitness for the job role which they have been offered and ensures appropriate health advice and guidance can be provided. The assessment will be carried out on behalf of the University by Health Management Limited (HML).

Selection-Next Step

Following the closing date, we will contact you by email to let you know whether or not you have been shortlisted to participate in the next stage of the selection process. Please note that due to the large number of applications that we receive, it may take up to two working weeks following the closing date before the recruiting department will be able to contact you.

It is anticipated that interviews and other selection action will be held on **Thursday 27 July 2017**. Full details will be provided to invited candidates.

The University of Sheffield is committed to achieving excellence through inclusion.



The University of Sheffield is proud to be a Two Ticks employer www.sheffield.ac.uk/hr/equality/support/twoticks



The University has achieved the Athena SWAN award for gender equality.



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