

NAILA LATISHA PUTRI NOEGRAHA

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Naila is a Business Administration student at Universitas Indonesia, holding Brevet A and B certifications as well as a Responsive Web Design certification. She has a strong interest in research and finance and is actively engaged in social initiatives. To continuously expand her professional network, she participates in conferences, organizations, and committee activities.

EDUCATION

Universitas Indonesia	August 2024 - Now
Business Administration Science IPK : 3.89/4.00	
SMA Negeri 8 Jakarta	July 2021 – May 2024
Science Average Score: 88.00/100.00	

EXPERIENCES

Principle Accounting Assistant Lecturer	September 2025 – Now
• Delivered instructional support to FIA UI undergraduate students through classroom teaching sessions.	
• Designed and prepared assignments, practice exercises, and quizzes (responsi) materials.	
• Assessed and graded student assignments and quizzes in accordance with academic standards.	
Human Capital Management	
Talent Acquisition and Development Staff	March 2025 - Now
• Provided a development platform for HIMANIA FIA UI officers to continuously enhance their knowledge and personal skills.	
• Conducted cadreization and capacity-building processes for members and officers of HIMANIA FIA UI.	
• Measured and evaluated performance to optimize the potential of HIMANIA FIA UI officers.	
• Took full responsibility for designing and executing the recruitment process at HIMANIA FIA UI, from initial selection stages through onboarding.	
GenerationGirl Chapter Tangerang	
Staff of Marketing and Design	August 2024 - December
• Design and develop digital marketing strategies to increase product engagement in the eyes of the public.	
• Promote various ongoing activities through social media to reach a wider target audience.	
• Develop and execute content related to women empowerment to increase public awareness.	
Ekstrakurikuler Sains dan Perpustakaan	
Head of Science and Literation Club	October 2022 – October 2023
• Leading, coordinating, and supervising 46 administrators and members of Research and Literation Club.	
• Leading and coordinating the implementation of 4 routine activities and 2 work programs in the fields of research and literacy for the sake of achieving benefits.	
• Organizing and overseeing the Indonesian language literacy competition with a total of 70 participants from 9 different schools.	

Delapan Championship (LAMPION)**Sponsorship****2022**

- Sorting the list of potential sponsors by determining the correlation between their company's goals with the objectives of Delapan Championship program.
- Contacting potential sponsors through digital media while ensuring effective communication takes place.

Universal Youth Leadership Summit - Malaysia**International Delegate****December 2022**

- Building relationships and exchanging culture and information with other international delegations from various countries such as Pakistan, India, Bangladesh, Malaysia, and the Philippines.
- The youngest participant (16 years old) among others with an age range of 16-35 years.
- Participated in seminars and discussion forums that address issues related to prejudice, equality, women's empowerment, marginalized groups, and the business industry.

Komunitas Remaja Berbagi Takjil**Treasurer****2021**

- Collected donation money totalling IDR 3.000.000,00.
- Distributed donation money in the form of iftar snacks for the local community.
- Record all income and expenses in the form of financial reports.

AWARDS**3rd Place in the Scientific Social Meeting SMAN 8 Jakarta****August 2023**

- 3rd place in the research competition among 120 groups, with a certificate signed by the National Research and Innovation Agency (BRIN).
- Convinced judges from the National Research and Innovation Agency about methods and benefits of the research conducted.

3rd Place in the 8 Research Competition**August 2022****1st Place in the International One Hero Taekwondo Championship (Bangladesh)****August 2021**

SKILLS AND INTEREST**Language**

- Bahasa Indonesia
- English (TOEFL ITP Score: 577, EPT UI Score : 607)

Skills

- Microsoft Word (*Advance*)
- Microsoft Excel (*Intermediate*)

Interest

- Business
- Finance
- Research
- Technology

