

Naira Tchintcharauli

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Curriculum Vitae



PERSONAL PROFILE

First name:	Naira
Surname:	Tchintcharauli
Date of birth:	16.06.1981
Nationality:	Georgian

EDUCATION

2008 - 2015		Study at the Johannes Gutenberg University Mainz , Germany
	Course of studies:	Cultural Studies of North America and Great Britain, Romance studies (Italian)
	Degree:	<i>Magistra Artium</i>
2006 - 2008		Study at the Goethe-University Frankfurt/M , Germany
	Course of studies:	English studies, Study of Arts
2005 - 2006		The German language courses at the VHS (Adult Education Center), Frankfurt/M, Germany
	Certificate:	<i>High level of the German language</i>
2000 - 2004		Study at The State University of Languages and Culture in Tbilisi, Georgia
	Course of Studies	Faculty of Pedagogy with a major in the English and Spanish languages
	Degree:	<i>Bachelor's Degree</i>
1987 - 1998		Secondary school, Tetrtsklebi, Georgia
	Certificate	<i>Secondary School Certificate</i>

SEMESTER ABROAD

2013 - 2014	Universidad Autónoma de Madrid , Spain
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PROFESSIONAL/WORK EXPERIENCES

Since 26.11.2018	Project staff and a virtual assistant at <i>my-vpa, LLC, Cologne, Germany</i>
03.08.2018 - 30.11.2018	Translator of the English, German and Georgian languages at <i>GMS & Partners</i> in Tbilisi, Georgia
01.08.2017 - 30.11.2018	Sales manager at <i>Caro Nut Georgia, LLC</i> in Tbilisi, Georgia
01.04.2016 - 31.07.2017	Referent at the <i>Consulate General of Georgia</i> in Frankfurt of Main, Germany
02.12.2015 – 05.02.2016	Internship at the <i>Consulate General of Georgia</i> in Frankfurt of Main, Germany
07.05.2012 – 30.09.2013	Project staff / social media researcher at <i>Prime consult GmbH</i> in Mainz, Germany
2003 - 2005	Tour guide for cultural activities at the tourist agency <i>Visit Georgia</i> in Tbilisi, Georgia

LANGUAGES

Georgian	Native language
English	Excellent command of the written and spoken language
German	Excellent command of the written and spoken language
Italian	Good command of the written and spoken language
Spanish	Basic level
Russian	Basic level

SOFT SKILLS

Software	Word, Excel, Power Point
Presentation	Oral Presentation, Moderation
Teaching	Development of syllabi
Evaluation	Organization and implementation of monitoring activities

HOBBIES

- Liturgical chant
- Travelling
- Embroidery
- Creative Writing