Najlaa khalid AL-Smadi

0777956583

najlaak399@gmail.com

www.linkedin.com/in/najlaa-alsmadi-491300219

Amman, Jordan

Objective:

Experienced software developer skilled in Flutter, Dart, and web development, known for crafting advanced applications with seamless UIs. Seeking challenging roles to enhance expertise in Flutter, web development, and data entry. Proficient in data entry with strong interpersonal skills.

Professional work Experience:

- I worked as an administrative assistant at UN Women (Sep 2023 - Feb 2024):

  1. **Data Entry and Inventory of Sewing Materials: ** - Accurate and efficient data entry of sewing-related information. - Inventory management of sewing materials.
  2. **Management of Work and Organization: ** - Coordination and organization of the work of girls - Collaboration with seamstresses and caregivers for children and users. - Ensuring a well-organized workflow and fostering teamwork.

- *Advisor at the Ministry of Digital Education (Jun 2022 - Dec 2022).*
- Computer maintenance in a private university (Ajloun National University) + customer service (Jun 2021 - Dec 2021).

Education & Courses:

i. **Education:**
- Bachelor's Degree: Computer Information Systems
  Jordan University of Science and Technology
  Sep 2017 – Dec 2021
    - General Secondary Education Certificate Examination

ii.   **Courses:**

- Customer Service: How to Deal with Consumers. (Dec 2022)
- Customer Service. (Dec 2022)
- Adobe Premiere. (Dec 2022)
- Python Training (Mar 2023)
- Digital Skills and Micro Jobs Training (Mar 2023)
- Computer Maintenance (Dec 2021)
- Project Management with Digital Tools
- Java (Mar 2022)
- Cyber Security (Nov 2022)
- Digital Hafiz Diploma (Sep 2022)

Extracurricular Activities

•The workshop on Flutter Course at Orange Coding Schools took place from (Jun 2023, to Jul 2023).

Me work is in flutter:

1. **Title**: "Responsive Flutter E-commerce App with Firebase"
2. **Description**: Developed a responsive e-commerce mobile application using Flutter and Firebase, providing a seamless shopping experience across different platforms. Implemented features such as product display, shopping cart functionality, and secure payment processing. Leveraged Flutter's UI capabilities and Firebase's backend management for efficient data handling. The source code and project documentation are available at GitHub.

SKILLS

- **Language skills:**

Arabic: Speaking level: Mother tongue   Writing level: Advanced
English: Speaking level: Very Good   Writing level: Very Good

- **Soft skills:**
  - Troubleshooting
  - Research
  - Problem-solving
  - Result Oriented