

**JANE DOE**

jane.doe@email.com | 415-555-1234 | San Francisco, CA | linkedin.com/in/janedoe

**SUMMARY**

Data Analyst with experience using Python, SQL, and Tableau to analyze datasets, build dashboards, and support data-driven decision making.

**SKILLS**

Python, SQL, Excel, Tableau, Pandas, NumPy, Data Analysis, ETL

**EXPERIENCE**

DATA ANALYST INTERN — ACME CORP (Jan 2024 to Aug 2024)

- Analyzed large datasets using SQL and Python to generate weekly performance reports
- Built Tableau dashboards to track KPIs for business stakeholders
- Automated data cleaning workflows using Pandas, reducing manual effort by 30%

BUSINESS ANALYST — SAMPLE INC (Jun 2023 to Dec 2023)

- Partnered with cross-functional teams to define reporting requirements
- Created Excel-based financial and operational reports for leadership
- Supported ad-hoc analysis and data validation requests

**EDUCATION**

B.S. in Computer Science

University of California, Berkeley