

NOOR N ALHOMSI

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EDUCATION **UNIVERSITY OF TEXAS AT AUSTIN | AUSTIN, TX**
BA Journalism | Full Stack Coding | Spring 2022

SKILLS Microsoft Office (Word, Excel, PowerPoint), Adobe Creative Suite (Photoshop, InDesign, Premiere), Photography, Social Media, Client Relations, Event Planning, Inventory Management, Visual Studio Code, Git, CSS, HTML, ORM, MVC, Javascript, JQuery, SQL, NoSQL, GraphQL. MERN, REACT

EXPERIENCE **MULTICULTURAL REFUGEE COALITION | AUSTIN, TX**
ESL Teacher | October 2021-Present
Tutor refugees in English language (speaking and grammar) and American culture.

AUSTIN PBS/ KLRU | AUSTIN, TX
Make-up Artist | September 2018- March 2020
Principle make-up artist for Overheard with Evan Smith.

UNIVERSITY OF TEXAS AT AUSTIN | AUSTIN, TX
Senior Administrative Assistant | October 2016-September 2018
Compose and edit news articles for Texas ECE website. Film, photograph, and promote departmental events. Maintain and update department directories and visuals. Data entry and metadata tagging of personnel files uploaded to online Box database for LBJ School of Public Affairs.

AVEDA INSTITUTE | WASHINGTON, D.C./AUSTIN, TEXAS
Manager, Retail Operations & Guest Relations | July 2014-December 2015
Responsible for guest inquires and issues, employing seasoned problem solving abilities to offer effective solutions. Planned and oversaw retail and school-wide special events. Created retail team schedules and processed payroll. Placed and received product orders, monitoring inventory levels weekly to maintain accurate stock. Conducted weekly store meetings to review benchmarks and create plan of action to achieve projected sales.

NORDSTROM | ARLINGTON, VA
Counter Manager | September 2013-April 2014
Utilized well-developed interpersonal skills to build and retain loyal repeat client base. Planned for business based on projected monthly sales goals and scheduled accordingly.

FILMOGRAPHY

OVERHEARD WITH EVAN SMITH | AUSTIN, TX | *Make-up | September 2018- March 2020*
NUMBER ONE SON | WASHINGTON, DC | *Make-up/ FX Make-up | April 2012*
THE FLAVOR OF PLAID | NEW ORLEANS, LA | *Make-up/Wardrobe| March 2009*
THE SOUL AND OTHER BODY PARTS | NEW ORLEANS, LA | *Make-up | March 2009*
12 | NEW ORLEANS, LA | *Make-up/ FX Make-up | March 2009*
THE SECRET LIFE OF THINGS | NEW ORLEANS, LA | *Make-up | March 2009*
NIGHT OF THE DEMONS | NEW ORLEANS, LA | *Intern | October 2008*