

RUBAN MANOJ PAUL

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North York, Ontario

Skills Summary

- Expertise in Programming Languages: Proficient in C, C++, Java, Shell Script, Python.
 - Operating Systems Mastery: Versatile across Windows, MacOS, Unix, AS/400 platforms.
 - Web Development Prowess: Skilled in HTML, JavaScript, CSS, Bootstrap, Angular, React, PHP.
 - Database Management: Adept in MySQL, Oracle, MongoDB, Postgres.
 - Microsoft Office Suite: Competent in Word, PowerPoint, Excel, SharePoint, Teams, Visio, Project.
 - Systems Acumen: Solid grasp of OS, mobile & AWS cloud computing systems along with Docker.
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Education

Computer Programming and Analysis with Honors

Seneca Polytechnic - Toronto, ON | Jan 2021–Dec 2023

- Achieved a *3.8/4.0 GPA*, reflecting a strong command over various programming languages, web development, databases, and tools.
 - Honed analytical abilities through comprehensive coursework and hands-on projects.
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Experience

INKBOX - Fulfillment Coordinator | Toronto, ON | April 2023 – April 2024

- Orchestrated the daily operational excellence of the office, ensuring optimal organization and equipment readiness.
- Spearheaded the packaging process for e-commerce and wholesale orders, enhancing efficiency.
- Contributed to the production of tattoos within a sterile manufacturing line, upholding high-quality standards.
- Managed inventory and meticulous storage of freehand accessories.
- Implemented rigorous sanitation protocols, maintaining pristine workstations.
- Adapted to diverse business needs, providing robust support across various tasks.
- Excelled in a dynamic setting, consistently delivering top performance as measured by key metrics.

OSMOW'S - Crew Member | Toronto, ON | September 2021 – March 2023

- Delivered exceptional guest experiences, from warmly greeting to efficiently processing orders and payments.
- Championed food safety and operational standards, ensuring impeccable food preparation.
- Oversaw the seamless execution of delivery and mobile orders.
- Skillfully assembled and packaged orders for take-out and delivery, prioritizing accuracy and speed.
- Upheld the highest standards of cleanliness and safety, safeguarding the well-being of guests and team members.