

Nállely Martínez Almonte
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SUMMARY

Energetic employee seeking a full-time or part-time employment to grow in the industry

EDUCATION

- *Bachelor's in special education, Concentrated in Deaf Studies*
University of Puerto Rico, Río Piedras Campus, PR – Aug 2018 to June 2023

WORK EXPERIENCE

CVS Pharmacy, San Juan, PR

Customer Service – November 2022, to August 2024

- Provide exceptional customer service, offering my availability to serve all customers who visit the town.
- Make transactions and returns at the cash register, ensuring an orderly flow of financial transactions
- Receive and prepare merchandise for sale, placing them on the shelves in an orderly manner

Señor Paleta, San Juan, PR

Executive Leader – Jul 2021 to Oct 2021

Customer Service – Nov 2018 to Jul 2021

- Taking orders, preparing and serving ice cream, and ensuring a positive customer experience.
- Operating the cash register, processing payments, and handling transactions accurately.
- Keeping the shop clean and organized, including sanitizing equipment, countertops, and the dining area.

Café Don Juan, San Juan, PR

Customer Service/ Hostess – Jan 2021 to Jun 2021

- Handling customer transactions, operating the cash register, processing payments, and managing the cash drawer accurately.
- Welcoming guests as they enter, managing the waitlist, and guiding them to available tables or seats.
- Taking customer orders at the counter, answering questions about menu items, and ensuring orders are communicated accurately to the baristas or kitchen staff.

SPECIAL SKILLS AND PROFESSIONAL INTERESTS.

- Detail Oriented
- Used to working in fast paced environment
- Fluent in languages: Spanish, English, Portuguese, and Sign Language (ASL)