

# NAMAN

Ph. 437-988-41 1 0

06naman11@gmail.com

Address- 190 ARCHDEKIN DR. Brampton, L6V1Z1

## PROFILE

Dedicated with demonstrated relationship building and time management skills in fast-paced environments. Successful at handling customers with accuracy and impeccable service skills.

Incredible communication abilities with extraordinary listening limit. Exceptionally social and wants to associate with various individuals each day. Strives to meet customer needs, drive satisfaction and promote long term loyalty.

## EDUCATION

CPA Computer programming and analysis

Co-op, Seneca college, Newham campus

Expected Graduation - April 2024

## PROFESSIONAL SKILLS

Mastery of Microsoft Office programs (Word, Excel, Powerpoint)

Excellent Communication skills with a focus on team-building and customer relations.

Outstanding organizational, multitasking, and problem-solving abilities.

## VOLUNTEER EXPERIENCE

- Participant of SAVE GIRL CHILD AND EDUCATE GIRL CHILD CAMPAIGN organized by District council in January 2020.
- Participant of AWARENESS PROGRAM ABOUT OZONE LAYER DEPLETION organized by Kurukshetra Panorama & Science Centre in 2019. The certificate of appreciation was awarded for social service.
- Member of PLANT MORE TREES AND SAVE EARTH campaign organized by school in august 2020.
- Participated as a volunteer and a speaker in AWARENESS CAMPAIGN ABOUT CHILD RIGHTS organized by District Council Of Child Welfare, Kurukshetra in November 2019. The certificate and prize were awarded for appreciation.
- Participated as a volunteer in MASS AWARENESS CAMPAIGN AGAINST CANCER/AIDS organized by Caring Soul Foundation in May 2019. The certificate was awarded in the recognition of the outstanding social service.

## AWARDS

- Outstanding academic performance award in Progressive Spelling Bee, Hyderabad Awarded for clearing National level English Competition.
- Declamation Contest Winning Award District Council For Child Welfare, Kurukshetra.

## LANGUAGE COMETENCIES

- Punjabi, Hindi, Gujrati-Native language
- English- Fluent (Speaking, Reading, Writing)

## ADDITIONAL SKILLS

- Public Speaking
- Leadership
- Technical Writing