

Naman Manishbhai Vachhani
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OBJECTIVE

To obtain a challenging position in an organization where my knowledge and skill will be utilized to achieve organizational goals and for my enhancement. My sincere effort would be towards task completion by adhering to the policies and procedures and simultaneously upgrading my personal knowledge.

Work Experience

Customer Service Representative Chandan Superstore, Rajkot, India <ul style="list-style-type: none">Handling equipment exchanges and upgrades, setting up new cable internet or phone service.Greeting customers in a timely fashion while quickly determining their needs.Recommending merchandise to customers based on their needs and preferences.Complete all cleaning, stocking, and organizing tasks in the assigned sales area.Built relationships with customers to increase the likelihood of repeat business.Training, coaching, and monitoring staff to ensure smooth adoption of the new program.Processed transactions and purchases as well as kept digital records of them, assisted consumers with product returns and exchanges, and greeted customers.Identified and analyzed customer handling hurdles and used creative ideas to counter them.Helped and guided customers if they weren't aware of new tools to be used.	Aug 2021 - Feb 2022
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General Warehouse Associate Apollo Beauty and Healthcare, Toronto, Canada <ul style="list-style-type: none">Handled counter and conducted financial transactions through debit/credit cards, cheques, and cash.Performed cycle counts on pick locations and storage locations.Cut and stocked merchandise to pick locations so that the order selector can fill store orders.Made sure the pick floor and stock area are clean at end of the shift by the order fillers and stocker.Reported any and every problem I ran across to the proper supervisor.Learned a lot of leadership skills while being a stock runner.Used product knowledge to perform suggestive selling.The manager was made aware of any potential security problems.	Mar 2022 – May 2022
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Cap -2 Associate Walmart, 1900 Eglinton Avenue East, Toronto, Scarborough <ul style="list-style-type: none">Finish live unloading of various types of goods.Transporting item pallets to the sales floor for processing the following day.Helping to stock the sales floor as needed and offering customer assistance when necessary.Labeling and positioning excess inventory.Contributes to a clean, safe, and risk-free working environment by following company policies and procedures, which include filling out safety sweep logs and making sure displays and fixtures are secure.Making ready and readjusting the Area of Reception.Unloading Trailers for ordinary products and sorting them department-wise.	May 2022 - Present
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SUMMARY of SKILLS

Profile <ul style="list-style-type: none">Good listener with Excellent verbal and written communication skills.Multilingual and proficiently communicate in English, Hindi, and Gujarati with good human skills.Strong organizational skills, ability to prioritize and complete tasks fast and accurately.Good team player with organization skills and problem-solving ability to manage the team and work individually when required.Ability to multi-task without losing concentration.
Technical <ul style="list-style-type: none">Proficient at using computer applications- Ms Office, emailing, and internet web browsingGood and efficient with programming skills.

EDUCATION

Computer Programming Diploma (currently pursuing) Seneca College, Toronto, ON.	January 2022
Higher Secondary School (Grade 12th) Gujarat Higher Secondary Education Board India	July 2021

Availability

- Morning, Afternoon, Evening: Wednesday
- Full day (including overnight): Monday, Tuesday, Thursday, Friday, Saturday, Sunday