

# Namia Rahman

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## EDUCATION

### Viqarunnisa Noon School and College

*Higher Secondary Certificate*

*Secondary School Certificate*

**Dhaka, Bangladesh**

*Graduation Date: Oct 2024*

*Graduation Date: Nov 2022*

## WORK EXPERIENCE

### Applaystart.com

*Student Partner*

**Dhaka, Bangladesh**

*Apr 2024 - Present*

- Conducted comprehensive marketing research project to optimize service advertising strategies, leading to a **5%** improvement in engagement rates and re-directing **100+** prospects toward conversion opportunities.
- Executed promotional strategies across digital and physical platforms, successfully re-directing traffic that contributed to an uptick in client inquiries and expanding overall community engagement.

### Nibedita

*Co-Organizer*

**Dhaka, Bangladesh**

*Oct 2022 - Oct 2022*

Coordinated event operations and crowd management while leading the tech team during a two-day female entrepreneurship program attended by over **2,000** participants

## LEADERSHIP EXPERIENCE

### Bangladesh Youth Leadership Center (BYLC)

*Volunteer*

**Dhaka, Bangladesh**

*Jul 2022 - Jun 2023*

- Delivered online and in-person customer support while managing data entry for over **1,000** alumni records.
- Coordinated event logistics and operational support for multiple youth employment initiatives.

### Viqarunnisa Noon English Language Club

*Vice-President*

**Dhaka, Bangladesh**

*Jan 2023 - Dec 2024*

- Supervised junior executives, organized club events, and interviewed prospective members to ensure effective team selection.
- Coordinated overall club operations and recruitment initiatives, contributing to the successful onboarding of over **100** new members.

## PROJECT EXPERIENCE

### Bookstore Management System (Java)

- Developed a small program using Java Swing with inventory management, customer billing, and organized GUI components.

### Bookstore Management System (Python)

- Developed a Python-based client-server application implementing CRUD operations via an API. Designed the server to manage and store data for customers and books in text files.
- Built a client console interface allowing interaction with the API for adding, updating, retrieving, and deleting records.

## PERSONAL ACHIEVEMENTS

**Athletics:** 1st Dan **Black Belt** Diploma in Karate from Bangladesh Karate Federation

**Arts:** Independent artist with over **30** paintings sold through networking and client referrals.