

Namita Thangavel Jeyaradha
77 Kamarajar Salai
A7, Sri Poornavalli Flats
600089 Ramapuram, Chennai
India

Bingen, August 22, 2024

*You hereby receive an unofficial translation of your letter of admission.
Note that the binding version is the German version and that this letter is issued for explanatory purposes only.*

Letter of admission applicant nr.: 62299
Degree program: Informatik (B.Sc.)
Subject semester: 6

Dear Namita Thangavel Jeyaradha,

welcome to Bingen University of Applied Sciences. In accordance with the current enrolment regulations, you are hereby admitted to study at Bingen University of Applied Sciences in the degree program

Informatik (B.Sc.)

for the winter semester 2024/2025.

The responsible examination board has placed you in the 6th semester on the basis of the submitted transcripts of records. Placement in a semester is based on the documents you have submitted and is provisional.

The final recognition of achievements and final placement in a semester will only take place after enrolment and from 01.09.2024 at the earliest. We will inform you in a separate letter after enrollment. If you have any questions about the recognition of credits during the application process, please contact the degree program office responsible for your degree program directly.

Please, enroll by **September 5, 2024**.

Please, proceed as follows to accept your study place and enroll:

1. Accept your study place at the Bingen UAS on your online account

2. Submit an enrollment request via your online account
3. Upload your ID and birth certificate on inCampo
4. Transfer the semester fee

Please, transfer the semester fee of €220,81 to the following account:

Payee: Landeshochschulkasse Mainz

IBAN: DE 5155 0000 0000 5500 1528

BIC: MARKDEF1550

Credit
institution: Deutsche Bundesbank Filiale Mainz

Purpose: 62299-20242-E-Thangavel Jeyaradha-Namita

Please note that additional fees are due if you are pursuing a second degree program, a continuing education program, a degree program for seniors or the Medical Biotechnology degree program. Corresponding fee notices will be issued separately after enrolment.

After enrolment, the enrolment documents will be sent to you by post by the start of the semester at the latest.

If the allocation of the study place is based on incorrect or incomplete information, the university may revoke the letter of admission.

Please note that once enrolment has taken place, the semester fee paid will not be refunded if the offer of a place is returned after the start of lectures.

A fee of €25 will be charged if the enrolment is withdrawn and the semester fee is refunded for new enrolments (waiver of study place).

Legal basis

The decision is based on the enrollment regulations of Bingen University of Applied Sciences.

If enrolment is not completed by the specified deadline, the enrolment may become invalid in accordance with § 68 Para. 3 No. 2 of the Higher Education Act in conjunction with the enrolment regulations.

Information on legal remedies

An objection to this decision may be lodged in writing, in electronic form in accordance with § 3a, paragraph 2 of the Administrative Procedure Act or in writing at the Technische Hochschule Bingen, Berlinstraße 109, 55411 Bingen am Rhein within one month of notification.

In accordance with Section 19 (3) of the Higher Education Act, in justified exceptional cases it may be permitted to begin the master's degree program before the final examinations of a

Bachelor's degree program have been completed. In such cases, enrolment expires if the admission requirements (in accordance with the examination regulations of the master's degree course) are not met by the end of the first semester. The regulations regarding aptitude tests for professionally qualified persons (continuing education master's degree programs) remain unaffected by this.

Kind regards,

Johanna Scarongella

(on behalf of the Student Affairs Office)

Attachment

- **Acceptance of the study place offer on your applicant account at Bingen UAS**
Please log in to your applicant account at <http://incampo.th-bingen.de> with your access data and call up your application. You accept the offer of admission by clicking on the “Accept offer” button.
- **Submitting an enrollment request via your applicant account**
After you have accepted the offer of admission, you can start the online enrolment via “Request enrollment” and update or complete the data required for your enrolment. You request enrollment by submitting your application electronically at the end. If we require further documents, we will inform you of this via the inCampo portal.
- **Studentisches Meldeverfahren (SMV)**
Since January 1, 2022, universities can only accept and process electronic notifications from health insurance companies. Please notify your health insurance company that you wish to enrol at Bingen UAS and provide the following university sender number: H0001634. Your health insurance company will then send a corresponding notification.
- **Would you like to take a preliminary course?**
Bingen University of Applied Sciences offers preliminary courses in mathematics and chemistry. The preliminary courses are face-to-face events and are subject to a fee. In addition, free online refresher courses in mathematics, chemistry and physics are offered.
You can find all the important information about registering for both fee-based and free online courses at <https://www.th-bingen.de/einschreibung/vorkurse/ueberblick/>.
- **You do not want to accept the study place?**
If you are no longer interested in a place at Bingen UAS after the application process, please withdraw your application via the corresponding function link. If your status is on “admitted”, you can no longer do this independently via the inCampo portal. Therefore, in this case, please contact the Students Affairs Office by email, which will withdraw the application on your behalf.

Further information – only for Erasmus Incoming

- Information on the semester abroad at Bingen UAS can be found [here](#).