

# Andie Stokes

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Certified project professional with 10+ years of experience across healthcare, education, and case management. Backed by PMP, CAPM, SAFe POPM, and CSM certifications with a flexible, adaptable approach. Skilled in supporting remote and international teams, facilitating clear communication, and simplifying complex workflows to keep projects on track. With additional training in full-stack development and advanced academic coursework, skilled at connecting technical and non-technical teams to deliver user-focused results.

## Skills

- Project Management: Agile/Waterfall, Scrum, SAFe
  - Stakeholder Communication & Cross-Functional Collaboration
  - Process Improvement & Change Management
  - Problem Solving, Critical Thinking, Risk Mitigation
- Data Analysis & SQL Queries
  - Tools: JIRA, Asana, Monday.com, MS Excel/PowerPoint
  - Technical: HTML, CSS, JavaScript, Python
  - Languages: English (Native), Spanish (Basic), Korean (Basic)

## Professional Experience

**Project Manager** - Purple Magnet Productions, remote 10/2024 - present

- Directed cross-departmental schedules, achieving a 98% on-time delivery rate for project milestones.
- Served as the primary liaison between creative, production, and leadership teams, enabling 25% faster issue resolution.
- Oversaw end-to-end pre-production logistics for productions ranging from digital shorts to large-scale campaigns reaching 500K+ views.
- Facilitated weekly production meetings, driving alignment and reducing bottlenecks by 30%.
- Managed project budgets and vendor contracts, negotiating cost reductions of 10-15% while maintaining quality.
- Guided creative brainstorming sessions, translating conceptual ideas into structured, actionable project plans.

**Case Manager** - State of Alabama, remote 10/2023 - 10/2024

- Streamlined case management processes, improving efficiency by 25% and ensuring timely service delivery for 50+ clients per month.
- Developed and presented reports to internal stakeholders, supporting 99% audit compliance across state-mandated programs.
- Coordinated with cross-functional partners, including legal, healthcare, and social service providers, to meet critical timelines.
- Implemented feedback-driven process improvements, accelerating case resolution times by 50%.

**English Teacher & Literacy Coach** - Private English Academy, South Korea, hybrid 10/2019 - 05/2023

- Managed curriculum design and instruction for 100+ students annually, driving measurable improvements in test outcomes and retention.
- Coordinated initiatives across academic, admissions, and marketing teams, streamlining onboarding and increasing student enrollment.
- Developed program materials (brochures, landing pages, and learning resources) that boosted program visibility and conversion rates.

**Certified Pharmacy Technician** - CVS Health, AL, TN, TX 10/2013 - 08/2019

- Supported high-volume pharmacy operations across retail locations, ensuring accuracy, compliance, and patient satisfaction.
- Implemented workflow enhancements that improved efficiency and trained junior staff on best practices, strengthening overall performance.

## Education

**Full Stack Web Development Bootcamp** - wCoding 01/2023 - 05/2023

**B.S. Human Environmental Sciences** - The University of Alabama 08/2013 - 05/2018

**Completed 15 credit hours toward Masters of Management** - Lipscomb University College of Business 08/2015 - 05/2016

**Completed 76 credit hours toward Doctor of Pharmacy (PharmD)** - Lipscomb University College of Pharmacy 08/2015 - 05/2016

## Certifications

**SAFe Product Owner/Product Manager (POPM)** - Scaled Agile 09/2025

**Project Management Professional (PMP)** - Project Management Institute 07/2025

**Certified Associate in Project Management (CAPM)** - Project Management Institute 04/2025

**ChatGPT for Project Management** - Vanderbilt University 02/2025

**Certified Scrum Master (CSM)** - Scrum Alliance 01/2025