Instruction manual for users
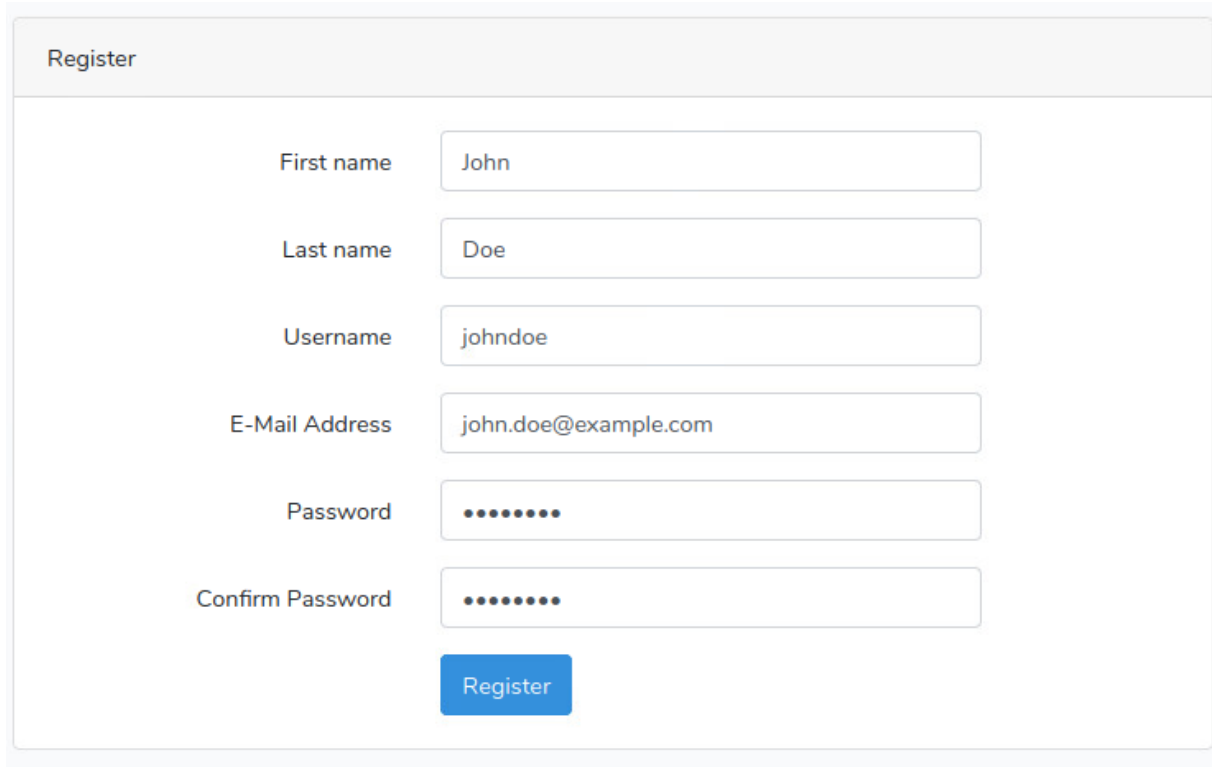
Table of contents

Introduction

In this document, we will explain the use of our hosting system. Their will be more explanation given about how to create account, domain, etc.

This manual is made by the company Port a Host. You can find our site at portahost.com.

1. How to register yourself

In this part we will explain how a user can register himself on our platform

When you go to our platform at www.portal.portahost.com, you can see that you have to fill in a form. Fill in your information and click on register.

Register

First name: John

Last name: Doe

Username: johndoe

E-Mail Address: john.doe@example.com

Password: ••••••••

Confirm Password: ••••••••

Register

When you clicked register you will see that an account has been created and that you will be forwarded to the create a domain page.
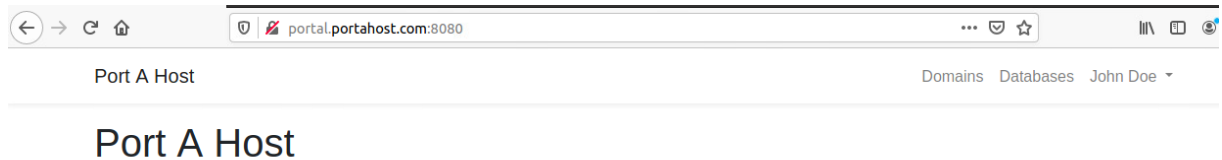
In the next part we will explain you how to create a domain.
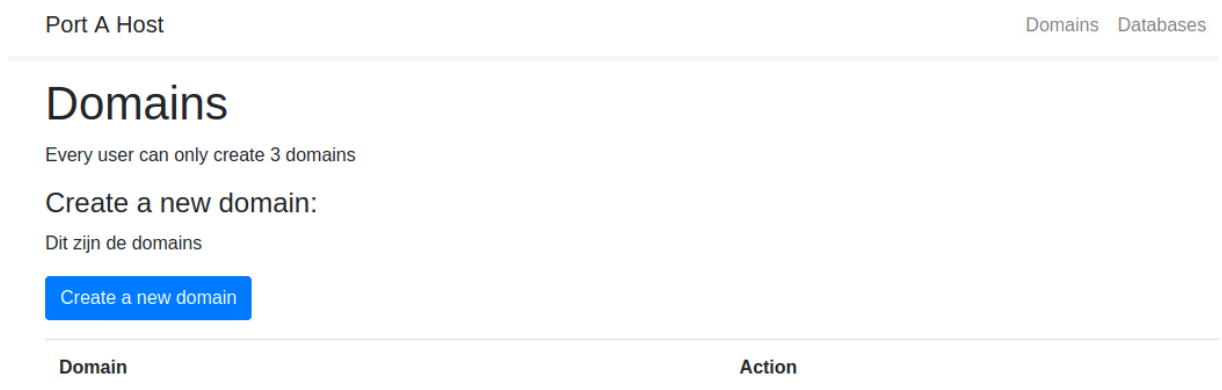
2. Domains
2.1 Creating a domain.

In this part we will explain you how to create a domain.

If you login, you will be automatically redirected to the homepage. You can click on domains to go to the domains page.

Here you can see all the domains you have created. Every user can only make a maximum of 3 domains.

Click on "Create a new domain" and you will be directed to a page where you can give a domain name.

On this page you can give a domain name and create the domain.

After you've created the domain, you will be redirected to the domains page. As you can see here the domain has been created. If you've reach the max amount of pages, you will need to delete a domain to add a new one.
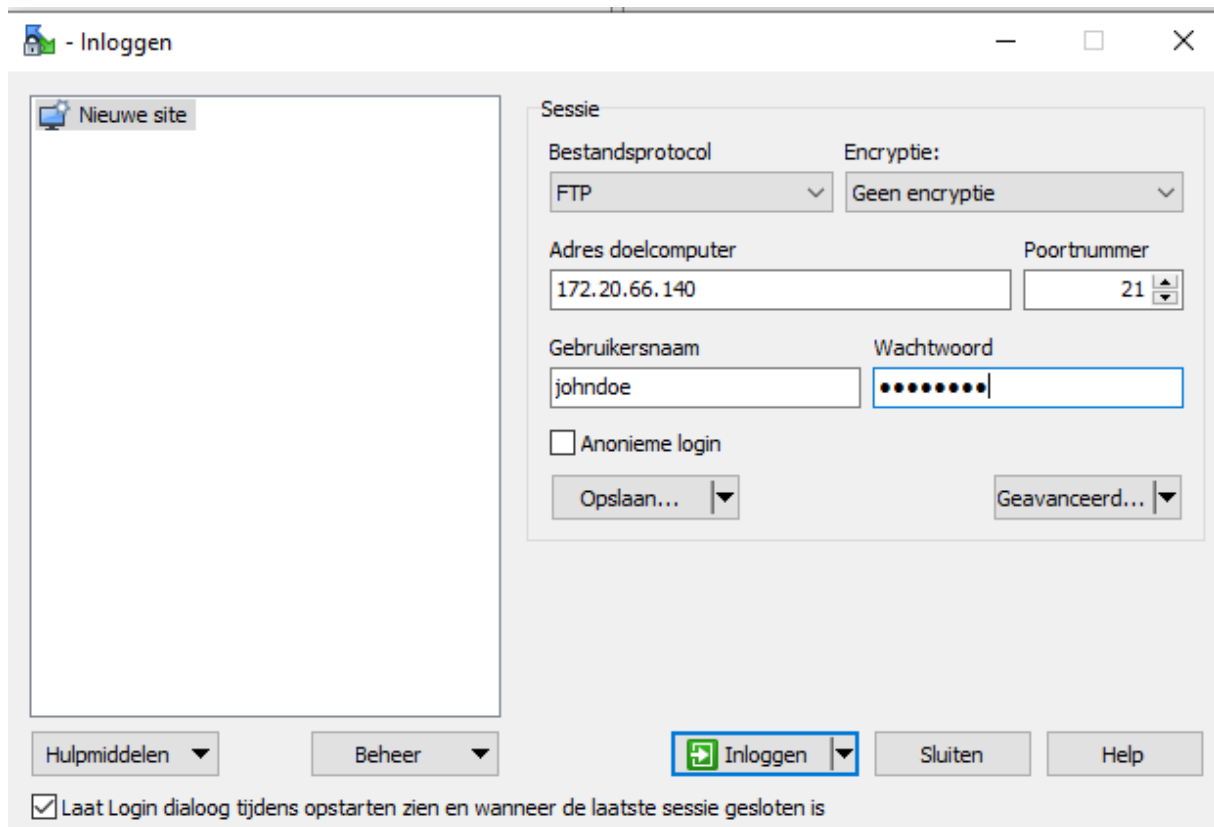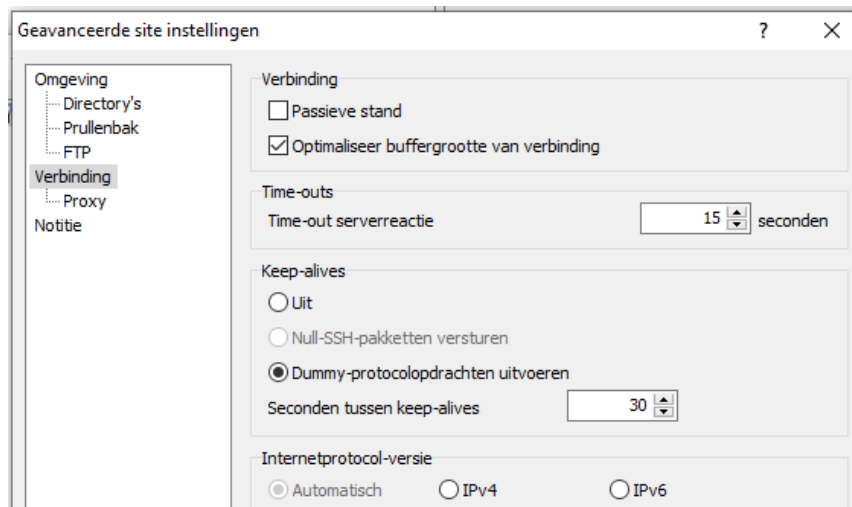
2.2 Connecting to the domain and uploading your files

To connect to your domain. You have to use telnet and go the site portahost.com. We recommend the use of winSCP

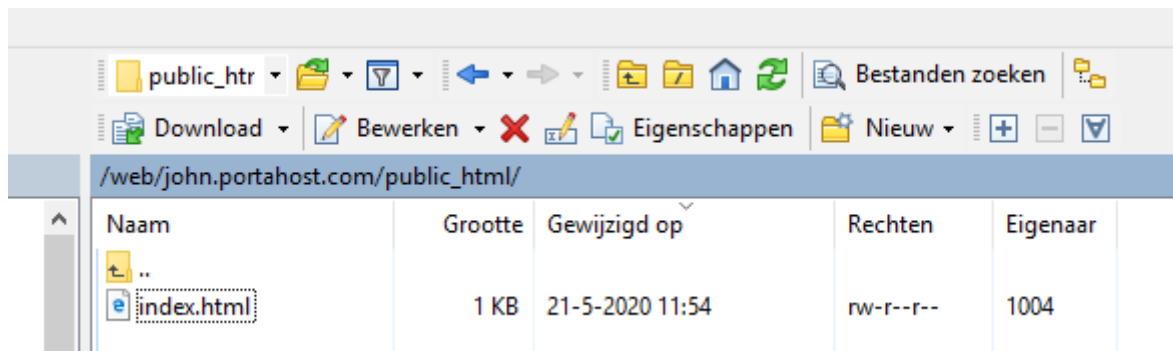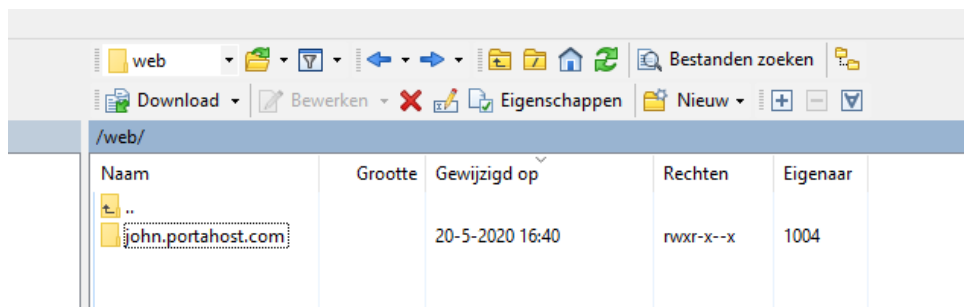On WinSCP select for FTP (port 21)

And fill in the username and password. After that you fill in the website portahost.com and connect to it.
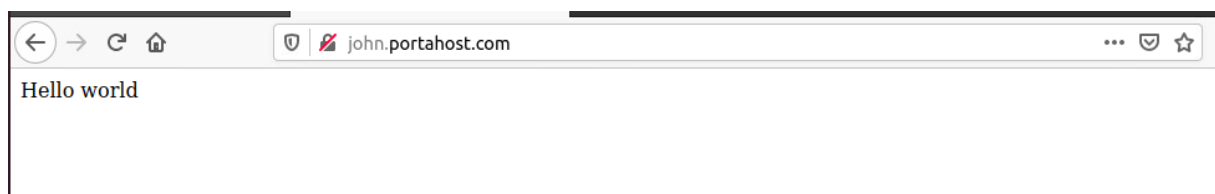
Our hosting only works with active ftp, so you might have to change it.

You can now see your home directory, click on web and go to your created domain, in the public_html, a you can upload the files for your website. We've added a simple hello world page.

After you've uploaded the files you can now find your website surf to <created domain>.portahost.com and you will see your website is on there.

The next part will be about creating databases with database users

3. Databases and database users

3.1 Creating a database with database user

Our hosting site only allows the creation of three databases with one user on each database.

The database name and database username will have the normal username as prefix. The format is <username>_<database name or database username>
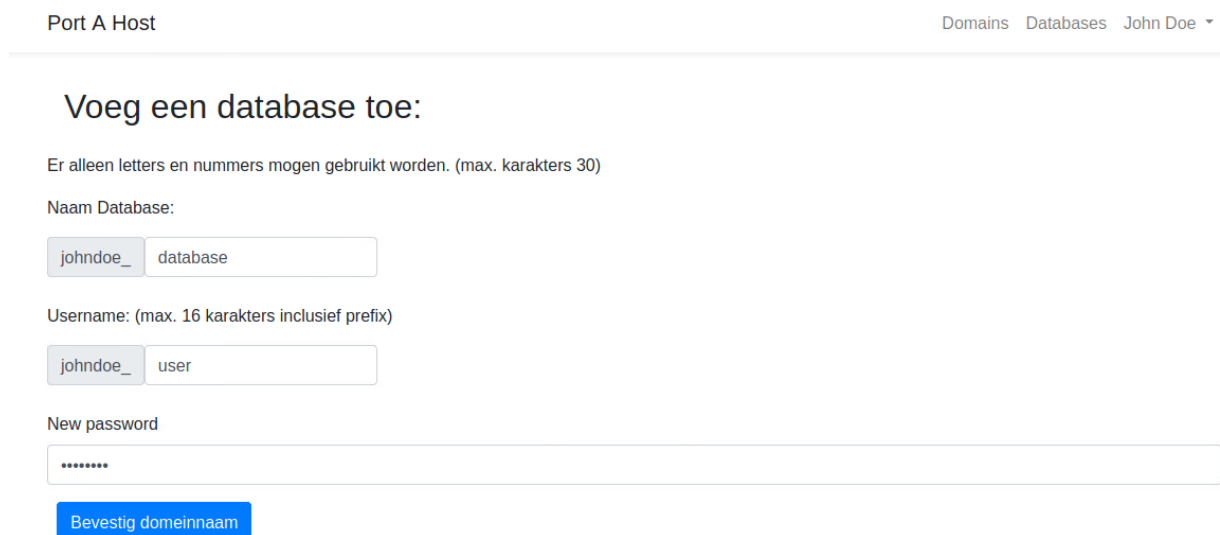
For example with user johndoe it will be: johndoe_database

Click on the databases link and you will see that it has more or less the same layout as with the domains. Click on create database and database user.

On the next page you can then fill in the database name, database username and give the password name.

After you've created the database and database user, you can see that the it has been added. If you've reached the max amount, you can delete a database and add a new one.

Port A Host   Domains   Databases   John Doe ▾

Databases

The maximum amount of databases is 3.

Create a new database:

These are your databases

[Create new database]

Database	User	Action
johndoe_database	johndoe_user	[Change Password] [Delete Database]

To change the password of the database user, you can click on change settings and you can change the password of the database user.

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Edit password database user:
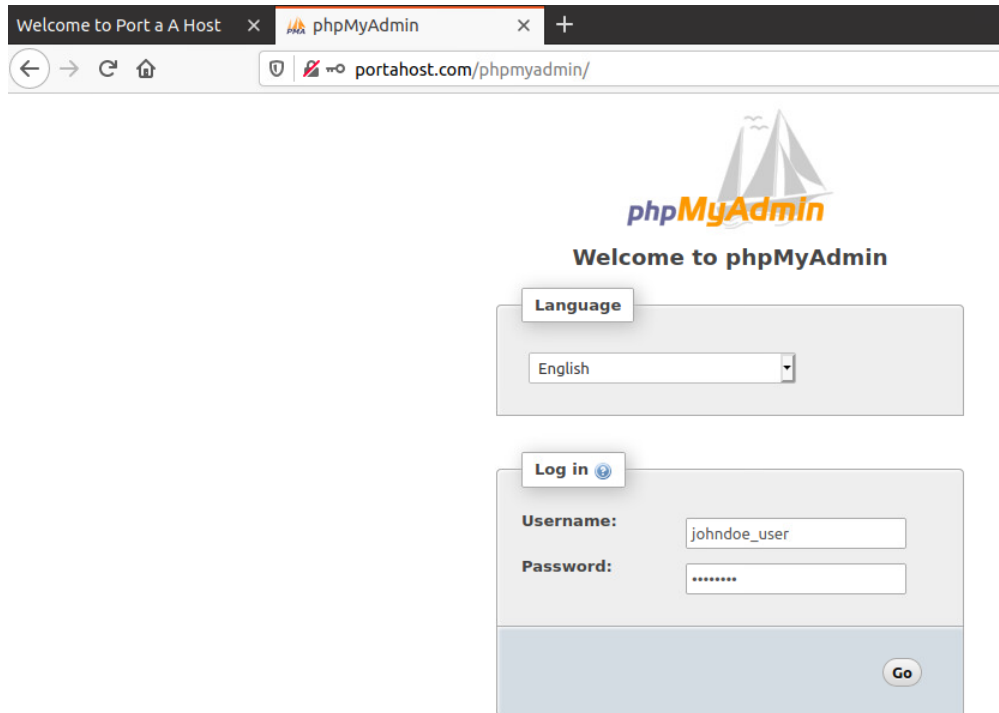
New password

[New password]

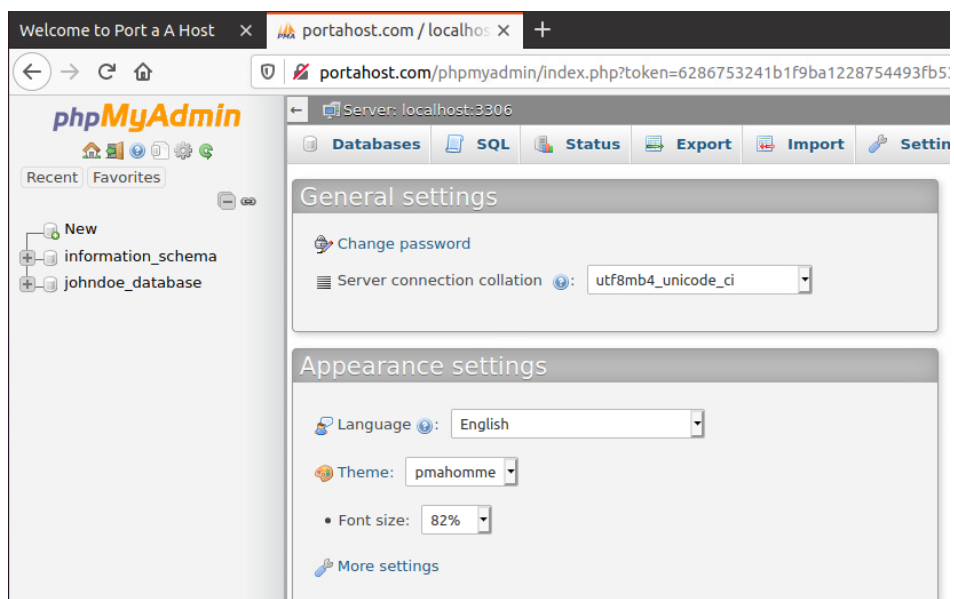Confirm new password

[Confirm new password]

[Save password]

3.2 Connecting to a database

To connect to database you need to surf to portahost.com/phpmyadmin.
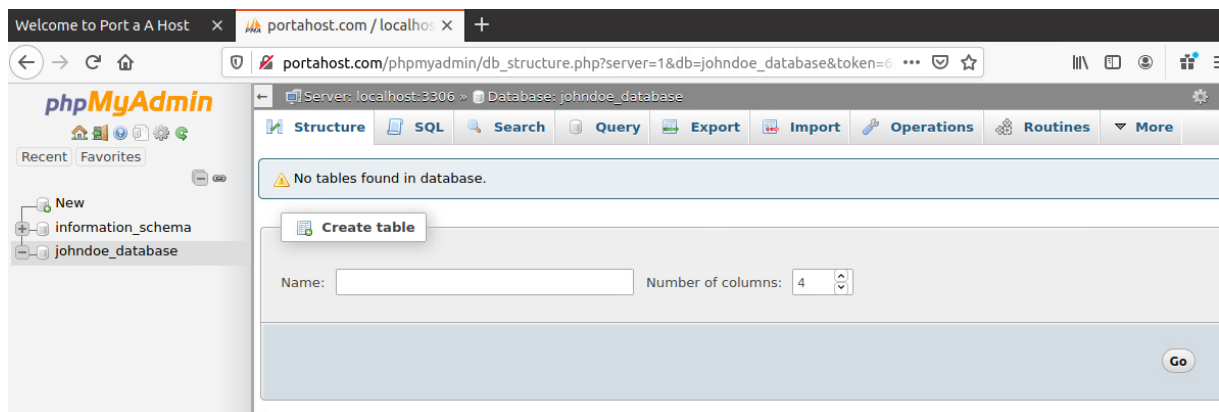
You can now see the phpMyAdmin page. Here you can login with the database user you just created

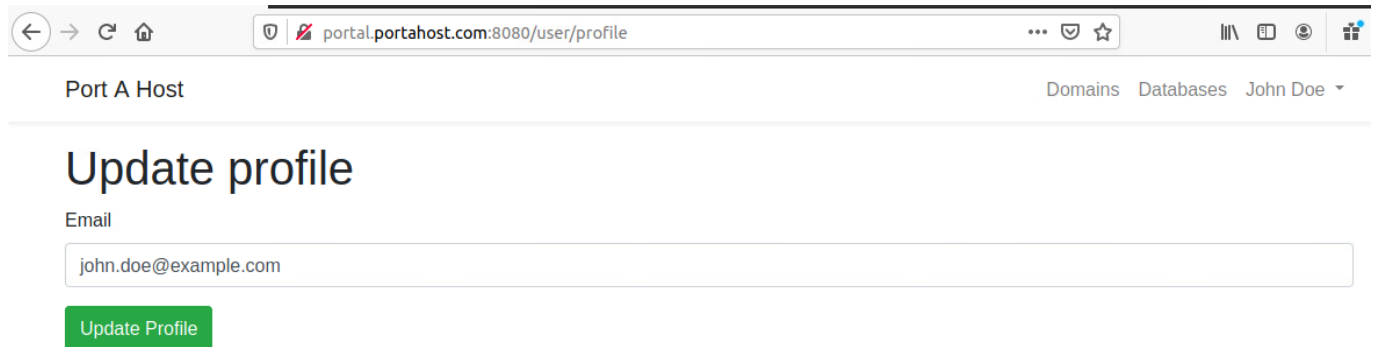After you've logged in, you can click on the database with your name

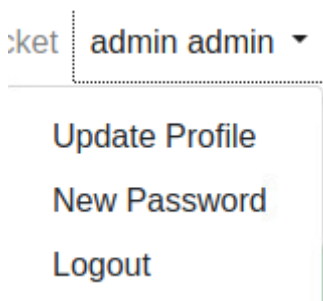Here you can create the tables with their columns.

4. Change e-mailadres

To change the e-mail address you click on your name on top-right corner and click on update profile, here you can change your mail address.

5. Change password

Click on the name of the user and click on new password, here you can change the password of you user.