

Instruction manual for users

Table of contents

Introduction.....	3
1. How to register yourself	4
2. Domains.....	5
2.1 Creating a domain.....	5
2.2 Connecting to the domain and uploading your files.....	7
3. Databases and database users	9
3.1 Creating a database with database user	9
3.2 Connecting to a database	11
4. Change e-mailadres	13
5. Change password	13

Introduction

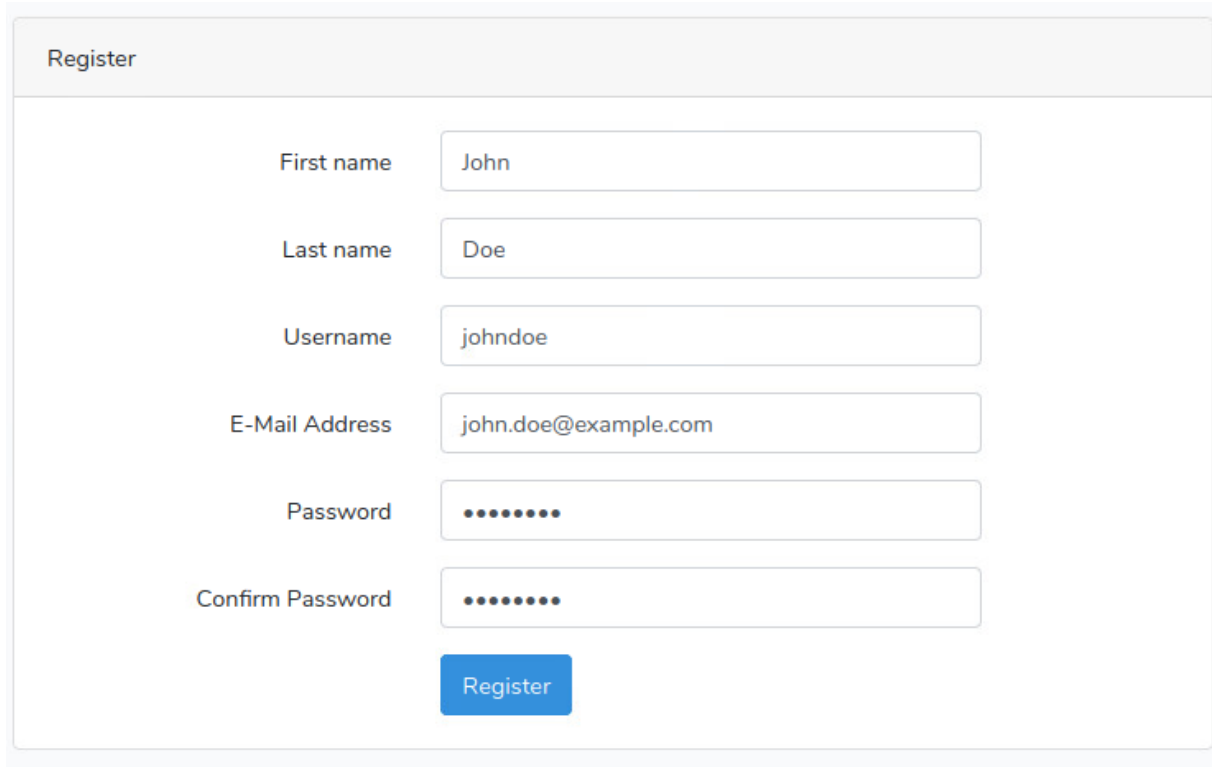
In this document, we will explain the use of our hosting system. There will be more explanation given about how to create account, domain, etc.

This manual is made by the company Port a Host. You can find our site at portahost.com.

1. How to register yourself

In this part we will explain how a user can register himself on our platform

When you go to our platform at www.portal.portahost.com, you can see that you have to fill in a form. Fill in your information and click on register.



The image shows a registration form with the following fields and values:

Register	
First name	John
Last name	Doe
Username	johndoe
E-Mail Address	john.doe@example.com
Password	••••••••
Confirm Password	••••••••
<button>Register</button>	

When you clicked register you will see that an account has been created and that you will be forwarded to the create a domain page.

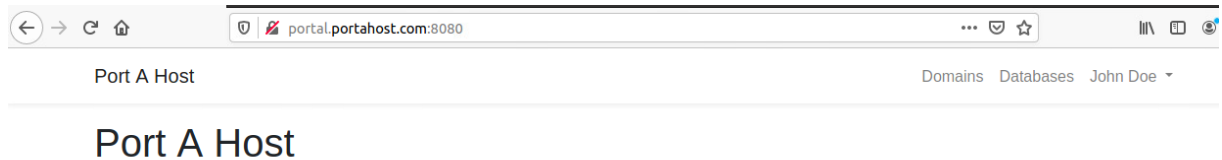
In the next part we will explain you how to create a domain.

2. Domains

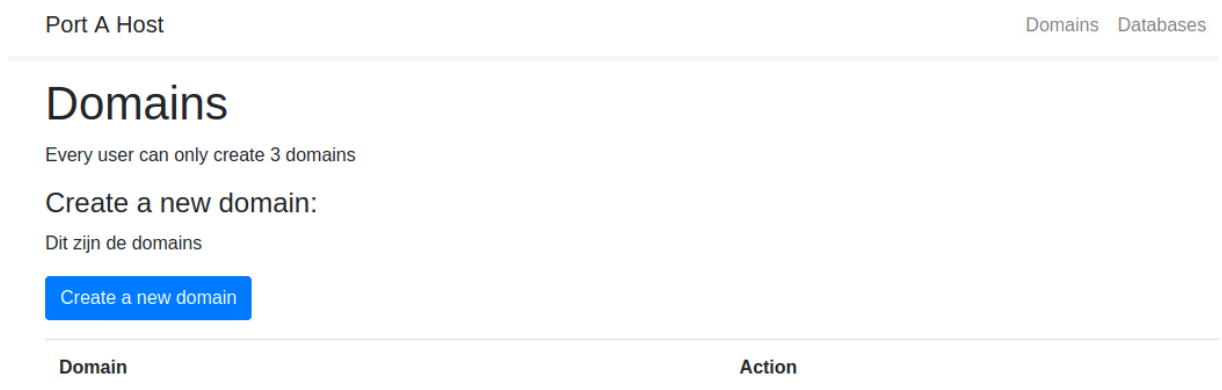
2.1 Creating a domain.

In this part we will explain you how to create a domain.

If you login, you will be automatically redirected to the homepage. You can click on domains to go to the domains page.



Here you can see all the domains you have created. Every user can only make a maximum of 3 domains.



Click on “Create a new domain” and you will be directed to a page where you can give a domain name.

On this page you can give a domain name and create the domain.

portal.portahost.com:8080/user/domain/create

Port A Host

Add a domain:

Only letters and number are allowed in the domain name. (max. characters 30)

john

Only the subdomain has to be added for example test. The part portahost.com will be added by the system.

Confirm domain name

After you've created the domain, you will be redirected to the domains page. As you can see here the domain has been created. If you've reach the max amount of pages, you will need to delete a domain to add a new one.

portal.portahost.com:8080/user/domain

Port A Host

Domains

Every user can only create 3 domains

Create a new domain:

These are your domains

Create a new domain

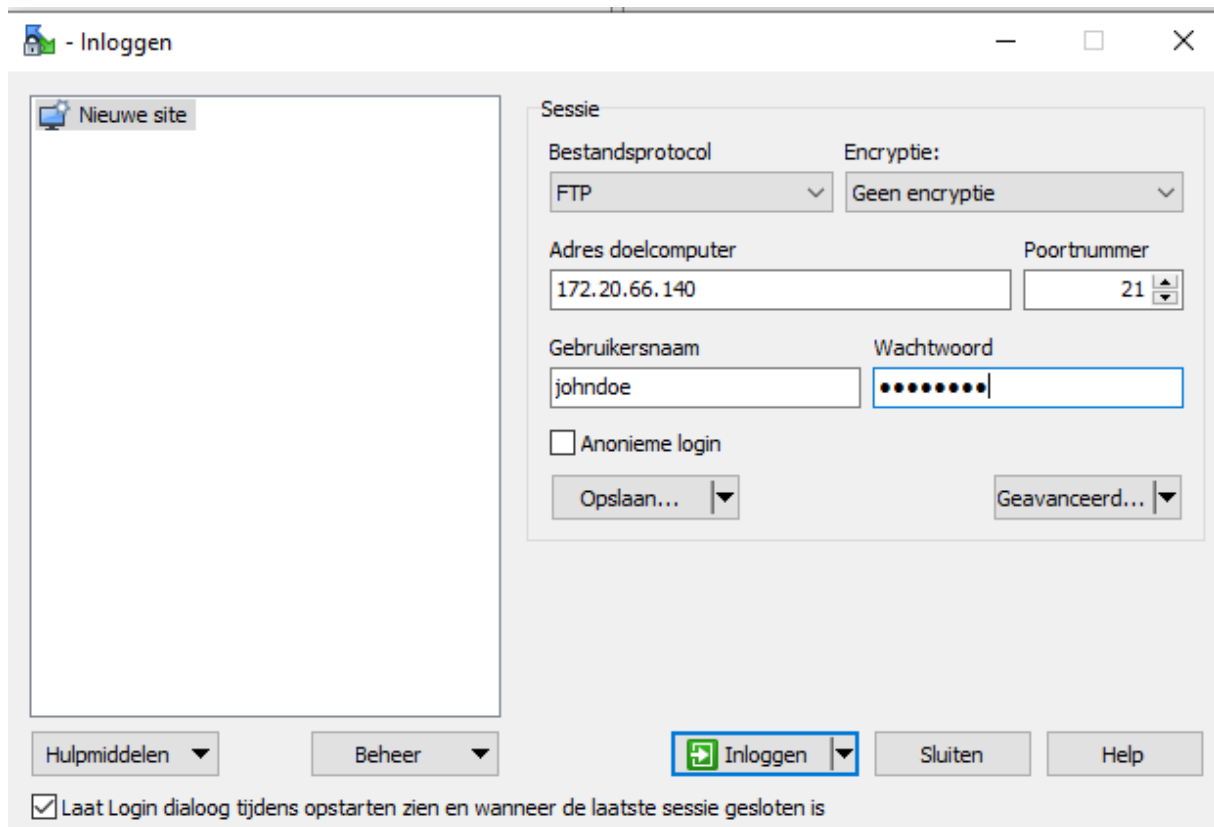
Domain	Action
john.portahost.com	Delete Domain

2.2 Connecting to the domain and uploading your files

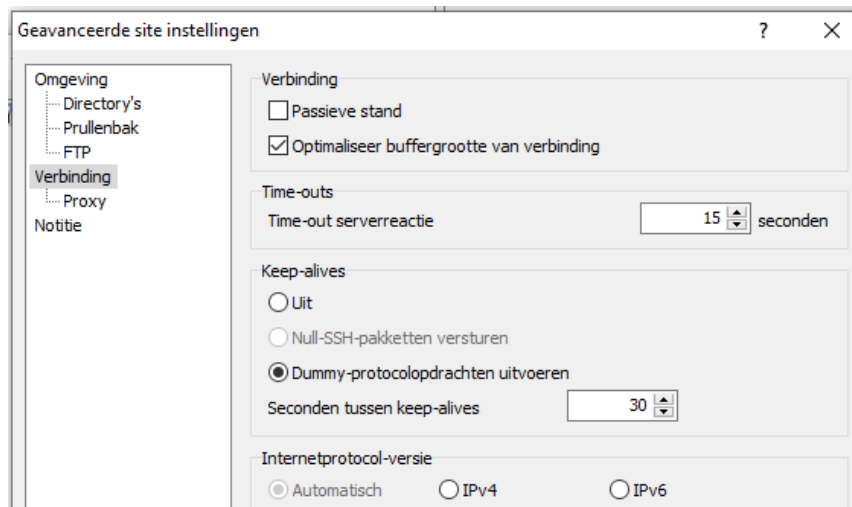
To connect to your domain. You have to use telnet and go the site portahost.com. We recommend the use of [winSCP](#)

On WinSCP select for FTP (port 21)

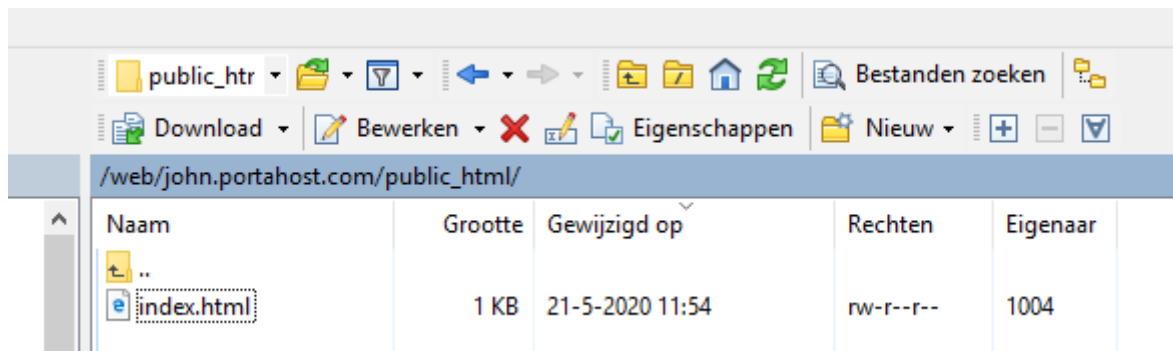
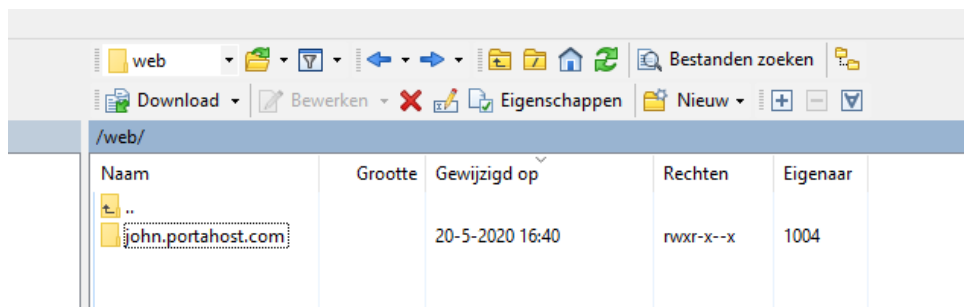
And fill in the username and password. After that you fill in the website portahost.com and connect to it.



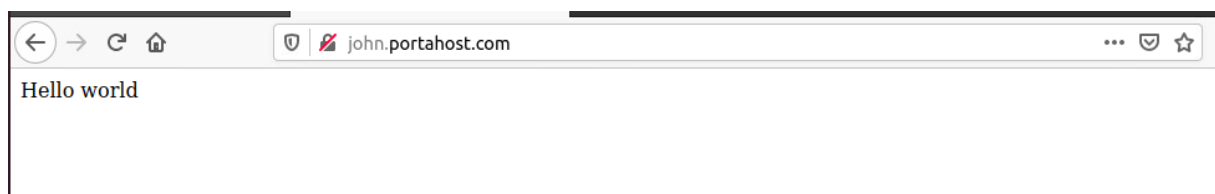
Our hosting only works with active ftp, so you might have to change it.



You can now see your home directory, click on web and go to your created domain, in the public_html, a you can upload the files for your website. We've added a simple hello world page.



After you've uploaded the files you can now find your website surf to <created domain>.portahost.com and you will see your website is on there.



The next part will be about creating databases with database users

3. Databases and database users


3.1 Creating a database with database user

Our hosting site only allows the creation of three databases with one user on each database.

The database name and database username will have the normal username as prefix. The format is <username>_<database name or database username>

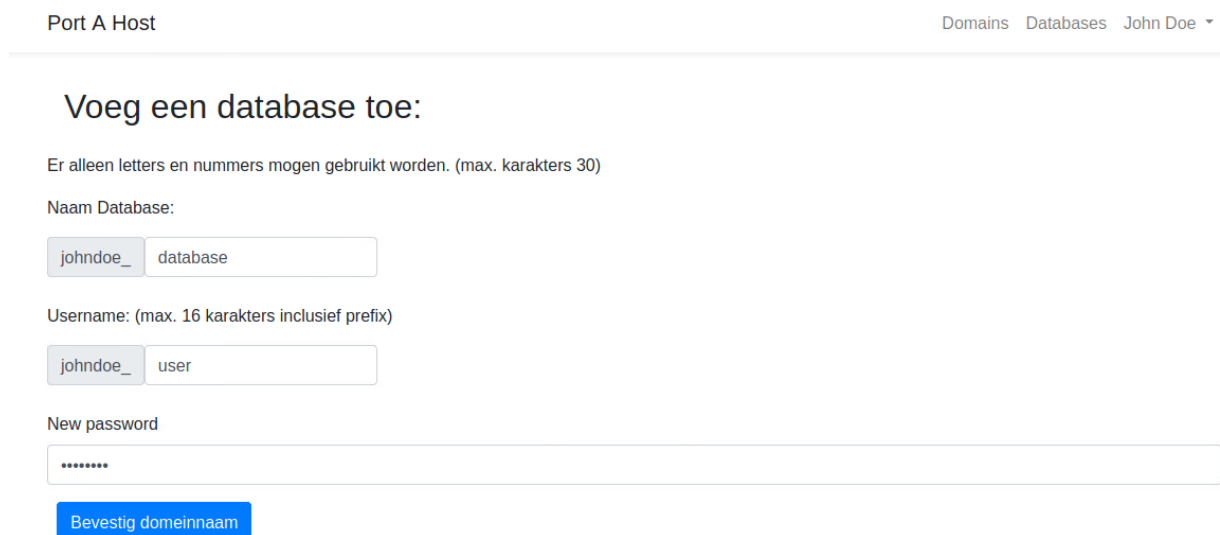
For example with user johndoe it will be: johndoe_database

Click on the databases link and you will see that it has more or less the same layout as with the domains. Click on create database and database user.



Database	User	Action
----------	------	--------

On the next page you can then fill in the database name, database username and give the password name.



After you've created the database and database user, you can see that the it has been added. If you've reached the max amount, you can delete a database and add a new one.

Port A Host

DomainsDatabasesJohn Doe ▾

Databases

The maximum amount of databases is 3.

Create a new database:

These are your databases

Create new database

Database	User	Action
johndoe_database	johndoe_user	<div>Change PasswordDelete Database</div>

To change the password of the database user, you can click on change settings and you can change the password of the database user.

Port A Host

DomainsDatabasesJohn Doe ▾

Edit password database user:

New password

New password

Confirm new password

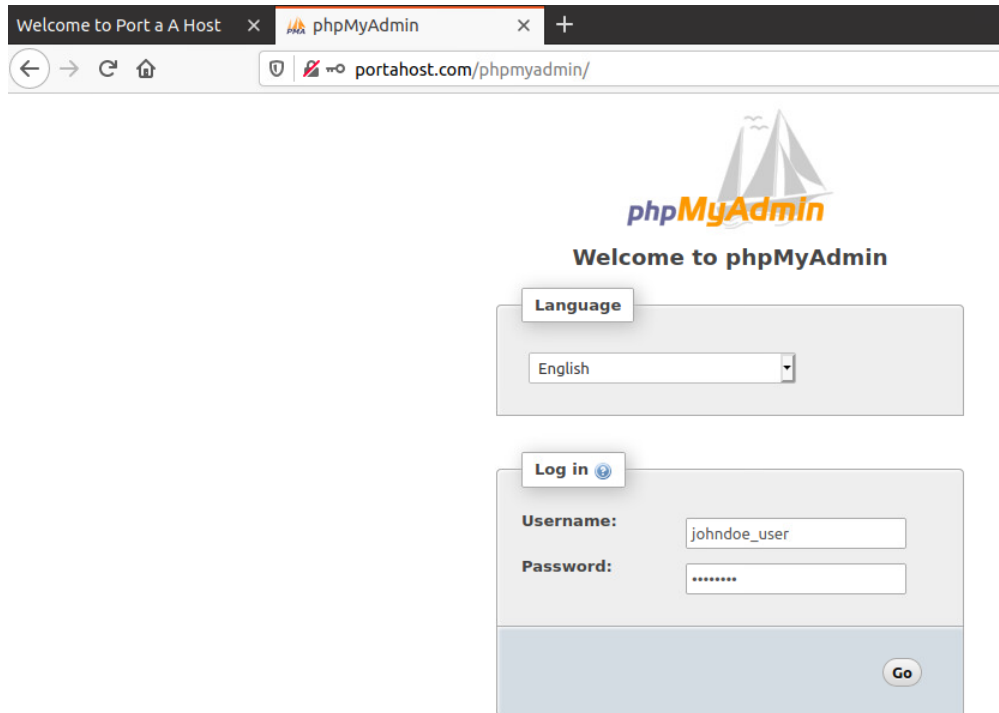
Confirm new password

Save password

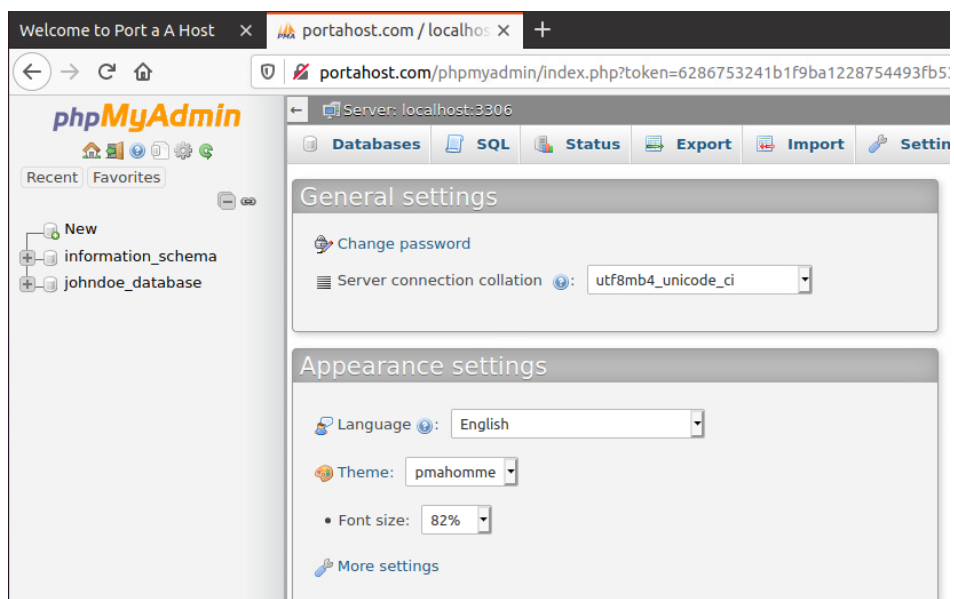
3.2 Connecting to a database

To connect to database you need to surf to portahost.com/phpmyadmin/.

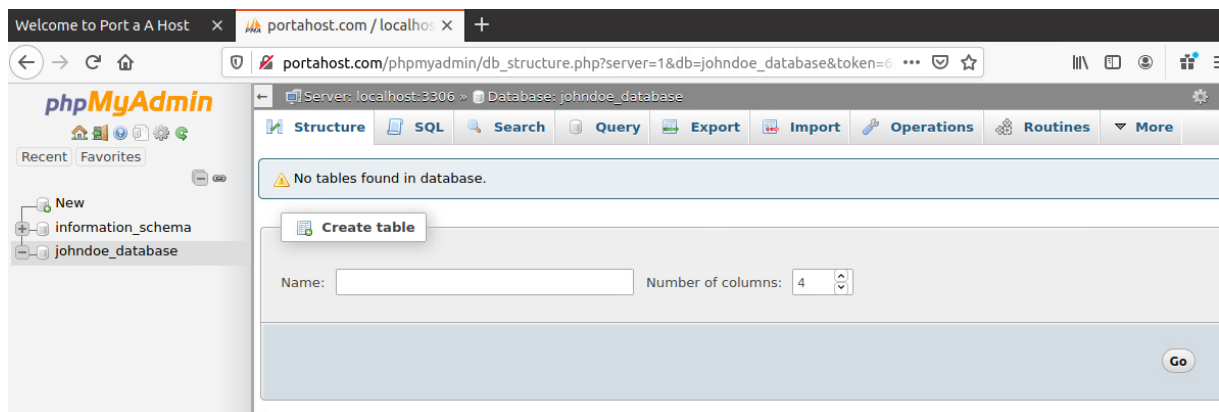
You can now see the phpMyAdmin page. Here you can login with the database user you just created



After you've logged in, you can click on the database with your name

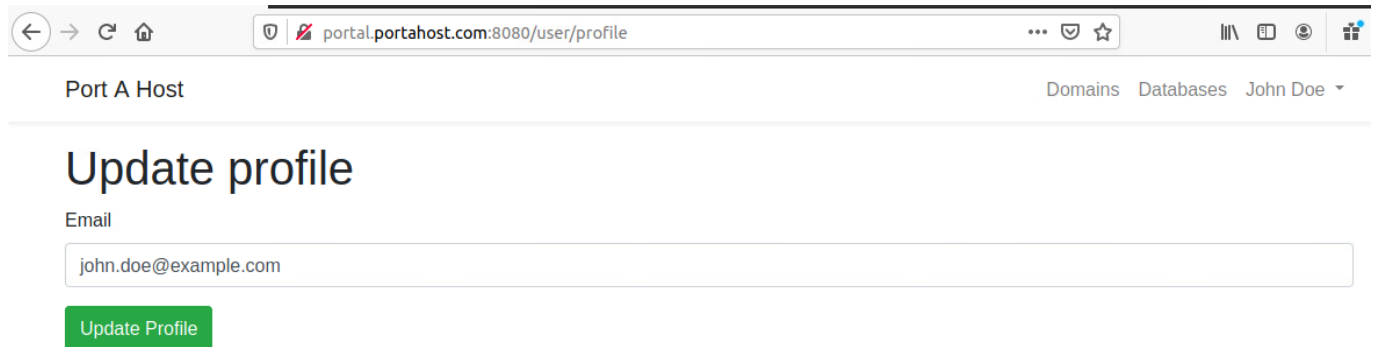


Here you can create the tables with their columns.



4. Change e-mailadres

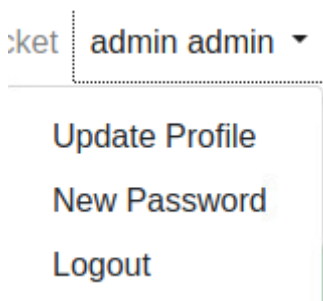
To change the e-mail address you click on your name on top-right corner and click on update profile, here you can change your mail address.



The screenshot shows a web browser window with the address bar displaying 'portal.portahost.com:8080/user/profile'. The page title is 'Port A Host'. In the top right corner, there are links for 'Domains', 'Databases', and a user profile 'John Doe' with a dropdown arrow. The main heading is 'Update profile'. Below it, the label 'Email' is followed by a text input field containing 'john.doe@example.com'. At the bottom of the form is a green button labeled 'Update Profile'.

5. Change password

Click on the name of the user and click on new password, here you can change the password of you user.



The screenshot shows a dropdown menu for a user profile. The menu is open, showing the user's name 'admin admin' with a dropdown arrow. Below the name, there are three options: 'Update Profile', 'New Password', and 'Logout'.