

[27/09/2018]

[Brill techno pvt ltd]
[Narayan Vihar]
[Jaipur,raj.]

Subject: Resignation letter.

Dear [Rachita],

Please accept this letter as my formal resignation from my position as [PHP developer] at [Brill techno pvt ltd], effective from today's date, [27/09/2018].

I appreciate the opportunities for growth and development you have provided during my tenure. Thank you for your guidance and support.

Kindly prepare my experience letter, certificate, salary slip within 7 days.

Sincerely,

[Namrata Rai]
[27-sep-2018]