**MARGARET AFUA QUANSAH**

6516 Sunnywood Drive, Nashville, TN. 37211

Phone: 615-668-0091 Email: [equansah1@gmail.com](mailto:equansah1@gmail.com)

**OBJECTIVES:** Experienced healthcare professional with a background in Pharmacy is seeking to obtain aData Analytic position that will utilize educational development, administrative experience, and customer service skills.

**EDUCATION:**

03/2022 - Present Certificate of Completion in Data analytics

Vanderbilt University Bootcamp Nashville, TN

10/2019 – 12/2020 Bachelor of Science in Healthcare Administration

Purdue University Global West Lafayette, IN

Summa Cum Laude

08/2012- 05/2016 Associate of Degree in Health Science

Academic Certificate AA/AS General Education Core

Nashville State Community College Nashville, TN

Certified Pharmacy Technician

07/2004-06/2005 Tennessee Technology Center of Nashville Nashville, TN

1999-2000 Institute of Chartered Secretaries and Administrators London, UK

Professional Level Degree

Advance Level Certificate Obtain in Business Administration

1993-1995 Accra Academy Secondary School Accra, Ghana

Ordinary Level Certificate in Business (High School Diploma)

1994-1990 Tema Secondary School Accra, Ghana

**WORK HISTORY**

**09/21 – 05/2022 Divvy-MED LLC Remote, TN.**

**Data Entry Specialist**

* Input scripts from all over the country
* Submit documentations for customer follow ups
* Corrected medication errors
* Created clarification tickets and Created Reenter medications
* Assisted on special projects

04/21 – 09/2021 **Internal Medicine Associates** Smyrna, TN.

**Volunteer**

* Interviewed applicants and hired new qualified staff members that contributed to company success.
* Utilized strong multitasking skills and excellent problem-solving skills to ensure 100% customer satisfaction.
* Promoted a healthy work environment for all employees by overseeing and mentoring internal office relationships.
* Coordinated and conducted performance reviews and operations to guarantee best-effort results.

02/2016- 03/2021 **Walmart Pharmacy** Nashville, TN.

**Certified Pharmacy Technician II**

* Worked to promote an error free and productive Pharmacy department.
* Verified prescriptions prior to fulfilling orders.
* Reviewed prescriptions and maintained accurate patient records.
* Remained up to date about new medications and field advancements.
* Remained flexible, adaptable, and punctual.

**Previous Work Experiences:**

10/2014-01/2016 **Network Health Co-operation** Nashville, TN.

                        Certified Pharmacy Technician II

02/2005-11/2012 **Baptist Hospital** Nashville, TN.

Certified Pharmacy Technician II

06/02- 04/04 **OMNI Vision Incorporated**  Nashville, TN.

Community Living Specialist Manager

04/96 – 10/01 **Sea-Freight Pineapple Exporters of Ghana (SPEG)** Accra, Ghana

Office Manager

**CERTIFICATIONS**

Bachelor of Science in Healthcare Administration-BSHCA

Chancellor’s List Certificate

Certificate of Achievement by AphA Pharmacy-Based Immunization Delivery

Pharmacy Technician Certification (PTCB)

Pharmacy Technician Diploma (TTCN)

Pharmacy Technician State Registration

Ghana Certificate Education – Ordinary and Advance Level

**Skills**

* Flexibility and Adaptability
* Microsoft Office, Excel and VBA
* Hard Working and Creativity
* Self-motivation and Time Management
* Leadership Skills and Interpersonal Skills
* Ability to Multitask, Decision Making, Teamwork and Fast Learner
* CSS, HTML and Web Scraping
* Communication Skills and Ability to Work in a Team
* MySQL, Git, Python, SQL, Tableau and PyBer with Matplotlib
* JavaScript, ETL-Extract, Transform, Load, Statistics and R
* Supervised and unsupervised Machine learning
* Deep learning Models and Neural Networks