

PRODUCTION TIMELINE

16 months until the wedding:

- Hire wedding planner
- Determining the budget
- Looking for theme and design elements
- Make a vision board
- Start looking for venues
- Start looking for caterers

13 months

- Start looking for photographers, DJ/band, florists.
- Make final decision on venues
- Make final decision for caterers

10 months

- Choose Ao Dai design from Ngoc's collection for the couple
- Choose Ao Dai design from Ngoc's collection for guests
- Choose Ao Dai design from Ngoc's collection for the best man and the maid of honor.
- Making the guests list
- Contact hotels

9 months

- Making flower arrangement with the florists
- Making travel plan for the couple and the groom family
- Plan family meeting for both party
- Design invitation card

8 months

- Finalize venues design
- Looking for bakers

7 months

- Finalizing cake decoration
- Finalizing guest list
- Getting visa for the groom's family
- Have visa instruction and guides for the guests.

6 months

- Make sure everyone have done the visa process
- Researching destination transportation
- Working with venues for the menus
- Choosing hair stylists
- Choosing makeup stylists

5 months

- Start writing the vows
- Writing toasts/ announcement

4 months

- Have guests measure for custom Ao Dai
- Make song selection
- Creating a seating chart.

- Making Thank You note for the guests

3 months

- Travel to Vietnam
- Finalizing the venue
- Finalizing menus

2 months

- Vendor payment
- Getting groom's family settle in Vietnam
- Family meeting

1 months

- Final check on venues, caterer, menus, seating and guests.
- Getting custom clothes make for guests boxed with the thank you notes

1 weeks

- Beauty appointment
- Makeup and hair trial
- Food and cake tasting
- Welcoming guests arriving

1 day

- Getting ready for big day
- Relax

WEDDING DAY PREPARATION	
Day before the wedding	
1:00 PM	- Make sure guest room get set up properly with thank you gift
2:00 PM	- Guests arrive at the resort getting checked in
5:00 PM	- Room service with light snacks and drinks to the guests.
6:00 PM	- Buffet style dinner with cocktail bar
Day of the wedding	
4:00 AM	- Getting the beachside ceremony site set up as planned
5:00 AM	- Check on breakfast preparation
6:00 AM	- Private breakfast room for the clients family and guests.
7:00 AM	- Begin make up for the brides and maid of honor
9:00 AM	- Picture of the couple at the entrance of the site
9:30 AM	- Ceremony begin