



UK CAA CAP 437 Appendix K
Inbound Baggage Search Training Agreement

Revision 2 February 2023

Background:

UK CAA CAP437 Appendix K states:

A minimum of 10% of all passengers' baggage should be searched on each flight, or as an average across all flights conducted and it is critical that all reasonable steps are taken to prevent prohibited items including spare Lithium Batteries/ Powerbanks, or PEDs not switched off, being carried in the aircraft hold. The searches can be conducted by hand or by utilising operator approved hand-held detectors.

An operator approved procedure should be documented for baggage checks to ensure no prohibited items are travelling undeclared, or PEDs not switched off. Additionally, details of the bag searches should be recorded. These should be evidenced on request.

In order to meet this requirement training should be provided to individuals detailed to carry out baggage searches. This training is done in the interests of passenger and flight safety and is not a security search. This document sets out the minimum requirements for baggage search training. This can either be achieved through training delivered by a competent training provider according to the syllabus below, or by training to an accepted Standard or Code.

Pre-requisite:

In accordance with the ICAO Technical Instructions on the Transport of Dangerous Goods by Air and replicated in the IATA Dangerous Goods Regulations Section 1.5, all persons involved in the handling and/or processing of baggage, freight & passengers on a civil aircraft shall be trained in the awareness of dangerous goods. As the main aim of the inbound baggage search is to locate Personal Electronic Devices (PEDs) and dangerous goods than all staff detailed to search baggage must be trained in Dangerous Goods Awareness prior to attending the baggage search training course.

Training Provider Competency:

Even though the baggage search is classified as a safety search and not a security search the level of search training is comparable. Therefore, companies or individuals delivering baggage search training should be registered on the **CAA- Registered Aviation Security Training Provider List**, or the **CAA UK Security Instructors List** (instructors should be certified under module CM) - see link for details:

- [CAA registered aviation security training providers | Civil Aviation Authority](#)
- [Certificated instructors | Civil Aviation Authority \(caa.co.uk\)](#)

Baggage Search Training Syllabus:

The baggage search training course should, at minimum, cover the following points:

- Introduction to passenger by searcher
- Background explanation on the reason for the search
- Explanation of the legal obligations on passenger
- Explanation on the what the search will entail
- Examples of exploratory questions

- PPE
- Examples of concealment
- Baggage search demonstration by instructor
- Supervised search by candidate on unknown bag
- Verbal and written examination
- Instructor feedback
- Candidate assessment

At the end of the training the instructor shall determine whether the candidate is competent to search inbound baggage.

Duration of Competency:

Competency of baggage search training has to be assessed 2 yearly as a minimum. Anyone not having been assessed as competent within the 2 year period shall resit the training course.

Training providers:

The following companies have provided training courses and have been approved by the helicopter operators. Any company wishing to be added to the list of providers shall submit a detailed course to a listed UK offshore helicopter operator for consideration. On acceptance please advise OEUK Aviation Adviser on aviation.adviser@oeuk.org.uk for inclusion on the list. Acceptance of a training course by one helicopter operator is deemed acceptance by all operators.

Number	Company Name	Address	Contact
1	ACE/DGM	Unit 1 Site 4, Howe Moss Drive, Kirkhill Industrial Estate, Dyce, Aberdeen, Scotland AB21 0GL	Lesley Finnie +44 (0)1224 773 776 lesley.finnie@dgm.co.uk

Exemptions:

Any offshore person trained and approved under the ISPS Code is considered suitable to carry out baggage searches. However ongoing competency checks should still be carried out and searchers should be aware of the items being detected under CAP437 Appendix K. Evidence of ISPS Code training should be presented if requested.

It should be noted that training in the ISPS code still requires the prerequisite Dangerous Goods Training stated above.

Agreement acceptance:

This content of this document is accepted by the Ground Operations Nominated Persons from the UK offshore helicopter operators whose logos are displayed on page 1 and also the OEUK Director of HSE & Operations on behalf of OEUK member offshore duty holders.