



## **EverestMart Company Registration Guide (PDF Ready)**

EverestMart Pvt. Ltd. company registration process in Nepal follows the fully digital CAMIS system at [OCR.gov.np](https://ocr.gov.np). Complete registration takes 8-21 days with costs of Rs. 50,000-80,000 including bank account setup.<sup>[1] [2]</sup>

### **Step-by-Step Registration Process**

#### **1. Name Reservation (1-3 Days)**

- Visit <https://ocr.gov.np/> and create account with citizenship/email
- Submit 3 name options: "EverestMart Pvt. Ltd.", "Everest Mart Nepal Pvt. Ltd.", "Everest Quick Commerce Pvt. Ltd."
- Get email approval within 24-72 hours<sup>[2] [1]</sup>

#### **2. Document Preparation (2-5 Days)**

Required documents for quick commerce business:

- ✓ Memorandum of Association (MOA) - Quick commerce objectives
- ✓ Articles of Association (AOA) - Company bylaws
- ✓ Citizenship copies (all directors/shareholders)
- ✓ 3 passport photos per director (digital)
- ✓ Rental agreement (Biratnagar office address)
- ✓ Application Form OCR-1
- ✓ Rs. 15,000 registration fee (Rs. 1 crore capital)

Hire Biratnagar lawyer (Rs. 10-15K) or use OCR templates.<sup>[3] [1]</sup>

#### **3. Online Submission & Certificate (3-7 Days)**

1. Upload all documents to OCR portal
2. Pay fees via eSewa/Khalti/bank
3. Get Certificate of Incorporation + PAN number

## Bank Account Opening Process

Visit Nabil Bank/Global IME Biratnagar branch with:

1. Company Registration Certificate
2. MOA/AOA certified copies
3. Board resolution (template available)
4. Authorized signatory citizenship
5. Minimum balance: Rs. 25,000

Account opens same day.<sup>[1]</sup>

## Biratnagar Local Requirements

License	Office	Cost	Time
Ward Business	Biratnagar Municipality Ward Office	Rs. 2-5K	1 day
PAN/VAT	Inland Revenue Office Biratnagar	Rs. 100	1 day
Food License	Food Tech Dept. Biratnagar	Rs. 5-10K	7 days

Total Timeline: 2-4 weeks<sup>[2]</sup>

## Action Checklist for EverestMart

- Day 1: Reserve "EverestMart Pvt. Ltd." at ocr.gov.np
- Day 2: Prepare MOA/AOA (lawyer Rs. 12K)
- Day 4: Submit OCR documents online
- Day 8: Receive Certificate + PAN
- Day 9: Open Nabil Bank corporate account
- Day 10: Ward office registration
- Day 15: Food license application
- Day 21: Ready for quick commerce operations!

## Downloadable PDF Version

**Copy this content to Google Docs → File → Download → PDF** or reply "SEND PDF" for formatted version with Biratnagar lawyer contacts and exact templates.

**Start with OCR name reservation NOW** - takes 5 minutes! Your EverestMart quick commerce platform will be legally operational in 3 weeks.<sup>[1]</sup> <sup>[2]</sup>

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1. <https://www.usemultiplier.com/nepal/company-registration>
2. <https://bizsewa.com/company-registration-nepal/company-registration-process-of-private-company-in-nepal/>
3. <https://www.nepallawyer.com/blog/company-registration-process-in-nepal>
4. <https://lawbhandari.com/publication/company-registration-process-in-nepal>

5. <https://www.necojobs.com.np/singleBlog/how-to-start-a-business-in-nepal>
6. <https://www.instagram.com/reel/DS-F0aZCv9K/>
7. <https://vidhilegal.com/registration-of-foreign-companys-branch-in-nepal/>