

# HERNANE CADIGAL JR

## PERSONAL PROFILE

I am an enthusiastic and determined individual looking to develop my career and skills where I can apply my knowledge for continuous improvement.

## WORK EXPERIENCE

### Virtual Assistant

#### Task Bullet

- General admin task
- Web Development
- Data Entry

### Customer Service Representative

#### Majorel Philippines

- Process and setting appointments of services and handling customer concerns
- Resolving problems and issues with payment

### Virtual Assistant

#### 500 Rockets Marketing

- Web Content writing / Web design
- Data Entry
- Web Development

## EDUCATIONAL HISTORY

### Mabalacat City College

#### Bachelor of Science in Information Technology

- Studied graphics designing and web development

## PERSONAL INFORMATION

Height 155cm  
Weight 54kg



## SKILLS SUMMARY

- Admin
- Web Design / Development
- Data Entry
- Content Writing
- Graphic Design
- Customer Service
- WordPress, Wix, Squarespace
- SEO
- MS Office
- Web Research

## CONTACT ME AT



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## TRAININGS & CERTIFICATES

- ICT Research Colloquium
- Promoting Research, Creative work and Innovation
- International Research in Information Technology

## PROJECTS

### Capstone Project - Cloud: A Web based business integrated dashboard

- Created wireframe for web based dashboard
- Contribution to front-end using HTML, CSS-Bootstrap and JS-Ajax

### QuestPhil Dashboard

- Web based POS app
- Created using HTML, CSS-Bootstrap and ReactJS
- Database management: MySQL

### Conversations App

- Automated chat app with integrated Twilio API
- Build with HTML, CSS-Bootstrap and NodeJS
- Database management: MongoDB

### Heft - Video Call Features

- Graphic design
- Web based video conference room with integrated Twilio API
- Build with HTML, CSS-Bootstrap and ReactJS-NodeJS
- Database management: MongoDB

## CREATED WITH WIX AND WORDPRESS

**Far East Descendant**  
fareastdescendant.com

**Social Advancement Group**  
socialadvancementgroup.org

**Infusion Lounge**  
infusionphilly.com

**Steen Baker Partners**  
steenbaker.com

**Williams Financial Group**  
staging.williamsfg.com

**Callowhill Archery**  
phillyarchery.com