

Kyle Robertson

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Employment Experience

Services Australia

ELP ICT Cadet (February 2022- Present)

TK Maxx

Store Associate (September 2020 – February 2022)

- Helping around 20 customers find the product that matches their needs per shift developed communication and critical thinking skills
- Showed attention to detail when opening and closing store making sure the money is balanced.
- Unpacking and managing 3 or more pallets of stock thus developing my organisation skill
- Demonstrated organisational skill through placing 3 or more carts of stock on the floor in the correct location

Levi's

Sales Stylist (November 2019 – September 2020)

- Demonstrated reaching goals set by management by hitting my KPIs each shift.
- Engaging and helping 10-50 customers to find the jeans that are the correct fit and meet their needs demonstrates communication and critical thinking.
- Showed attention to detail when opening and closing store making sure the money is balanced and the store is set up correctly.
- Ensuring products and prices match at the register showing attention to detail.
- Unpacked, organised and display 5-15 boxes of stock each shift developing my attention to detail and organisation skill.

Adidas:

Professional Retail Assistant (December 2018 to February 2019)

- Demonstrated reaching goals set by management by hitting my sales targets each shift.
- Engaging and helping 20-50 customers to find the product that fits their need demonstrating communication and critical thinking skills.
- Ensuring products and prices match at the register showing attention to detail.
- Unpacked, organised and display 5-15 boxes of stock each shift developing my attention to detail and organisation skill.

Footlocker

Sales Assistant (May 2018 - December 2018 & February 2019 – August 2019)

- Demonstrated reaching goals set by management by hitting my KPIs each shift.
- Engaging and helping 20-50 customers to find the shoe that fits their need in this case shoes, demonstrating communication and critical thinking skills.
- Ensuring shoes and prices match at the register showing attention to detail.
- Unpacked, organised and priced 5-15 boxes of stock each shift developing my attention to detail and organisation skill.

ASG Group

Rebuilding Assistant (March 2018 to May 2018)

- Upgrading and rebuilding 10-15 computer each night with 4 other team members developing my communication skill
- Developed critical thinking ability in this role to solve problems around upgrading the computers

Kmart

Decant Team Member (Sept 2016 to March 2018)

- Unpacking truck containing 10 or more pallets as a team in time sensitive manner, developing my teamworking and time management skills
- Organising around pallets of stock into the correct section demonstrating organisational skill
- Demonstrated strong communication skill by answering around a dozen customers question per shift.

McDonalds

Crew Trainer (Jan 2016 to Aug 2016)

- Leadership and management skills were developed in this role while helping manage new staff and staff
- Trained new staff monthly and helped run the store during each shift
- Pack and organised around 500 orders in a time sensitive while demonstrating attention to detail and communication skill.
- Customers' needs met and served in a timely, courteous and professional manner

Staff member (Dec 2012 to Dec 2015)

- Accurately took around 500 orders through front counter and drive-thru, demonstrating my communication skill
- Showed an attention to detail when maintaining the store cleanliness
- Pack and organised around 500 orders in a time sensitive while demonstrating attention to detail and communication skill.
- Customers' needs met and served in a timely, courteous and professional manner

Educational Qualifications

Burgmann Anglican School (Valley Ave Campus)

- Completed year 12 in 2017
- Courses: English Literature, Mathematical Methods, Information Technology, Modern History, Business and Religious Studies.
- Obtained year 10 certificate in 2015.

The Australian National University

- Started in 2019
- Studying Bachelor of Commerce and Bachelor of Design

Activities and Interests

Basketball: Participate in a variety of Basketball teams (2008 to current).

For the period 2014 to 2017, I competed in the top division of basketball. Most recently I have continued to play socially with my friends. Developing my communication, team working and leadership skills.

ACT 20's Men's Netball: Participate in ACT level men's netball (2018-current).

Represented the ACT in the last two national tournaments in Sydney and Melbourne.

Men's Netball: Competed in Men's ACT State League for the Belconnen Netball Association since 2018.

Referees

Koda Gibbon:
Foot Locker Manager:
Relation: Old Manager
Mobile: 0412 564 000

Tayla Triggs
TK Maxx Manager
Relation: Old Manager
Mobile: 0426 273 439

Mr Dai Harrison
Netball Coach
Relation: Old ACT Netball Coach
Mobile: 0429 004 850
Home: (02) 6226 5435
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