

Watch Worksheet Instructions

Field Name and Information Required

Style name/No/Reference: Provide the unique reference number for the watch. It must match the one provided on the commercial invoice (CI).

Style of watch: Is the watch a wristwatch, pocket watch or other style? If it is not a wrist or pocket watch, please state what style of watch it is.

Quantity: State the number of watches shipped. That number must match the number of watches on the commercial invoice (CI).

HTSUS Number: Provide the HTSUS number (if known). The Harmonized Tariff Schedule of the United States (HTSUS) is online: <https://hts.usitc.gov/current>

What is the primary function of the watch: What is the essential character of the watch? How is it sold/marketeted/used? Example: timekeeping, GPS, heart monitor, Wi-Fi device, pedometer, etc. If the function is “other” in the dropdown menu, be sure to manually enter it where indicated.

How is it powered: Provide the power source for the watch. Is it electric (contains a battery), automatic (self-winding) or manual winding?

Country of Origin of Battery: State the country where the watch battery was manufactured.

Movement/ Display type: Provide type of movement/display. Is it analog (mechanical), digital (optoelectronic) or analog/digital?

Is the movement's size over 12mm in thickness and 50mm in width, length, or diameter? Answer Yes or No. If the movement is over 12mm in thickness or 50mm in width, length or diameter, it is classified as a clock movement, not a watch movement, per HTSUS Chapter 91 Note 3.

Number of Jewels in Movement: Provide the number of jewels. This field must be completed; if there are no jewels, state “0.” Do not leave this line blank.

Country of Origin of Movement: State the country where the movement of the watch was manufactured.

Material of Band (Strap): Provide the material of the band or state there is no band. Is it textile, metal, leather or another material? If the band is metal, provide the type of metal. If the band is leather, provide the animal that is the source of the leather. For example, “bovine calf leather” is acceptable; “calf leather” would not be acceptable as it does not specify the animal. If the band is not textile, metal, or leather, list the material in the appropriate line.

Country of Origin of the band (strap): State the country where the watch band was manufactured.

Material of Case: Provide the material of the case. Is it gold or silver-plated? Is it metal clad with precious metal? Is it wholly of precious metal?

Country of Origin of the case: State the country where the case was manufactured.

Material of Backplate: Provide the material of the backplate. (The backplate is part of the case.) Is it wholly of precious metal? If it is not wholly of precious metal, which material is it? If the backplate is not constructed wholly of precious metal, the case cannot be classified as composed wholly of precious metal.

Value Breakout (amount and currency): Provide the currency and the value for each watch component. The sum of the watch components should match the unit value provided on the CI.

Company Name: Provide the name of your company

Name and Title: Provide your name and title

E-mail: Provide your email address

Detailed explanation for each field:

Style of watch:

Definitions

- **Attachment** – Another name for the bracelet, strap, or band
- **Band** – An attachment, bracelet or strap; component (part) of the watch that goes around the wrist. It can be made of leather, metal, fabric, or other material.
- **Bangle** – Another term for a watch strap or band.
- **Bracelet** – Another term for a metal watchband made of elements that resemble links.

Explanation:

- Wristwatches shipped without bands are classified as wristwatches. If the wristwatch is shipped in a retail set with multiple bands, the value of all bands is reported with the HTSUS for the watch band.
- If a wristwatch is shipped without its band, it is still classified as a wristwatch, enter \$0.00 for the value of the band when classifying

What is the primary function of the watch:

Per the Chapter 91 Explanatory notes, the classification of clocks and watches combined with some other object (an article of furniture, a lamp, inkstand, paperweight, writing-pad, tobacco jar, cigarette or cigar lighter, handbag, powder compact, cigarette case, propelling-pencil, walking-stick, etc.) is governed by the Rules for the Interpretation of the Nomenclature. The mere inclusion of internal lighting does not remove clocks or watches from this Chapter.

How is the watch powered:

Definitions:

- **Automatic (or Self-Winding)** – The watch winds by the swing of the arm as the wearer walks.

- **Battery** - A watch or clock battery or button cell is a small single cell battery, usually disposable primary cells. They are a device that converts chemical energy into electricity. Most watch or clock batteries are the silver oxide type, delivering 1.5 volts. Much longer-lasting lithium batteries deliver 3 volts. Batteries may be rechargeable or non-rechargeable.

- **Battery Powered** – Electrically operated.

- **Manual** - The watch or clock is wound by the actual turning of a knob that is located on the watch itself.

Movement/ Display type:

Definitions:

- **Analog - (a/k/a Mechanical)** – The watch or clock has hands on the face. It can be powered by a battery, manual winding, or automatic winding. The watch or clock has a traditional dial with the hour, minute, and sometimes second hands. Most watches or clocks today are electronically controlled quartz movements and are powered by a battery.

- **Analog/Digital - (a/k/a Ana-Dig)** – A watch or clock with both an analog and digital display. This Digital/Analog combination can only be powered by a battery, which makes the watch or clock electronically operated.

- **Digital - (a/k/a Optoelectronic)** – Any watch or clock that shows the time in numbers instead of hands on the dial. The numbers appear in liquid crystal display (LCD) which shows a continuous reading or in LED (light-emitting diode) which shows time at the push of a button. Digital can only be powered by a battery.

- **Watch movement** – The completed individual mechanism contained inside the case of the watch or clock, not including the case or dial itself, which is responsible for keeping time. The watch movement consists of the winding mechanism, the mainspring, the train, the escapement, and the regulating elements.

Number of Jewels in Movement:

Definitions:

- **Jewels** – Quality watches will be jeweled. A jewel in a mechanical watch is a small, shaped piece of hard mineral or synthetic gemstone and is used to assist certain moving parts or bearings in some mechanical watches. Because the gears and wheels are subject to wear and the gemstones are smooth and very durable, the jewels help a watch last longer and stay accurate.

Material of Band (Strap): Certain materials may be regulated by a Partner Government Agency (PGA). For example, certain animal products are regulated by Fish & Wildlife Services (FWS) and certain wood products are regulated by United States Department of Agriculture (USDA).

Material of Case

Definitions:

- **Clad** – A thick layer of metal affixed with heat or similar mechanical means over another. Metal clad with precious metal is a term used to indicate a material made of a base metal to which a thick layer of precious metal has been affixed.

- **Gold Filled/Gold Plated** – The early method of gold plating on watchcases and other watch parts (buckles, bracelets, etc.). A thin sheet of solid gold would be heated and pressed onto a base metal.

- **Wholly of Precious Metal** – The watch case, including the backplate, is made of the following precious metals: gold, platinum and/or silver.

- **Crystal** – A watch or clock component. Plastic, glass, or sometimes a sapphire cover that allows the dial to be viewed without opening the watch or clock case, which protects it from dust and damage. Higher quality watches or clocks often have a sapphire crystal, which is highly resistant to scratching or shattering. Crystals can be either glass ("mineral crystals") or plastic ("acrylic crystals").

Composition:

- **IP** – Ion Plated

- **IPG** – Ion Plated Gold

- **IPRG** – Ion Plated Rose Gold

- **IPS** – Ion Plated Silver

- **Precious Metal** – Gold, platinum, silver

- **Sterling** – Sterling silver, a precious metal. Made of silver that is 92.5 percent pure and should be stamped on the metal.

- **Stainless Steel** – A base metal that is extremely durable and resistant to stain and rust.

Material of Backplate:

- The backplate is part of the case. In order to classify a watch in HTSUS heading 9101 as wholly of precious metal, the backplate must also be made entirely of precious metal.