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| --- | --- | --- | --- |
| **Version** | **Date** | **Author** | **Description** |
| 0.1 | 2018-07-24 | Michel Chabroux | Initial version. |
| 0.2 | 2018-08-29 | Michel Chabroux | Added Engineering as a possible sponsor. Added template. |

**Please note that all fields are mandatory.**

**INVESTMENT CATEGORY** (\*) (\*\*)

Please choose one of the following:  
 Win Business  
 Strategy  
 Customer Sat  
 Renewal  
 Maintenance  
 Internal

Lights On

Retain

Growth

**SPONSOR**

Please select the sponsors:  
 A&D, Industrial, Telecom, Automotive, Core, EngineeringKeep the spelling and capitalization (this will help with reporting).

**DESCRIPTION**

The description explains what the engineers will need to build. It should enable almost anyone to grasp its objective. Outline the objective in general terms focusing on the “what”, not the “how”. Include enough technical information so engineering can get a clear understanding of the parameters. It is not required to use the “As a customer…” format.

Detail use cases as this can help both engineering and test.

All work done with user interfaces must include screenshot mockups and if needed workflows. (For Windows, [paint.net](https://www.getpaint.net/) is a great free tool to do these quickly.)  
Features that will need items to be configured in a tool must have screenshots to help understand how the feature is used: a picture is better than a thousand words.  
  
Product management needs to know exactly what engineering will deliver. Imagine you are the PM for a car, saying that it needs an engine is not enough, you need to specific the number of wheels, the gas tank capacity, etc.  No need for you to know that exact chemical composition of the plastic used for the tank, but you need to specify there is a tank.  
  
When referring to an external source, please use links.  
  
For the VxWorks Portfolio, please specify the YUM group and RPM groups when introducing new features. It is critical to keep the product structure tidy and in compliance with, among others, export rules. Do not create new groups in a vacuum!

(\*) May be directly specified in a tool (Rally or JIRA)  
(\*\*) See the [Product Management Jive page](https://jive.windriver.com/community/marketing/marketing-operations/pmo-pdlc/product-management) for details

(\*) May be a field in a tool (Rally or Jira)  
(\*\*) Please see the [PdM Jive pag](https://jive.windriver.com/community/marketing/marketing-operations/pmo-pdlc/product-management)e for details.

**CUSTOMER OUTCOME**

Please provide a small description of the benefits for customers.

**DOCUMENTATION**

Please include one or more of the following:

1. No new or updates to documentation needed.
2. Update Release Notes: "Title – Describe what will be in the release notes”. For example: “*Login Banners -- Support is now provided to display custom banners at the login screen.*".
3. Updates are required for the following manuals:
   1. Manual A
   2. Manual B
   3. Website A
4. A new manual needs to be created.

**RATIONALE**

Provide the information required based on the type of investment. (This is documented [Product Management Jive page](https://jive.windriver.com/community/marketing/marketing-operations/pmo-pdlc/product-management).)

**ACCEPTANCE CRITERIA**

Please describe what you want to see to approve the work done. Please specify quality metrics: standard Wind River, certified code metrics, or others that apply.

**INVESTMENT CATEGORY**

Choose an item.

**SPONSOR**

Choose an item.

**DESCRIPTION**

Click here to enter text.

**CUSTOMER OUTCOME**

Click here to enter text.

**DOCUMENTATION**

Click here to enter text.

**RATIONALE**

Click here to enter text.

**ACCEPTANCE CRITERIA**

Click here to enter text.