

# Application Checklist

Use the checklist below to help you gather information and documents that will help you complete your application.

**For each person in your household **who needs** health insurance, you'll need:**

- ☐ Full legal names, birth dates, social security numbers, and addresses
- ☐ Tax filing plans for the year you want coverage. For example:
  - Who will file federal taxes?
  - Who will be claiming dependents on their tax return?
  - If anyone is married, will they file taxes jointly?
- ☐ Information about income (how much you get, how often you get it, etc.). It helps to have:
  - Your most recent tax return
  - Recent paystubs
  - Recent statements for benefits like Social Security or unemployment
  - Recent bank and brokerage statements that show interest, capital gains, dividends or retirement distributions
- ☐ For anyone who could get health insurance through a job, a completed [Employer Coverage Tool Form](#)
- ☐ For anyone who is not a US citizen, immigration documents such as an:
  - I-551 (also called a green card)
  - I-94 (also called an arrival/departure record)
  - Employment authorization card

**For anyone in your household **who doesn't need** health insurance, you'll need:**

- ☐ Full legal names, birth dates, social security numbers, and addresses
- ☐ Tax filing plans for the year you want coverage. For example:
  - Who will file federal taxes?
  - Who will be claiming dependents on their tax return?
  - If anyone is married, will they file taxes jointly?
- ☐ Information about income (how much you get, how often you get it, etc.). It helps to have:
  - Your most recent tax return
  - Recent paystubs
  - Recent statements for benefits like social security or unemployment
  - Recent bank and brokerage statements that show interest, capital gains, dividends or retirement distributions