

GHANA SECONDARY TECHNICAL SCHOOL

POST OFFICE BOX 252

TAKORADI

13<sup>TH</sup> OCTOBER,2020.

THE MANAGER

SIC LIFE INSURANCE

TAKORADI

DEAR SIR/MADAM

**CHANGE OF MANDATE**

I Mr. Okyere Peter Junior a teacher from Ghana Senior High School Technical School(GSTS) with the policy number **ETD2020T00045** wishes to change my mandate from Controller and Accountant General Department to my bank due to my travelling abroad coming November 2020.

I wish to continue with my policy after I travel abroad so changing from controller to my bank will really help.

Below are my bank details:

Bank Name: **Ghana Commercial Bank**

Account number: **6211010039450**

Branch: **Kumasi-Jubilee house**

Staff ID: **1297108**

I hope you would use your good office to effect the changes.

Thank you

Yours faithfully

Okyere Peter Junior