

ASHADUL ALOM

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I AM A HARDWORKING INDIVIDUAL WHO IS ALSO EXCEPTIONALLY PUNCTUAL AND AM RECOGNISED BY MY PEERS AS LOYAL AND ALWAYS RELIABLE. HAVING UNDERTAKEN MANY RESPONSIBILITIES AT MY JOB ROLES I HAVE A PROVEN TRACK RECORD OF WORKING TOWARDS TARGETS AND MEETING DEADLINES SUCCESSFULLY. I POSSESS GOOD INTERPERSONAL SKILLS AND CAN WORK EFFECTIVELY AS AN INDIVIDUAL EQUALLY AS WELL AS BEING PART OF A TEAM. I CAN BE VERSATILE WITH THE ABILITY TO ADAPT TO ANY ENVIRONMENT AND USE MY SKILLS AND EXPERIENCE TO CONTRIBUTE POSITIVELY. I AM KEEN TO DEVELOP AND ENHANCE MY SKILLS AS A PROFESSIONAL AND WISH TO UTILISE MY TRANSFERRABLE SKILLS BY APPLYING IT TO A DIFFERENT ENVIRONMENT IN ORDER FACE NEW CHALLENGES.

PROFESSIONAL EXPERIENCE AND SIGNIFICANT ACHIEVEMENTS

GFT Restaurant, Watford General Manager

2004 - May 2011

- Managing a total of 10 employees while ensuring all licenses, first aid and Health and safety procedures are in place.
- Managing and motivating a small team of staff including time recording, scheduling of annual leave, dealing with staff problems and grievances
- Staff training: identifying any requirements for formal training
- Maximising sales whilst adhering to the ethos of the restaurant
- Managing daily restaurant duties, banking paperwork and returns
- End of day, week, month accounts and bookkeeping.
- Managing the receipt of new stock, the related paperwork and stock control
- Invoice payments and scheduling alongside Stock taking.
- Taking part in all parts of customer service from orders, queries to any complaints.
- Implementing new procedures as and when required
- Managing Profitability: identifying cost effective suppliers, obtaining more profitable customers, increasing revenue
- Managing growth: increasing revenue through marketing campaigns
- Expansion of premises in 2009 by increasing seating capacity.

Key Achievements

Working as a general manager at this establishment over the past several years has given me the experience and confidence to take on challenges and a clear determination on dealing with difficult situations head on. As a General Manager I have managed to increase revenue via strategic marketing campaigns. In addition I have also undertaken a major renovation project to increase seating capacity which in turn has helped the business to increase revenue and profitability reaching new potentials.

EARLY CAREER BACKGROUND

Company	Position Held	Dates
Harrods, Knightsbridge.	Wine Bar supervisor	2003
Seetar, Warwickshire.	Waiter-Manager	2000

EARLY CAREER HIGHLIGHTS

After starting a career in hospitality and catering, I have climbed from the very basic position of a waiter to taking full control of a fully-fledged busy restaurant and have successfully continued to bring in and increase the revenue that is expected from the business.

ACADEMIC BACKGROUND

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| • 11 GCSE's | Swanlea Secondary School | 1999 |
| • Basic Accounts and Bookkeeping | Tower Hamlets College | 2000 |
| • AAT | Coventry Technical College | 2001 |

PROFESSIONAL DEVELOPMENT

I feel somewhat accomplished and am seeking a new career opportunity to take on new challenges whereby I am able to benefit an employer through my variety of skills and experiences, and where it will also allow me to develop and learn new skills to enhance my prospects further with good career progression opportunities.

OTHER INFORMATION

Outside of a professional environment I enjoy socialising with my friends and spending time with my family. I also have a keen interest to travel to as many destinations in the world as possible, and occasionally listen to music and play outdoor sports.

PERSONAL DETAILS

Date of Birth	11 th May 1983
Nationality	British
Marital Status	Single
Driving Licence	Full UK Driving Licence

REFERENCES AVAILABLE UPON REQUEST