
EDUCATION AND TRAINING

Bachelor of Science in Management (20xx)

Bellevue University, Bellevue, Nebraska

GPA: 4.00/4.00

Dean's Scholar

Graduated with Professional Honors

Associate of Applied Science in Communications Technology (20xx)

Community College of the Air Force

Numerous workshops, courses and seminars dealing with leadership development, management, TQM, interpersonal communications, curriculum development and related topics
Department of Defense and Air Force Training Schools

Certified as Total Quality Management Facilitator

Qualified Master Air Training Command Instructor in Leadership and Management

WORK HISTORY

Various Positions of Increasing Responsibility and Leadership

United States Air Force (20xx to present)

- Currently serving as Squadron Operation Superintendent.
 - Scheduled to leave the Air Force in September 20xx.
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VOLUNTEER/COMMUNITY SERVICE

Coach, Youth Soccer, Bellevue Boys Club

Unit Coordinator, U.S. Savings Bond Drive

REFERENCES AVAILABLE UPON REQUEST