

Date: 08th December, 2016

Relieving Letter

Name : Narendra Babu. Nagalla
Designation : Software Developer
Emp ID : TSL/IT/1911

Dear Babu,

This has reference to your letter of resignation dated **08th November, 2016** where you have requested to be relieved from the services of the company **at the earliest**.

We wish to inform you that your resignation is hereby accepted and you are being relieved from the services of the company with effect from close of office hours on **08th December, 2016**.

We also certify that your full and final settlement of account has been cleared with the organisation.

Your contributions to the organization and its success will always be appreciated.

We at **Trusted Software Labs Pvt Ltd.**, wish you all the best in your future endeavors.

Yours Sincerely,
For **Trusted Software Labs Pvt Ltd.**,



HR Manager