

CURRICULUM VITE

Mrs. KOMAL CHETAN SAKUNDE

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Mob No:-9139317593/ 9511736082

Objective:-

To achieve great heights in field of Information Technology by becoming a part of world class knowledge based organization and be a member of innovative and committed team, where I can play a key role by utilizing my knowledge and skills.

Computing Skills and Technology:-

- Basic knowledge of networking, server 2012, AD, DNS, DHCP.
- Application production support Monitoring & Trouble Shooting (L1 Support).
- Interaction with client/users on various issues.
- Application-SUN, Mfund, Bank HOST to HOST, Hr4u and Ascent Payroll.
- Good knowledge in SQL.

Employment Details:-

COMPANY:-CMS IT Services, Pune.

Client Location: - Bajaj Allianz Life & General Insurance Co.Ltd. (HO)

Period:-Nov2016 to July2018.

Technical Support:-

- Basic level troubleshooting of SUN and Mfund Application.
- Maintaining servers.
- Creation, Modification, Deactivation of ID's in SUN and Mfund Application.
- Data backup and restoration on server.
- Interactive with client representative, onsite team, internet support groups and users for resolving issue.
- Handling user requests and coordinating with vendor for new requirement and customization.
- Handling SQL database of application.
- Maintaining SOP's and Documentation.
- Following business process through Internal Call Logger Ticking Tool.

Hr4u:-

- Handling Bajaj Allianz Life Insurance co. ltd Hr4u application PAN India.
- Updating employee database from back end.
- Updating corporate details like (DOJ, official mail ID, branch code, designation, grade).
- Changing RA mapping.
- Mid-year and yearly targets updating of employee's from backend.
- Password reset/unlocked.

COMPANY:-CMS IT Services, Pune.

Client Location: - Bajaj Allianz Life & General Insurance Co.Ltd. (Finserv)

Period:-Apr2016 to Nov2016

Designation:-Trainee Engineer

Desktop Support-

- Computer assembling and maintenance.
- Troubleshooting hardware and software problem.
- Installation of different OS application software.
- Maintaining Inventory.
- Following business process through Internet Call Logger Ticketing tool.

Training:-

Hardware, CCNA, MCSA, Red Hat training in Pune (CMS).

Educational Qualification:-

Degree	University/Board	Year of Passing	Class
BE(E & TC)	Pune University	2015	Higher Second Class
Diploma(E & TC)	MSBTE	2012	First Class DISTI
H.S.C	Maharashtra HSC Board	2009	First Class
S.S.C	Maharashtra SSC Board	2007	First Class

PERSONAL DETAILS:-

NAME:-Mrs. Komal Chetan Sakunde.

Maiden name :- Komal Vishnu Salunkhe

Birth Date:-30th Oct 1991.

Permanent Address:- Aviraj Sadan, New Shivaji Nagar, Talvpada, Kalwa (E) Thane . 400605

Language known:-English, Marathi, Hindi.

Gender:-Female.