

<p>Your password has been changed.</p>  
<p>Your new password is:  
{WOO\_RESET\_PASSWORD\_URL}</p>

{WOO\_RESET\_PASSWORD\_URL}: Woocommerce Reset Password url

Pro



Mass Users  
Password

**RESET**

# HELP

## Documentation

# Mass Users Password Reset Pro

This is the help documentation for the Mass Users Password Reset Pro version plugin.

Before installing and using the plugin, we recommend going through this manual.

If you've tried this manual and it hasn't solved your issue, please feel free to contact us at

[info@krishaweb.com](mailto:info@krishaweb.com)

## Contents

1. Introduction
2. Requirements
3. Downloading & Installation
4. How to use the plugin?

### 1. Introduction

“Mass Users Password Reset Pro” plugin gives you option for resetting the password of users by various ways and an email notification containing new password will be send to users.

### 2. Requirements

A) WordPress 4.4 or higher.

B) If you have download/install free version of this plugin then kindly delete it.

#### Delete via admin panel

Go to plugins, search for ‘Mass Users Password Reset’ then deactivate and delete it.

#### Delete via FTP

Go to wp-content/plugins directory. Search for ‘Mass Users Password Reset’ folder and delete it

### 3. Downloading & Installation

#### Upload via WordPress Admin Panel

1. Log into WordPress and Plugins page
2. Select the .zip file you downloaded and click Install

3. Enter your FTP information if required and install the plugin

4. Activate the plugin

### Upload via FTP

1. Unzip the .zip file you downloaded.

2. Upload the “Mass Users Password Reset Pro” plugin folder to your wp-content/plugins directory.

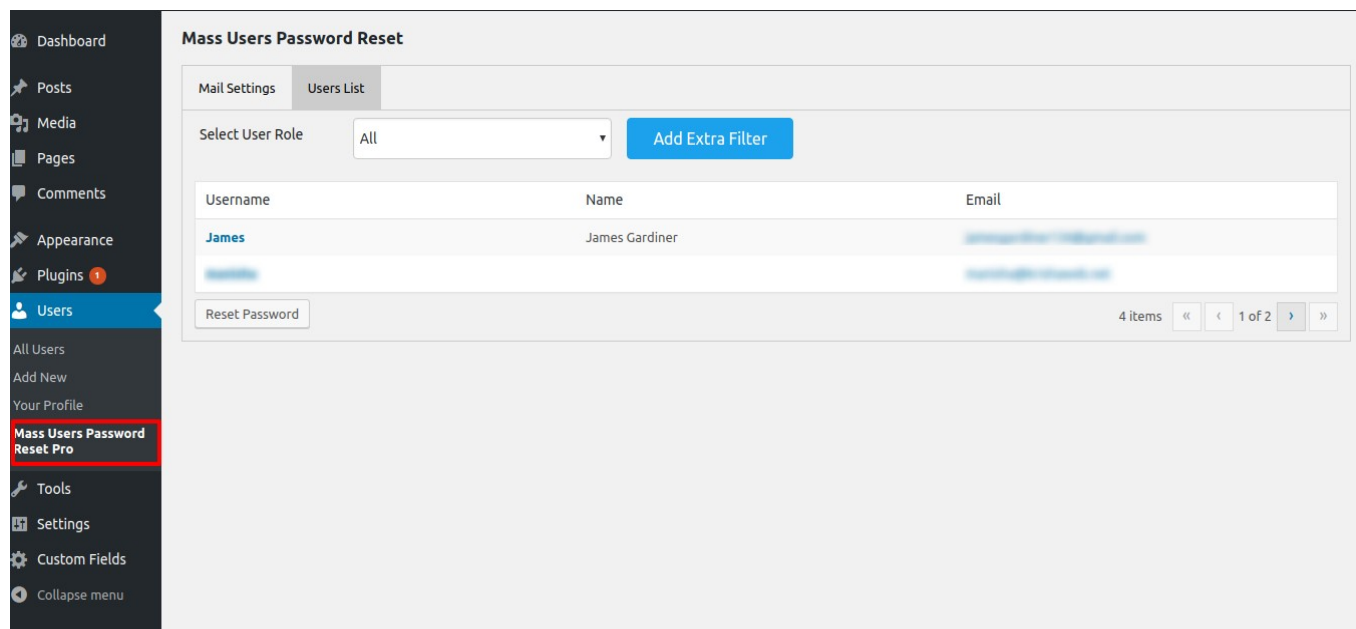
3. Navigate to your Admin Panel: Plugins.

4. Under “Mass Users Password Reset Pro”, click Activate.

## 4. How to use the plugin?

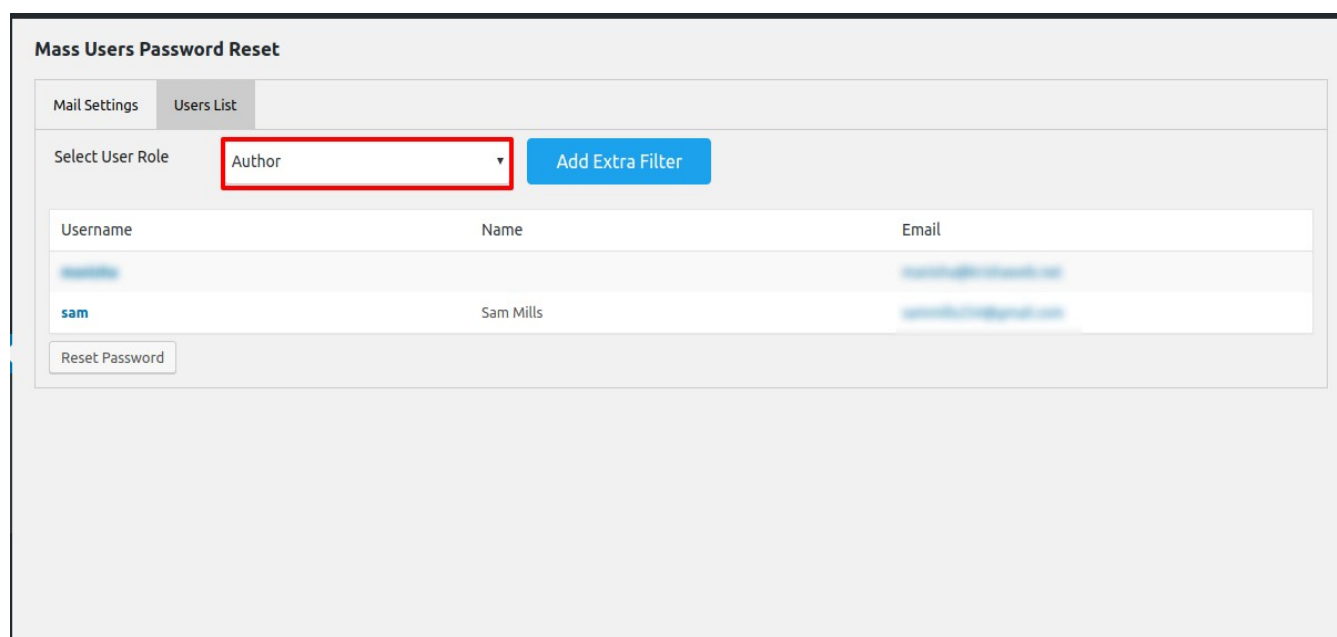
Once you have installed the plugin, you have to visit **Users >> Mass Users Password Reset Pro** to use it.

### All users password reset



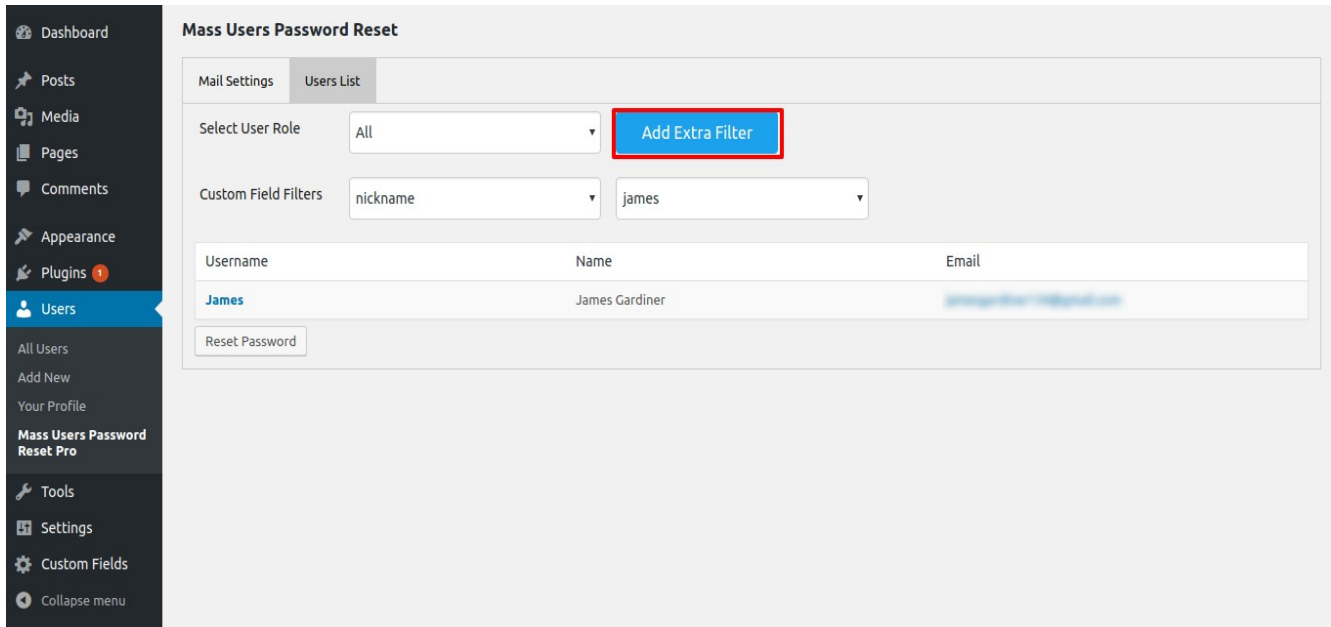
Here you'll see all the users and reset their password by clicking **reset Password** button.

### Bifurcation of users by Role



You can reset the password of specific group of users according to their role.

### Bifurcation of users by Custom Field



The screenshot displays the 'Mass Users Password Reset' interface. On the left is a dark sidebar menu with options: Dashboard, Posts, Media, Pages, Comments, Appearance, Plugins (1), Users (highlighted), All Users, Add New, Your Profile, Mass Users Password Reset Pro, Tools, Settings, Custom Fields, and Collapse menu. The main content area has a title 'Mass Users Password Reset' and two tabs: 'Mail Settings' and 'Users List' (active). Below the tabs are filter controls: 'Select User Role' with a dropdown set to 'All' and an 'Add Extra Filter' button (highlighted with a red box); 'Custom Field Filters' with a dropdown set to 'nickname' and a text input set to 'james'. Below these is a table with columns 'Username', 'Name', and 'Email'. The table contains one row for a user named 'James' (Username: James, Name: James Gardiner, Email: [redacted]). A 'Reset Password' button is located below the table.

You can filter the users by clicking on “Add Extra Filter” button. Custom field filters will display different user meta keys. Based on selected custom field and selected value you can reset password of specific group of users.

**NOTE:** Filtration of users will be done either by role or by custom fields.

## Customize Email Template

**Mass Users Password Reset**

**Mail Settings** | Users List

Send Password Reset Link only to Users ☐

From Email Address

From Name

Subject

Message Body

**Placeholders for Custom Email**

- {USER\_NAME}: Username of User
- {FIRST\_NAME}: First Name of User
- {LAST\_NAME}: Last Name of User
- {NEW\_PASSWORD}: New Password**
- {PROFILE\_URL}: User Profile url
- {SITE\_URL}: Website url
- {SITE\_NAME}: Website Name
- {USER\_EMAIL}: User Email

**save**

You can customize the reset password email template and can use the placeholders on right side in Email body for inserting user details. These placeholders won't be used anywhere else except in message body. There will be 2 options for resetting the password.

- 1) Admin will reset the password of all users and mail containing changed password will be received to them. The length of randomly generated password is 8 characters, but by applying filter 'mupr\_password\_length' you can customize it.

For Example: Write this code in function file:

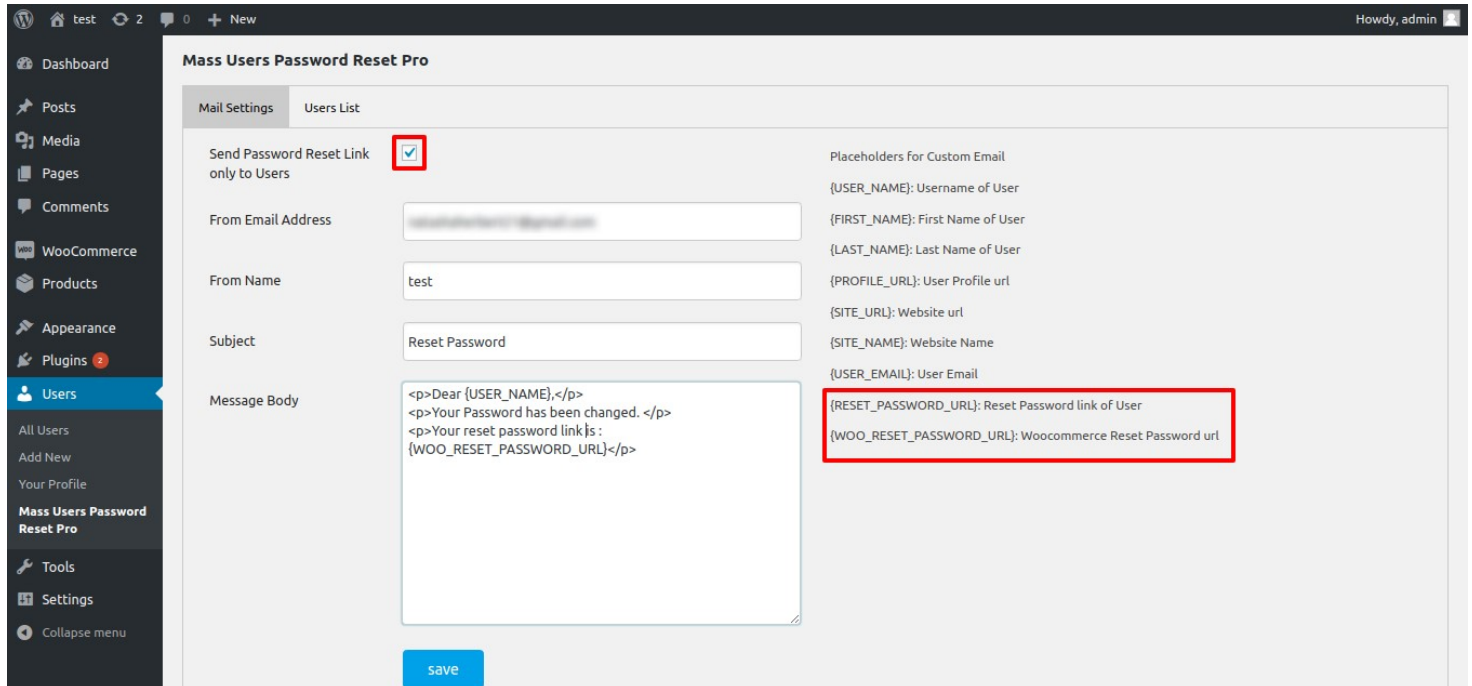
```
add_filter('mupr_password_length','my_theme_function');

function my_theme_function(){

    return 6;

}
```

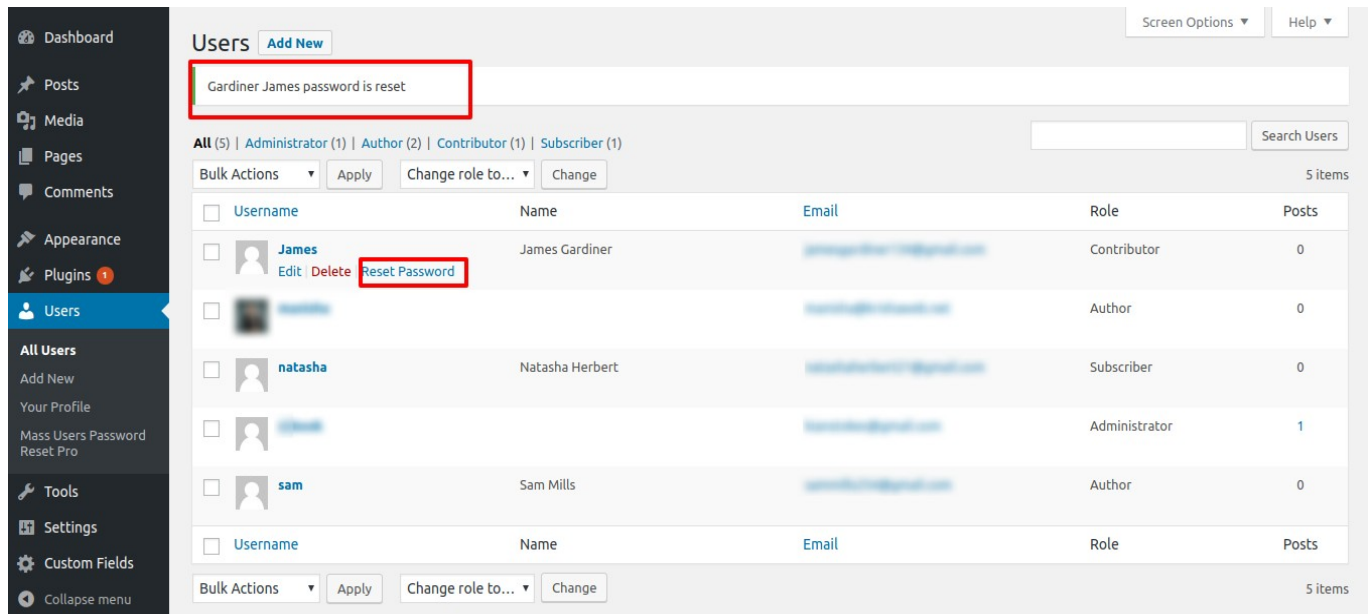
2) User can himself reset password. Reset password link will be mailed to them.



{RESET\_PASSWORD\_URL} link takes you to default WordPress reset password page while the link in {WOO\_RESET\_PASSWORD\_URL} will take you to WooCommerce reset password page.



## Reset Password of single user in users page

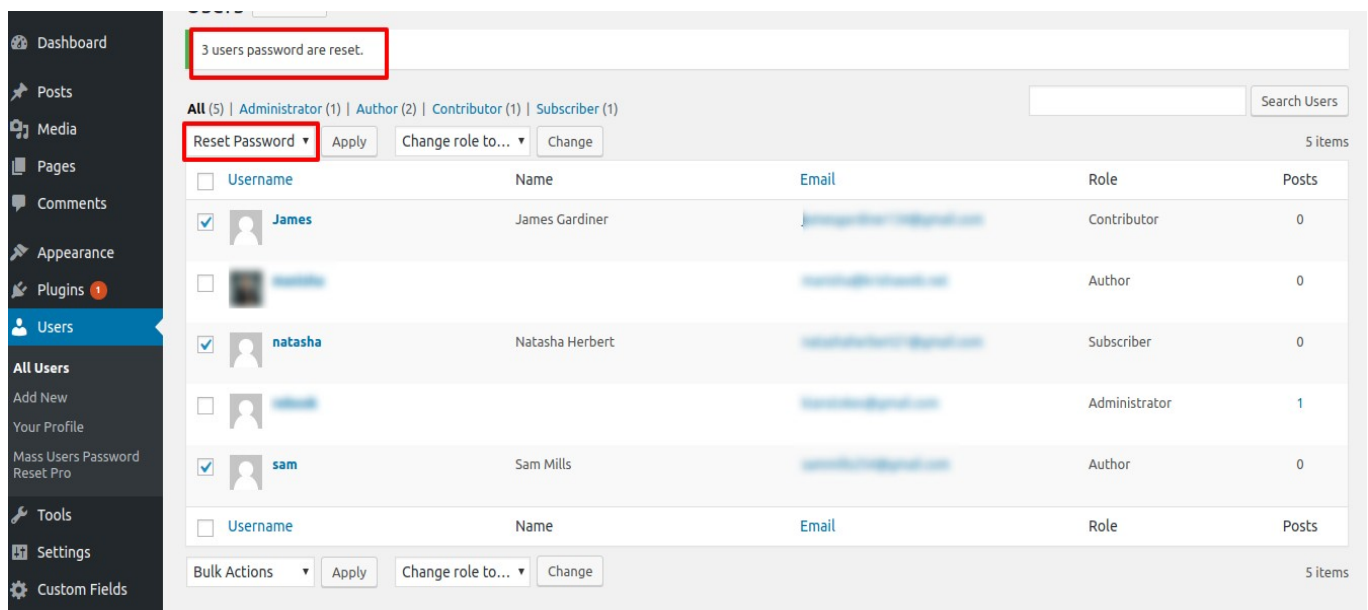


The screenshot shows the WordPress Users page. A red box highlights a success message at the top: "Gardiner James password is reset". Below this, the "Bulk Actions" dropdown menu is set to "Reset Password", which is also highlighted with a red box. The table below lists the users:

	Username	Name	Email	Role	Posts
<input type="checkbox"/>	James	James Gardiner	james.gardiner@domain.com	Contributor	0
<input type="checkbox"/>	natasha	Natasha Herbert	natasha.herb@domain.com	Author	0
<input type="checkbox"/>	natasha	Natasha Herbert	natasha.herb@domain.com	Subscriber	0
<input type="checkbox"/>	admin		admin@domain.com	Administrator	1
<input type="checkbox"/>	sam	Sam Mills	sam.mills@domain.com	Author	0

You can reset password of single user from users page also. The message containing respective user's name will be displayed on success.

## Reset Password Bulk action



The screenshot shows the WordPress Users page with the "Bulk Actions" dropdown menu set to "Reset Password". A red box highlights the success message at the top: "3 users password are reset." The table below shows the selected users for the bulk action:

	Username	Name	Email	Role	Posts
<input checked="" type="checkbox"/>	James	James Gardiner	james.gardiner@domain.com	Contributor	0
<input checked="" type="checkbox"/>	natasha	Natasha Herbert	natasha.herb@domain.com	Subscriber	0
<input checked="" type="checkbox"/>	sam	Sam Mills	sam.mills@domain.com	Author	0

You can reset password of multiple users without having anything common in them by just check the box of respective user and select Bulk action 'Reset Password'. The message containing the count of selected users will be displayed on success.

**Note:** Bulk action will only work in WordPress 4.7 or higher version.



Mass Users  
Password

**RESET**

# TECHNICAL SUPPORT

E-mail us at

[info@krishaweb.com](mailto:info@krishaweb.com)