

# LETTER

DATE :- 22/07/2024

NARE VIGNESH,  
6-14 NAREVARIPALLI,  
PEDDAKURAPPALI,  
RAMASAMUDRAM,  
ANNAMAYYA, ANDHRA PRADESH, 517417,  
EMAIL :- [vigneshnaidu022@gmail.com](mailto:vigneshnaidu022@gmail.com) ,  
P-NO : 6305871355.

THE MANAGER,  
UNION BANK OF INDIA,  
PUNGANURU, ANDHRA PRADESH,  
517247.

**Subject:** Request for Renewal of Education Loan for Second Year of B.Tech

Dear Sir/Madam,

I, NARE VIGNESH, am currently a second-year B.Tech student at Mohan Babu University. I am writing to request the renewal of my education loan for the second year of my studies.

In the first year, the loan amount was successfully transferred to my college. I now require the funds for my second year's tuition fees. As per the bank's requirements for renewal, I understand that I need to submit the results of both the first and second semesters.

However, I have only received the results for the first semester so far, and the results for the second semester have not yet been issued by the college. I am attaching my first semester results for your reference. Once I receive the second semester results, I will promptly submit them to the bank.

I kindly request you to proceed with the renewal of my education loan based on the available documents. Your assistance in this matter will be greatly appreciated, as it will help me continue my studies without financial interruption.

Thank you for your understanding and support.

Yours sincerely,



NARE VIGNESH,  
23102A010215, MOHAN BABU UNIVERSITY.