



HARYANA POLICE ACADEMY
116th K.M. Stone NH 44 (G.T. Road), Madhuban, Distt. Karnal (Haryana)-132037
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WAN

Most Immediate

To Police Haryana
DGP/Prison (Hr.), PKL
DGP/Crime (Hr.), PKL
Special Haryana
All Range ADGsP/IGsP in Haryana
ADGP/HSNCB, Madhuban
Commissioner of Police, GGM, FBD & PKL
IG/HAP, Madhuban
IG/IRB, BNs, Bhondsi, GGM
DIG/Rlys. & Commando (Hr.), Moginand, PKL
SP/Crime (Hr.), PKL

(By Hand)

(By Hand)

Copy to:- All Distt. SsP in Haryana
All DCsP in GGM, FBD & PKL
SP/Commando (Hr.), Newal, Karnal
SP/Rlys. (Hr.), AMB/Cantt.
All Comdts. IRB BNs., Bhondsi, Manesar & Sunaria
Comdts. 1st & 3rd BN. HAP, AMB & HSR
Comdts. 2nd, 4th & 5th BNs. HAP, Madhuban

(By Hand)

No. **48536-80 /Trg.** dated **24.11.2021** (.) It is intimated that there is an urgent need to conduct the short duration courses to upgrade the ability/skill of Investigating Officers during their filed work (.) So, it has been decided that the following short duration courses will be conducted during the month of December, 2021 through on-line/offline Training Programmes, as per allotment of seats given below:-

Sr. No.	Name of the Course	PHQ	DGP Prison	CID	HSNCB	SCB	CP/GGM	CP/FBD	CP/PKL	Range AMB	Range KNL	Range KTK	Range HSR	Range RWR	HAP	R&C	IRB	Total Seats	Course Director
1	02 days Workshop on Capacity Building of Safety Diagnosis on National Highway No. 44 Delhi to Ambala-Training of Police in Accident Investigation and Data Management, with the help of IRTE, Faridabad for Investigation officer (NGO/HCs) posted in Police Stations from 01.12.2021 to 02.12.2021 (Offline)	06 each from district SPT, PPT, KNL, KKR & AMB) Total=30																30	Sh. Krishan Kumar, DSP/HPA assisted by I/C Short Course/HPA (Indoor)
2	01 months Traffic Basic Course for NGO/ORs from 01.12.2021 to 31.12.2021 (Offline)	-	-	-	-	-	7	7	2	5	5	5	6	5	2	4	2	50	Sh. Sunder Singh, DSP/HPA assisted by I/C Short Course/HPA (Outdoor)
3	02 days Workshop on Capacity Building of Safety Diagnosis on National Highway No. 44 Delhi to Ambala-Training of Police in Accident Investigation and Data Management, with the help of IRTE, Faridabad for Investigation officer (NGO/HCs) posted in Police Stations from 03.12.2021 to 04.12.2021 (Offline)	06 each from district SPT, PPT, KNL, KKR & AMB) Total=30																30	Sh. Krishan Kumar, DSP/HPA assisted by I/C Short Course/HPA (Indoor)

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4	02 days Workshop on Capacity Building of Safety Diagnosis on National Highway No. 44 Delhi to Ambala-Training of Police in Accident Investigation and Data Management, with the help of IRTE, Faridabad for Investigation officer (NGO/HCs) posted in Police Stations from 06.12.2021 to 07.12.2021 (Offline)	06 each from district SPT, PPT, KNL, KKR & AMB) Total=30																30	Sh. Krishan Kumar, DSP/HPA assisted by I/C Short Course/HPA (Indoor)
5	01 week refresher course for PSO/Gunmen (NGO/ORs) from 06.12.2021 to 10.12.2021 (Offline)	-	-	-	-	6	6	2	5	5	5	5	5	5	5	2	4	50	Sh. Sunder Singh, DSP/HPA assisted by I/C Short Course/HPA (Outdoor)
6	05 days Course on 'Training of Investigators on Women Safety' for FY-2021-22, under the aegis of BPR&D, New Delhi for ASI to DSP from 06.12.2021 to 10.12.2021 (Offline)	08 DSsP (one from each range/commissionerate, except GRP) + 08 Insprs. (one from each range/commissionerate, except GRP) + 05 Sub. Inspector (one from each range i.e AMB, KNL, RTK, HSR & RWR) and 04 Asstt. Sub. Inspector (one from each commissionerate/GRP i.e GGM, PKL, FBD & GRP)																25	Sh. Ashok Kumar, DA/HPA assisted by Sh. Pardeep DDA/HPA & I/C Short Course/HPA (Indoor)
7	01 day Course on "Human Rights and Police" for Police and Prison personnel (GOs/Insp.) on 10.12.2021 (Offline)	2	10	-	-	-	2	2	2	2	2	2	2	2	-	2	-	30	Sh. Pardeep Kumar, DDA/HPA assisted by I/C Short Course/HPA (Indoor)
8	01 months Bomb Disposal Course for ORs from 13.12.2021 to 12.01.2022 (Offline)	-	-	-	-	-	6	6	2	5	5	5	5	5	5	3	3	50	Sh. Sunder Singh, DSP/HPA assisted by I/C Short Course/HPA (Outdoor)
9	02 days Capacity Building Program/Workshop on Drug Prevention, under the aegis of NISD, New Delhi for ASI to Insp. from 13.12.2021 to 14.12.2021 (Offline)	-	-	-	-	-	3	3	1	3	3	5	5	4	-	1	-	28	Ms. Anita Maan, DDA/HPA assisted by I/C Short Course/HPA (Indoor)
10	01 day Course on Elderly Safety & Senior Citizen as a Vulnerable section of Society for NGO/ORs on 14.12.2021 (Online)	-	-	-	-	-	16	16	6	10	10	13	13	12	-	4	-	100	Sh. Ajay Kumar, HPA assisted by I/C Short Course (Indoor)
11	01 day Workshop on Section 498-A IPC & 41 CrPC for SHOs & Dy. SsP on 14.12.2021 (Offline)	-	-	-	-	-	5	5	2	3	3	4	3	3	-	2	-	30	Sh. Anirudh Chauhan, DSP/HPA assisted by I/C Short Course (Indoor)
12	03 days course on Police in dealing with crime related to children or Missing Children (on the pattern of Bachpan Bachao Andolan) for NGO/ORs from 15.12.2021 to 17.12.2021 (offline)	-	-	-	-	-	6	6	2	5	5	5	5	5	5	3	3	50	Sh. Vijaypal, DSP/HPA assisted by I/C Short Course (Indoor)

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13	03 days course on Investigation on Crime Against Women and Children for L/Insp. & Sub Insp. from 15.12.2021 to 17.12.2021 (Offline)	-	-	-	-	-	4	4	2	3	3	5	5	3	-	1	-	30	Ms. Anita Maan, DDA/HPA assisted by I/C Short Course (Indoor)
14	01 day TOT Course on "Collection & Packing of Physical Evidence" for NGO/ORs on 16.12.2021 (offline)	-	-	-	-	-	8	8	2	5	5	6	6	6	-	4	-	50	Sh. Vijaypal, DSP/HPA assisted by I/C Short Course (Indoor)
15	01 day course on "Fleet Management (M.T.)" for NGO/ORs on 20.12.2021 (Offline)	-	-	-	-	-	6	6	2	5	5	5	5	5	5	3	3	50	Sh. Harinder Kumar, DSP/HPA assisted by I/C Short Course (Indoor)
16	02 days Workshop on Capacity Building of Safety Diagnosis on National Highway No. 44 Delhi to Ambala-Training of Police in Accident Investigation and Data Management, with the help of IRTE, Faridabad for Investigation officer (NGO/HCs) posted in Police Stations from 20.12.2021 to 21.12.2021 (Offline)	06 each from district SPT, PPT, KNL, KKR & AMB) Total=30																30	Sh. Krishan Kumar, DSP/HPA assisted by I/C Short Course/HPA (Indoor)
17	02 days Training Course on "Juvenile Justice" for Children Welfare Police Officers (CWPO's) from 22.12.2021 to 23.12.2021 (Offline)	-	-	-	-	-	12	12	2	7	7	7	7	7	-	4	-	65	Sh. Pardeep Kumar, DDA/HPA assisted by I/C Short Course/HPA (Outdoor)
18	01 day Course Vehicle Theft, Prevention and Role of Police fro NGO/ORs on 24.12.2021 (offline)	-	-	-	-	-	6	6	2	5	5	5	5	5	5	3	3	50	Sh. Anirudh Chauhan, DSP/HPA assisted by I/C Short Course (Indoor)
19	05 days Course on "Training of Investigators on Women Safety" for FY-2021-22, under the aegis of BPR&D, New Delhi for Public Prosecutors from 27.12.2021 to 31.12.2021 (Offline)	25 Public Prosecutors will be nominated by Prosecution Department																25	Sh. Ashok Kumar, DA/HPA assisted by Sh. Pardeep DDA/HPA, Sh. Anirudh Chauhan, DSP/HPA & I/C Short Course/HPA (Indoor)

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20	01 days Course on "Use of Social Media" for NGO/ORs on 28.12.2021 (Offline)	-	-	-	-	-	4	4	2	2	2	3	3	3	-	2	-	25	Sh. Harinder Kumar, DSP/HPA assisted by I/C Cyber Lab/HPA
21	03 days Course on (i) The SC/ST (Prevention of Atrocities) Act, 1989 & the Protection of Civil Rights Act, 1955 (ii) The Juvenile Justice (Care and Protection of Children) Act, 2015 & POCSO Act, 2012 for GO/ORs from 29.12.2021 to 31.12.2021 (Offline)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	54	Sh. Ashok Kumar, DA/HPA assisted by I/C Short Course/HPA (Indoor)
22	01 day Course on Security of Vital Installation including Bank for Insp/SI on 30.12.2021 (offline)	-	-	-	-	-	6	6	2	5	5	5	5	5	5	3	3	50	Sh. Ajay Kumar, DSP/HPA assisted by I/C Short Course (Indoor)

- Note:- (i) Ensure Strict Compliance of the SOPs issued by W/DGP (Hr.), vide their office WAN message No. 4288-4330/T-2 dated 22.04.2021.
- (ii) Course mentioned at Sr. No. 1 to 9 & 11 to 22 will be organized as offline courses and it must be ensured that candidates having vaccine of COVID-19 may be selected/deputed in these courses and directed them that they must report at HPA, MBN with proper movement order, training kit (i.e P.T/Game Dress, Working Uniform (as per pattern of PPR & Department rules), formal dress etc).
- (iii) All Ranges/Commissionerates/districts/Units must utilized full seats, as per allotment in all the courses.
- (vi) Nomination/By-name list of selected candidates for all courses must reach 07 days prior the commencement of each course.
- (v) Registration Form duly filled by individual participants must reach in this Academy immediately, on the 1st day of starting the each online course.
- (vi) Only Police officials posted in Children Welfare Police officers (CWPO's) Unit will be nominated/deputed in the course mentioned at Sr. No. 17.
- (vii) Medical Fitness Certificate is mandatory for the courses mentioned at Sr. No. 2, 5 & 8.

(.) So, all Range DGP/ADGsP/IGsP/CsP are therefore requested to direct the concerned District SsP/Comdts. & DCsP to select the suitable candidates, as per allotment of seats in the courses mentioned at Sr. No. 1 to 15 and selected candidates may be directed to attend these courses well in time and ensure the presence of all candidates in online training (.) It is also intimated that during the selection of candidates for in-service courses, the directions issued by DGP, Haryana vide their office WAN message No. 21494-612/OPS-2 dated 05.10.2016 (Point No. 30 of DGsP/IGsP Conference, 2015), may be kept in mind that "The training in Police should remain focused on the lower ranks, younger age group and women" and seats for Male/Female Police officials may be allotted in equal proportions in the courses related to Public interface (.) It is also requested that all districts/Units must send the registration form duly filled by the individual participant immediately on the 1st day of starting of each online course (.) This is for information and taking further necessary action (.) Treat it most urgent (.)

(Ranbir Singh)
Superintendent (O)
for Director
Haryana Police Academy
Madhuban


OFFICE OF THE DIRECTOR, HARYANA POLICE ACADEMY, MADHUBAN

Endst. No. 48581-620/ Trg. dated 24.11.2021

A copy of above is forwarded to the following for information & taking further necessary action on the points given below:-

- Course Directors will be responsible to chalk out the training programme & also informed about the arrival of the Chief Guest for Inaugural/Valediction function, one day prior the commencement of programme to the W/DIR HPA & other Senior Officers (IGP/SP/HPA) and after conclusion of the training programme, the Feedback/Course Report of the said course may also be produced before the W/DIR/HPA & other Senior Officers (IGP/SP/HPA) for favour kind perusal and further onward submission to the concerned department. He will be responsible for the smooth functioning of the course.
- All Course Directors are also requested to prepare a panel of guest faculty for each courses and on the conclusion of each course either one day or the long duration, they must submit the result of each course for identification of suitable candidates for a Trainer.
- At the Inaugural of the each course, the first lecture will be on the topic of Nationalism, Patriotism etc. & the National Anthem will be played with full honor on the occasion of the arrival of Chief Guest of the Course.
- All course Director may select Chief Guest for Inaugural/Valediction function and also select suitable Guest Faculty for the training curriculum themselves and after discussion with DIG/SP/HPA, the selected Guest Faculty may be invited at HPA/MBN.
- All Course Directors are requested to ensure strict compliance of directions already issued vide this office endst No. 66283-96/Trg. dated 15.11.2019.

1. DA/HPA
2. All DDA's/HPA
3. All DSsP/HPA
4. Supdt. (O), HPA
5. CDI/HPA & CLI/HPA
6. RI/LO/HPA
7. Reader to W/DIR, DIG & SP/HPA - (for kind information to the officers)
8. I/Cs Officer's Mess (Old & New)
9. I/C Short Course, HPA - Please submit the training programme of each short course, one week in advance, so that necessary correspondence may be made with the concerned speakers/Guest Faculty, and also send report of each course with break-up of male-female trainees.
10. LO/HPA - Please record the arrival of candidate, who have proper Medical fitness certificate in courses of 15 days and above duration with proper Movement order & photograph.
11. I/C Computer - Please upload the Course Calendar on the website of HPA, Madhuban.
12. I/Cs MTO, Golf View Mess, Library, Stationary, Armourer, Cyber Lab, P.A System, PRO, Private Cashier, NGOs/ORs Mess, Canteen & I/C Indoor Firing Range/HPA
13. I/C Multimedia/Photo Section- Please record the photography in all sponsoring courses and submit the same to the course director for inclusion the photography in the course report.
14. OSI/HPA (Male/Female)
15. SI Balwan No. 1537/PPT & COVID-19 Team - please got medical checkup/screening of all participants report at this Academy in all the offline courses.


(Ranbir Singh)
Superintendent (O)
for Director
Haryana Police Academy
Madhuban
24/11