

INSTRUCTIONS AND GUIDELINES TO PAPER-SETTERS
(B.TECH- BR20 Regulations)

Paper-setters are requested to comply with the following **instructions and guidelines** while setting the question papers.

1. The paper setter is responsible for creating one set of question paper.
2. The paper setter shall strictly adhere to the syllabus and the model paper enclosed.
3. The maximum mark for any paper is 70, and the duration of time is 3 hours.
4. The question paper consists of five questions. Each question has an internal choice, and either of them can be answered. All questions carry equal marks. If a single question worth 14 marks is to be given, it should be given as "a" under choice one or "c" under choice two. For example,

1 a)	Question description	14M
OR		
1 c)	Question description	14M

5. The paper setters must adhere to the specified proportions when mapping examination questions to course outcomes and cognitive skills. It is recommended that the level of the questions be as follows:

BTL-I-20%

BTL-II-30%

BTL-III-30%

BTL-IV-20%

* **Bloom's Taxonomy Level (BTL)**

6. The paper setter has to indicate clearly the allotment of marks to each part of the question.
7. The paper setter shall draw the figures, drawings, and circuit diagrams wherever necessary and label the diagrams, indicating dimensions, etc., clearly and properly.
8. The question paper shall not be preserved in any form, either in part or full, and should be destroyed or deleted if it is on a computer.
9. The paper setter shall verify all the questions and numerical problems and mathematical symbols before dispatching the question paper.
10. The paper setter shall indicate clearly the need for any handbook or data book required by the candidate for answering the questions.
11. The paper setters are required to keep in view the stipulated period of the examination while setting the paper, and questions should be clear in language.
12. The paper setter shall ensure confidentiality regarding question papers and the contents therein. A certificate to this extent in the enclosed proforma is to be signed and given.