Finance for Non-Finance Professional

**Course Objectives**

This course provides managers and executives with no prior background in Finance and Accounting to understand properly financial accounting, financial reporting and business fundamentals. This training targets any manager or executive with a non-financial background looking to acquire knowledge on basics of finance, accounting and management. The course is designed in such a way as easy-to-grab mode that really helps the non-financial managers to learn basics of finance and accounting. This training will enable the participants to cultivate their skills and knowledge in financial areas in their business areas in order to effectively carry out their relevant duties professionally. This course enables the candidate to be confident in their line of work to manage assets, examine investment proposals, evaluating profit and expenditure, even to have proper personal financial discipline either.

A rapidly changing and increasingly competitive global resource industry has resulted in a focus on efficient financial management and smart financial decision making. For the technical manager this has meant a high level of technical expertise is no longer sufficient for superior management performance. If you are required in your line of work to manage assets, analyze investment proposals, justify or approve expenditure then attending this Masterclass will equip you with the essential skills you need.

**Who should attend?**

This Workshop has been researched and developed for Directors, Managers, Superintendents, Supervisors, Engineers, Planners, Team Leaders, Project Coordinators, Human Resource Management, and Sales & Marketing in the technical and non-technical departments from in every functional area of responsibility across all industries.

**Major Course Outlines:**

* Accounting and Finance Basic terminologies
* Various cost structure
* Cash flow statement
* Pricing and Planning
* Budgeting
* Preparation of Financial Statements
* Analysis of Financial Statements
* Financial Information and Decision Making Process
* Working Capital Management
* Investment Decisions
* Effective Financial Management System and Business Strategies
* Personal Financial Discipline