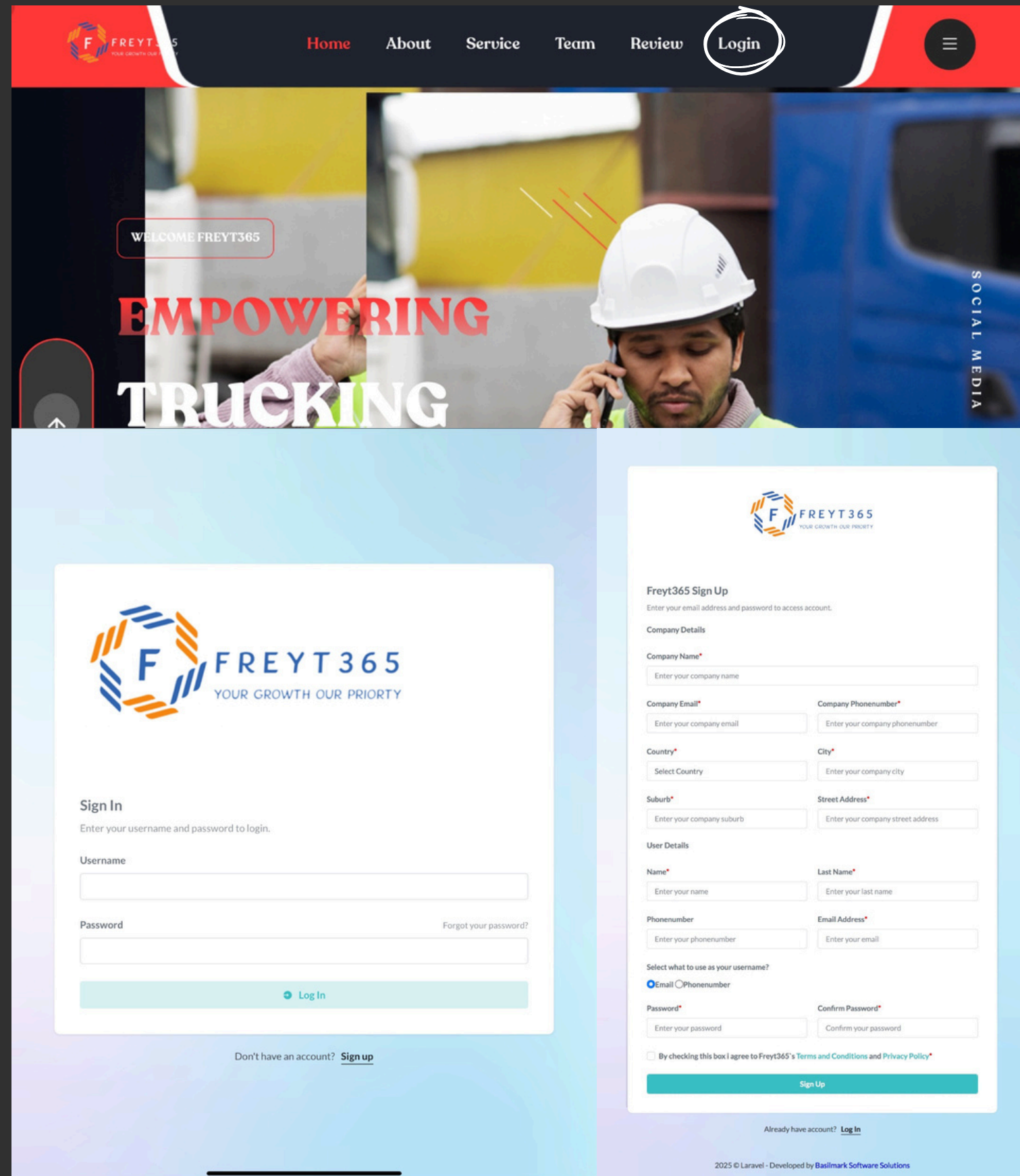


FREYT365

USER MANUAL





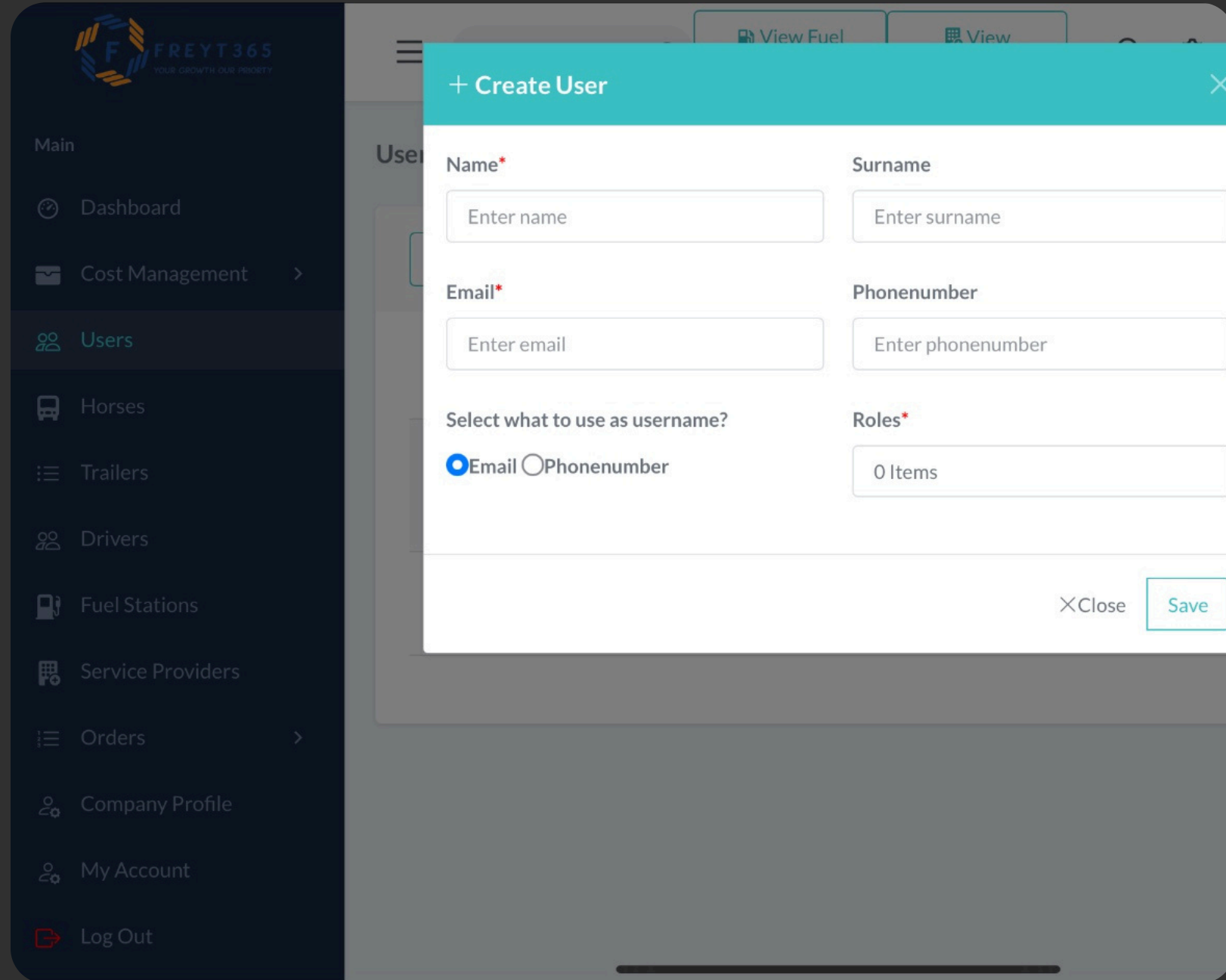
ACCESSING THE LOGIN PAGE:

1. Open your web browser and go to: www.freyt365.com.
2. Select login and select sign up.
3. You will see a login form prompting for your email and password. Then go to sign up to create an account.

ACCOUNT APPROVAL AND ACTIVATION.

1. You will receive a sign-up confirmation email requesting the submission of required documents for verification. Please scan and submit these documents for further processing.
2. After your documents have been verified, you will receive an email confirming the successful verification and activation of your account.
3. You can now go on to log in to your account.





The screenshot displays the 'Create User' form within the FREY T365 mobile application. The form is overlaid on a blurred background of the app's main interface. The sidebar menu on the left includes options like Main, Dashboard, Cost Management, Users (highlighted), Horses, Trailers, Drivers, Fuel Stations, Service Providers, Orders, Company Profile, My Account, and Log Out. The 'Create User' form itself has a teal header with a close button. It contains several input fields: 'Name' (with a red asterisk), 'Surname', 'Email' (with a red asterisk), and 'Phonenumber'. Below these is a section titled 'Select what to use as username?' with radio buttons for 'Email' (selected) and 'Phonenumber'. There is also a 'Roles' section with a red asterisk and a list showing '0 Items'. At the bottom right of the form are 'Close' and 'Save' buttons.

PROFILE CREATION

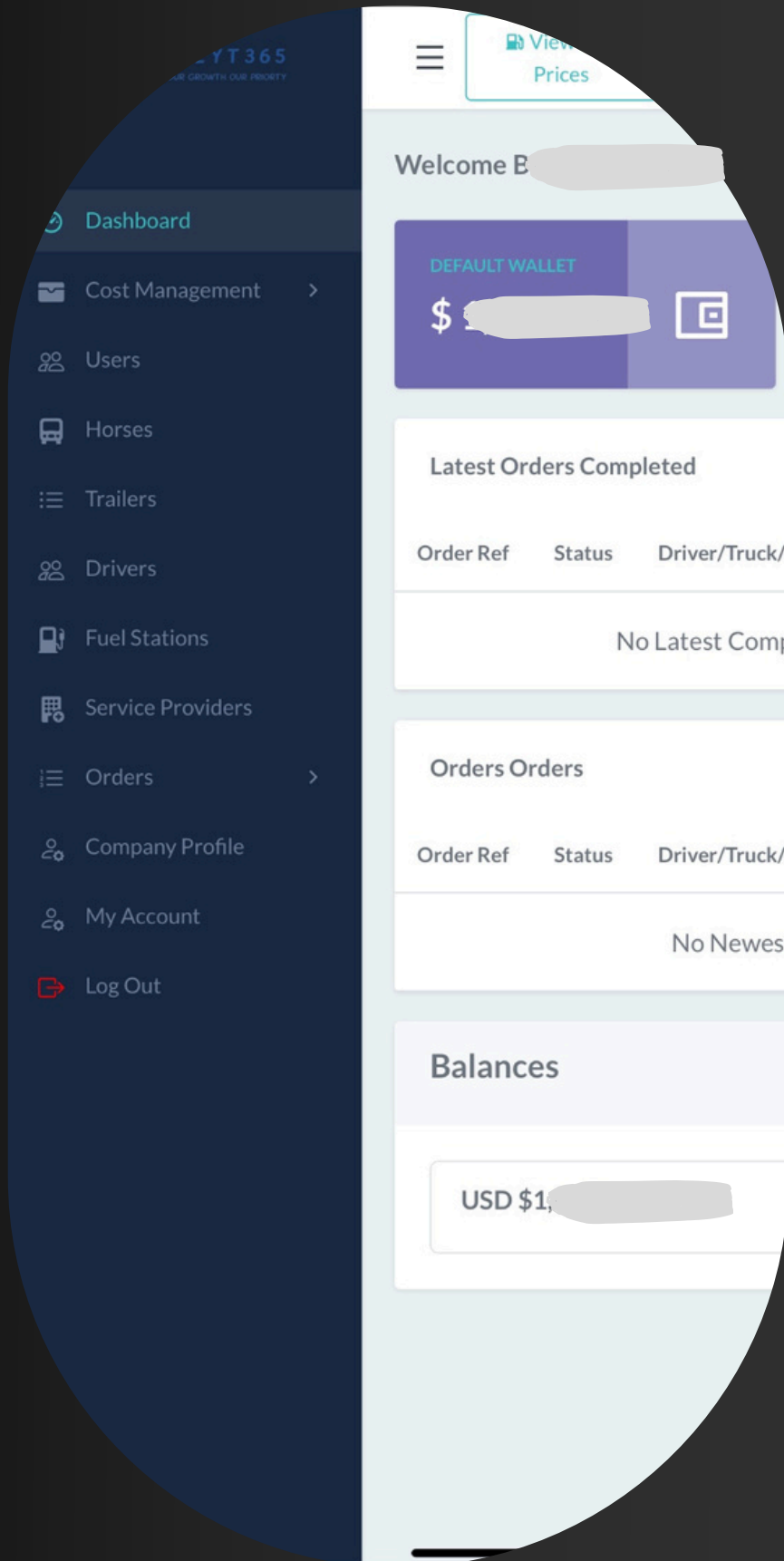
1. Create users as per your structure giving them differing authorizations among the three duties as classified by the system: Inputter, Administrator & Authorizer.
2. Enter truck and driver details into the system.
3. You can also load funds into your account.



GET FAMILIAR WITH THE SERVICES OFFERED:

After completing your profile, you can browse the platform to check all the service stations available and locations for your trip planning.

1. **View account details** – Check your profile and company information.
2. **Manage transactions** – View, process, or track funding and payments.
3. **Orders** – Create, track and manage orders.
4. **Check notifications** – Stay updated on approvals, payments, and system alerts.





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