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| **Personal information** | picture |
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| Name | **Zlatkova, Antonia** |
| Address | **1 Ovcha Kupel, bl.501** |
| Telephone | **+359 883 38 55 22** |
| E-mail | **toni\_sda@yahoo.com** |
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| Nationality | Bulgarian |
| Date of birth | 26th October |
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| **Work experience** |  |
| Dates (from – to) | 10.2015 - 08.2018 |
| Name and address of employer | ‘Grace’ Private English School ; Sofia, Bulgaria; |
| Type of business or sector | Education |
| Occupation or position held | Teacher |
| Main activities and responsibilities | - Teach children from age of 4 to 15  - Use different ways, methods to pursue their success;  - Think of a creative way and approaches to work individually in a group  - Learn and read about how to cope with trouble kids and those with dyslexia |
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| Dates (from – to) | 2009 - 2015 (officially) |
| Name and address of employer | Private company with wide field of activities / “Ipanema” LTD / in Plovdiv and Sofia, Bulgaria; Manager - 0894767802 - Valentin Stoyanov |
| Type of business or sector | Sales and Trade |
| Occupation or position held | Assistant Manager |
| Main activities and responsibilities | - Prepare project plans and work reports, related with the company’s income / managing real estate property, investment projects, shares and obligations.  - Establish and continuously improve and care for a team and its work  - Work closely with the Manager on the new projects.  - Analyze market environment  - Work in a team and lead one  - Organize the whole day-work;  - Administrative obligations – arrange meetings, prepare documents; |
| Product | New business been started, cooperation between different level investors |
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| Dates (from – to) | 2006 - 2009 |
| Name and address of employer | Non-governmental organization / ADRA / , Sofia, Bulgaria, Manager - 0882504411 - Slavi Mitrev |
| Occupation or position held | Team and event Manager |
| Main activities and responsibilities | - Lead and mentor a team of 7-13 members  Develop and run programs and projects   * Continuously searching for team work improvements * Take part, develop and run projects related with improving people’s lifestyle and building good relationships in organizations and families * Prepare documentation and establish relationships with Municipalities and different organizations   - take part in TV program and representative team  - create scenarios |
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| **Certification and Training** |  |
|  | 1. Software Testing Course - Basic / organized by Skillo Academy / |
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| **Technical skills and competences** |  |
|  | **Software technologies:**  Work with Git Hub VCS  Acquainted with TestLink, Jira, SQL, XML, HTML, |
| **Education** |  |
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| Dates (from – to) | 2006 - .2011 |
| Name and type of organization providing education and training | New Bulgarian University |
| Principal subject | Economics |
| Title of qualification awarded | Bachelor of trade |
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| Dates (from – to) | 09.2002 - 05.2006 |
| Name and type of organization providing education and training | High School with expanded learning of foreign languages |
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| **Personal skills and competences** | Very good communication and organization skills, native motivator, good team player, result oriented person, work in multicultural projects |
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| **Mother tongue** | Bulgarian |
| **Other languages** |  |
| English | Writing - Fluent  Reading - Fluent  Verbal - Fluent |
| Spanish | Writing - Beginner  Reading - Beginner  Verbal - Beginner |
| **Driving license** | B category |