NASYA ACOSTA SMITH

UI/UX DESIGNER & WEB DEVELOPER

CONTACT

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PORTFOLIO PAGE

www.nasyaacostasmith.com

CAREER OBJECTIVE

To be able to work for a strong and creative company where I can further develop and solidify my skills along side my team to become the best UI/UX Designer & Web Developer I can be.

TECHNICAL PROFICIENCIES:

- HTML &CSS
- JavaScript
- Adobe Illustrator
- Adobe XD
- Adobe Photoshop
- User Interface
- User Experience
- Research
- Wireframing
- Mockups/Prototyping
- jQuery
- React
- Redux
- SASS
- Bootstrap
- Node.js
- ES6
- Git/GitHub
- Heroku
- MongoDB

SOFT SKILLS:

- Strong written and verbal communication skills
- Highly Organized
- Good Time Management
- Analytical
- Proficient in Spanish

EXPERIENCE

ADMINISTRATIVE ASSISTANT of TEACHING AND LEARNING
Snohomish School District
June 2016 - August 2018 – Snohomish, WA

Worked with curriculum adoption purchasing, implementation, technology and event planning

- Led purchasing and distribution of an over $1 million dollar curriculum adoption implemented in all elementary schools within the district
- Headed and organized a team for distribution of over 50,000 books and materials
- Organized yearly two-day conference three years in a row for all district teachers and employees
- Support for school technology systems including several learning support systems and tablets

OFFICE AND BILLING MANAGER
Romero Park P.S.
November 2015 - August 2018 – Bellevue, WA

In charge of keeping the law office running smoothly for all of the lawyers

- Tracked and billed all expenses and payments from clients of multiple lawyers
- Created deposit reports and submit deposits to the bank.
- Managed calendars for multiple Attorneys

STUDENT ACCOUNTS INTERN
The Master's University
May 2015 - August 2015 – Santa Clarita, CA

Managed payments for current students

- Verbal and written communication
- Data Entry and Filing
- Basic Accounting

EDUCATION

B.A. History

The Master's University

3.71 GPA

December 2015

The Web Developer Bootcamp Certificate