

# NATASCHA MARTIN

Phoenix, AZ • Contact: Available upon Request  
<https://github.com/nataschamartin/Cybersecurity-Portfolio>

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## CYBERSECURITY PROFESSIONAL | GRC • COMPLIANCE • DIGITAL FORENSICS

Cybersecurity professional with a background in criminal justice and paralegal studies, transitioning into GRC, incident response, and digital forensics. Certified in Google and IBM cybersecurity tracks with hands-on experience across risk management, technical documentation, secure systems, and compliance frameworks. Known for bridging legal, operational, and technical priorities with a calm, detail-driven approach. Skilled at managing sensitive data, leading cross-functional projects, and streamlining workflows in high-stakes environments.

## CORE SKILLS & TOOLS

### Cybersecurity & GRC

NIST CSF | Risk & Compliance | Incident Response | Digital Forensics | Cyber Law & Ethics | Pen Testing | Vulnerability Assessment

### Technical Tools

Linux | Wireshark | SQL | Python | Salesforce | Google Colab | GitHub | Windows 10/11

### Project & Process Management

Agile & Scrum | Sprint Planning | SOP's & Technical Documentation | Legal Research | Client Communication | Workflow Optimization

## Professional Experience

### Founder & Operations Lead | Tough Love Organizing, LLC – Phoenix, AZ

2015 – Present

- Built and operated a secure organizing firm for clients in legal, small business, and residential sectors.
- Designed paper and digital filing systems with focus on compliance, confidentiality, and efficiency.
- Specialized in secure document handling, time optimization, and office workflows.
- Provided subcontracted support to local organizers, including administrative support for *Get Organized with Bridges + Co* (2015-2019).

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## Executive Assistant | Woodnick Law, PLLC – Phoenix, AZ

2014 – 2017

- Support managing attorney and team in family and juvenile law cases with high confidentiality needs.
- Drafted pleadings, correspondence, and client communication; managed calendars and intake.
- Coordinated legal records, digital file conversion, and scheduling logistics.

## Education

### Bachelor of Arts, Criminal Justice

American Military University – Charlestown, WV  
2013

### Associate of Applied Science, Paralegal Studies

Phoenix College – Phoenix, AZ  
2008

## CERTIFICATIONS

GOOGLE CYBERSECURITY CERTIFICATE | CYBERSECURITY ANALYST  
EC-COUNCIL DIGITAL FORENSICS | IBM: AI FOR CYBERSECURITY  
FULL LIST ON GITHUB

## MEMBERSHIPS

- **Member**, National Association of Professional Organizers (NAPO).
- **Chapter Member**, National Association of Professional Organizers, Arizona.
- **Member**, Rho Phi Chapter of Phi Theta Kappa International Honor Society.
- **Member**, The National Society of Collegiate Scholars.
- **Member**, Alpha Phi Sigma Honor Society.
- **Member**, AMU & APU Chapter of Pi Gamma Mu.