



Subscription Panel User Guide

Welcome

Welcome to the Subscription Panel User Guide!

The Subscription Panel is an application that allows potential customers to purchase subscriptions. You can manage the look, feel, and content of the Subscription Panel in the CMS. Every detail is manageable, from what offers display to what colors are used.

Guide structure

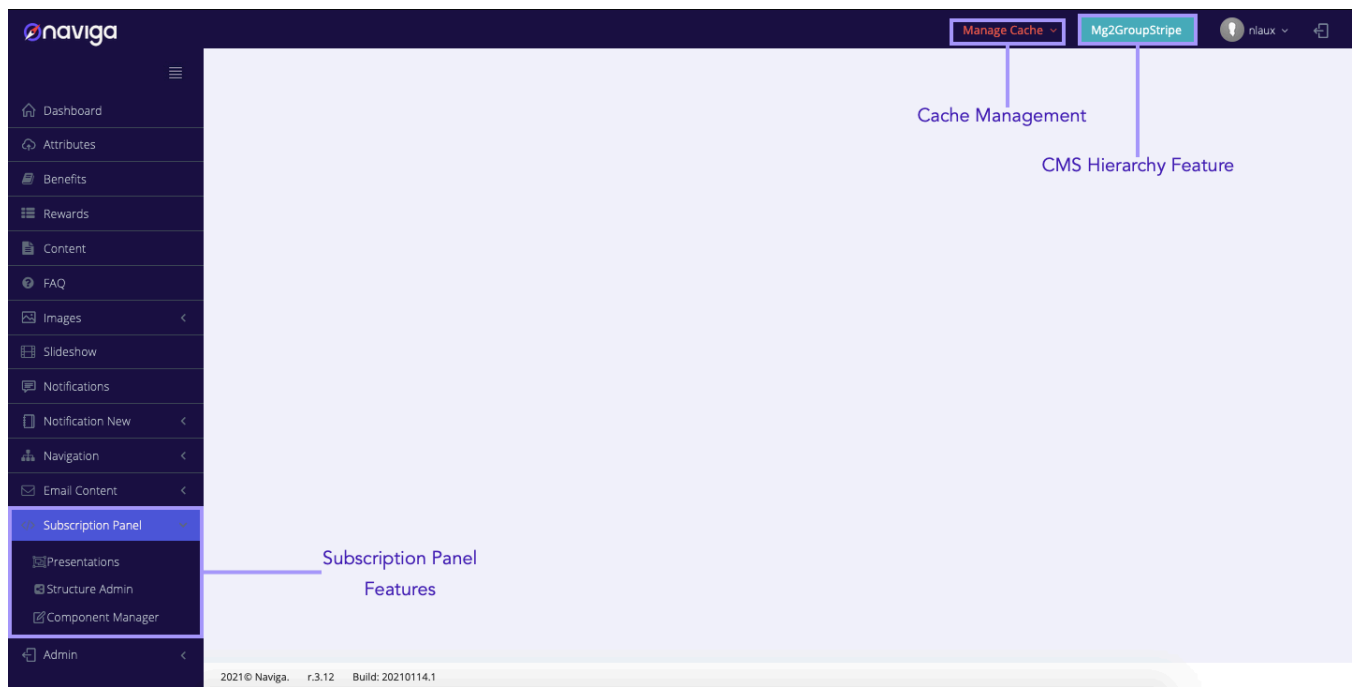
This guide is composed of three main elements:

- Overview - gives a brief introduction to the various features covered in this guide
 - Tutorials - task-based guides for common Subscription Panel tasks
-

Overview

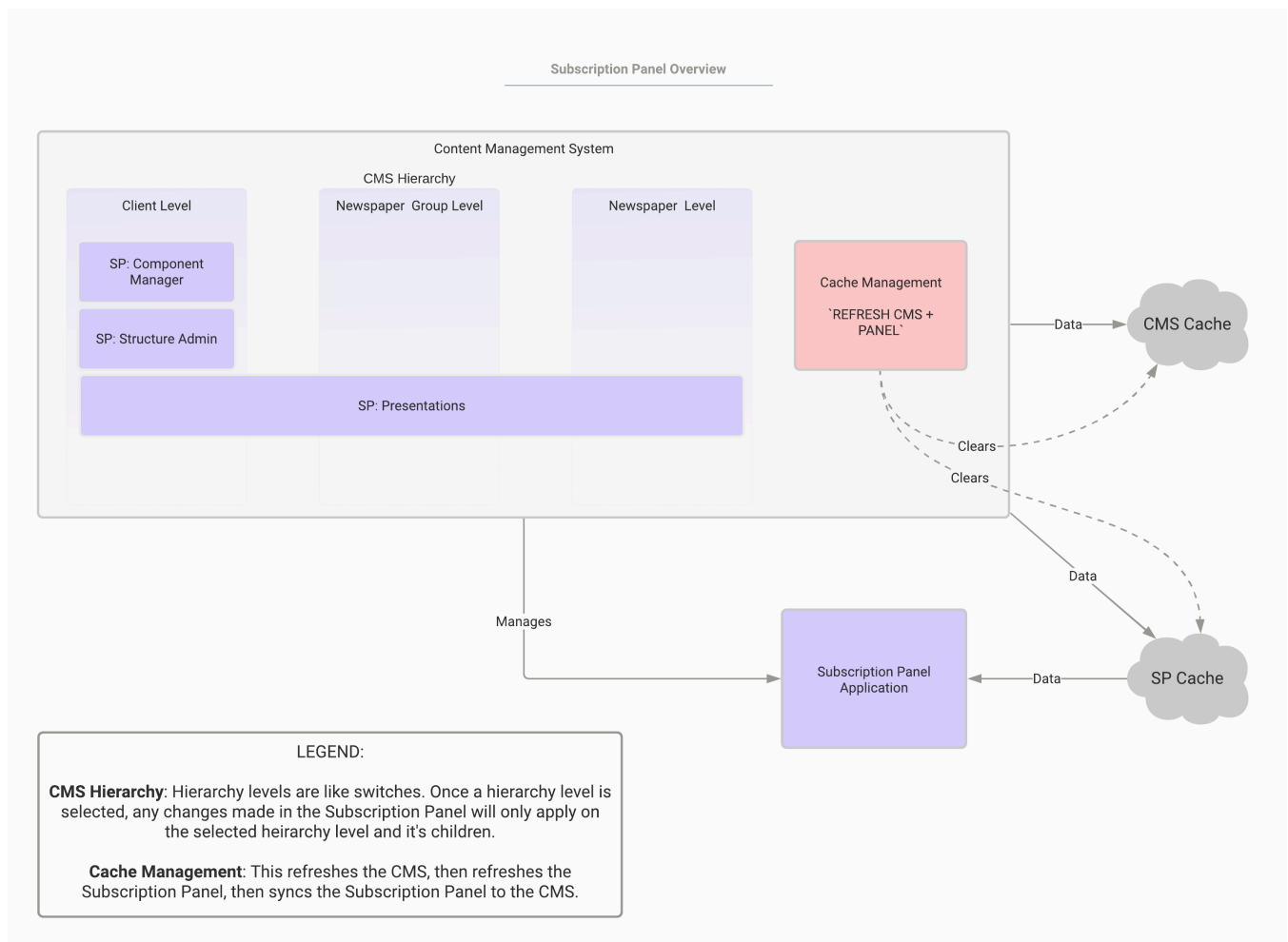
The Subscription Panel features work in tandem with the CMS Hierarchy and Cache Management features. This section discusses both the CMS Hierarchy feature and Cache Management feature, as well as the Subscription Panel features. The Subscription Panel is comprised of three subsections:

- Component Manager
- Structure Admin
- Presentations



Diagram

This diagram illustrates how the three features work in tandem.



CMS Hierarchy

Description

There are three levels in the CMS Hierarchy:

1. Client
2. Newspaper Group
3. Newspaper

Newspapers are a part of a Newspaper Group, and a Newspaper Group is a part of a Client. Settings can be applied at each level, but settings at the Client level act as the default and apply to lower levels as well. However, changes made at lower levels (e.g. Newspaper or Newspaper Group) will not automatically apply to higher levels. Lower level changes are called **overrides** since they override higher level settings.

Tip: We suggest organizing the hierarchy by configuring widely used settings at the

Client level, then overriding them at lower levels when necessary. In some cases, overriding is the best way to manage settings (e.g. overriding Attribute for different Newspapers) and doing so will save you headaches in the future.

Choose a hierarchy

You can navigate between the hierarchical levels. To do so:

1. Select the **hierarchy button**. (The button will display the current level's name.)
After selecting the button, the CMS Hierarchy screen will appear.
2. Choose the level you wish to be on. The window will disappear. Any change you now make will apply to the selected and lower levels.

Overrides

There are two types of overrides for the Subscription Panel section of the CMS:

- structural overrides - these apply to changes in the structuring of different components (e.g. changing parent/child relationships or their location)
- property overrides - these apply to changes of a component's property (e.g. changing the color of a component)

Remove structural overrides with the **remove overrides** button and remove property overrides with the wastebin icon located next to the component in question.

Home > Presentations

Presentations

PRESENTATIONS Presentations details... Options Add New Presentation

Selected: mysubscribe - mysubscribe

Structure Overrides

Used By Remove Override

Remove structural overrides

Remove property overrides

Presentation Url*: mysubscribe

Presentation Name*: mysubscribe

Presentation Type*: Presentation

Default: No Active: Yes

Add children	Type*: Presentation Properties	Name*: eCommDefault-Present	Details Remove	Remove	
Add children	Type*: Header V3	Name*: eCommDefault-Header	Details Remove		

Cache management

Description

This feature clears your cache so that any changes you make take effect. You will want to use `CMS + Panel` button to clear the caches of the CMS and Subscription Panel feature.

Warning! You must set the panel's URL for this feature to use this feature. From the CMS, select **Admin** -> **CMS Settings** and fill in the `PanelClearCacheUrl1` field with your panel's URL. The URL must not contain an SSL certificate (i.e. use `HTTP` , and do not use `HTTPS`).

If your cache was successfully cleared, a success banner appears at the bottom of the screen.

Component manager

Description

The Component Manager subsection allows you to manage your Subscription Panel components. Components are the building blocks for your presentations. Each component has a name, class, and code. Components themselves contain various properties, which you can manage when you edit or create a component.

Each component is comprised of the following things:

- Name - The display name for the component
- Class - The overarching class the component falls into (e.g. address components or payment components)
- Code - The code used to call and refer to the component

Note: Typically, Naviga developers create your components with an SQL script. This ensures that your components are correctly named and ordered. A component's class and code, for instance, must adhere to a predefined naming convention for them to function properly. So though you can create components manually, **it is not**

recommended.

UI

The image below depicts the Component Manager UI.

Home > Component Manager

Component Manager

COMPONENT MANAGER Components details...

10 records per page

Component information

Import/export component's w/ JSON

Create a new component

Edit or delete a component

Options

+ Add New

Name	Class	Code	Edit	Delete
NotificationType	Global Data	Notification	Edit	Delete
NotificationType V3	Widgets & Alerts	NotificationV3	Edit	Delete
Offer Details V3	Offers	OfferDetailsV3	Edit	Delete
Offer Selector - Apple Pay V3	Offers	OfferSelectorApplePayV3	Edit	Delete
Offer Selector - CSR V3	Offers	OfferSelectorCSRV3	Edit	Delete
Offer Selector - Horizontal V3	Offers	OfferSelectorV3	Edit	Delete
Offer Selector - Small Tiles V3	Offers	OfferSelectorSmallTilesV3	Edit	Delete
Offer Selector - Tiles V3	Offers	OfferSelectorTilesV3	Edit	Delete
Offer Selector DropDown V3	Offers	OfferSelectorDropDownV3	Edit	Delete
OneTimeUse Codes V3	Optional UI	OneTimeUseCodesV3	Edit	Delete

Showing 61 to 70 of 98 entries

Prev 1 ... 6 7 8 9 10 Next

If you select the **+ add new** button to create a new component, the following screen appears.

EDIT COMPONENT Editing...

Component information

Display name

Class

Code

Add New Property Button

+ Add New Property

15 records per page

Property values

Name	Display Name	Type	IsRequired	Order	IsFrequentProperty	Last Modified On	Last Modified By	Edit	Delete
			OFF		OFF			Save Cancel	Delete

Showing 1 to 1 of 1 entries

Save Cancel

Edit/delete a property

Prev 1 Next

Structure Admin

Description

The Structure Admin subsection allows you to *structure* components to build a Presentation Template. Whereas components are just the building blocks of your presentation, a template is the *arraignment* of the building blocks in a particular way.

Typically you will need only a single Presentation Template. It contains a Template Name and a Presentation Type, and is comprised of various components.

You can drag the components to arrange their order, or designate certain components as either a parent or child component.

Note: Typically, Naviga developers create your Presentation Template. This ensures that it is created to spec. However, you can [create a Presentation Templates](#) manually.

UI

This image shows two components. One is a parent component and has multiple child components.

Structure Admin

STRUCTURE ADMIN

Parent components

Options ▾ + Add New Template

Duplicate Save Cancel Delete

Children components

Selected: AllPresentations x ▾

Template Name*: AllPresentations

Presentation Types*: x Presentation

Show children	Type Promotion Zipcode V3	Class Landings & Promotions	Details Remove
Hide children	Type Page V3	Class Core Structure	Details Remove
Show children	Type Idle Popover V3	Class Widgets & Alerts	Details Remove
Show children	Type AbandonmentPopoverV3	Class Optional UI	Details Remove
Show children	Type Notification Geographic V3	Class Widgets & Alerts	Details Remove
Show children	Type Offer Selector - CSR V3	Class Offers	Details Remove
Show children	Type Recaptcha	Class Widgets & Alerts	Details Remove

This image shows the component selector tool. Use it to drag components into your Presentation Template.

Presentation Types*: x MultistepPresentation

Class Offers Details Remove

Class Address Details Remove

Class Optional UI Details Remove

Class User Data Details Remove

Class Optional UI Details Remove

Component Selector

Search

All Address Core Structure ?

Landings & Promotions Offers

Optional UI Payment User Data

Widgets & Alerts

Components:

- Newsletter Benefit V3
Optional UI
- Newsletter Option V3
Optional UI
- Registration On Confirmation V3
User Data
- Header Extended V3
Core Structure

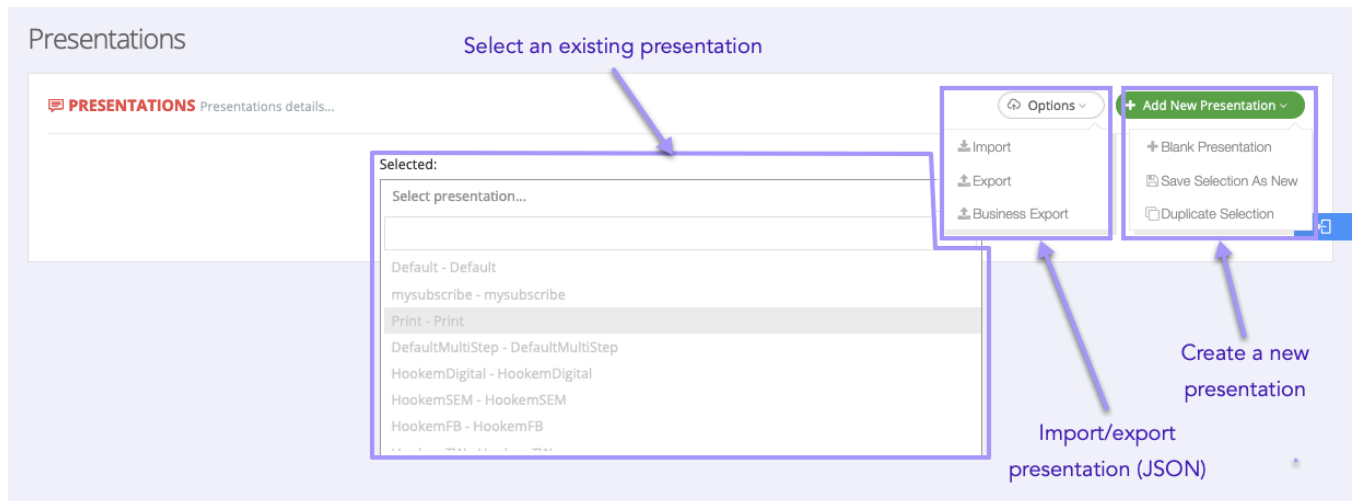
Presentations

Description

The Presentations subsection allows you to manage the *presentation* of your *arranged components*. Instead of creating or arranging components, you are creating, previewing, editing, or deleting the final presentation of all of your work. Similar to how you use various components to create a Presentation Template, you now fine tune your Presentation Template(s) to create various Presentations.

UI

You can either create a new presentation, import a presentation (JSON), or select an existing presentation.

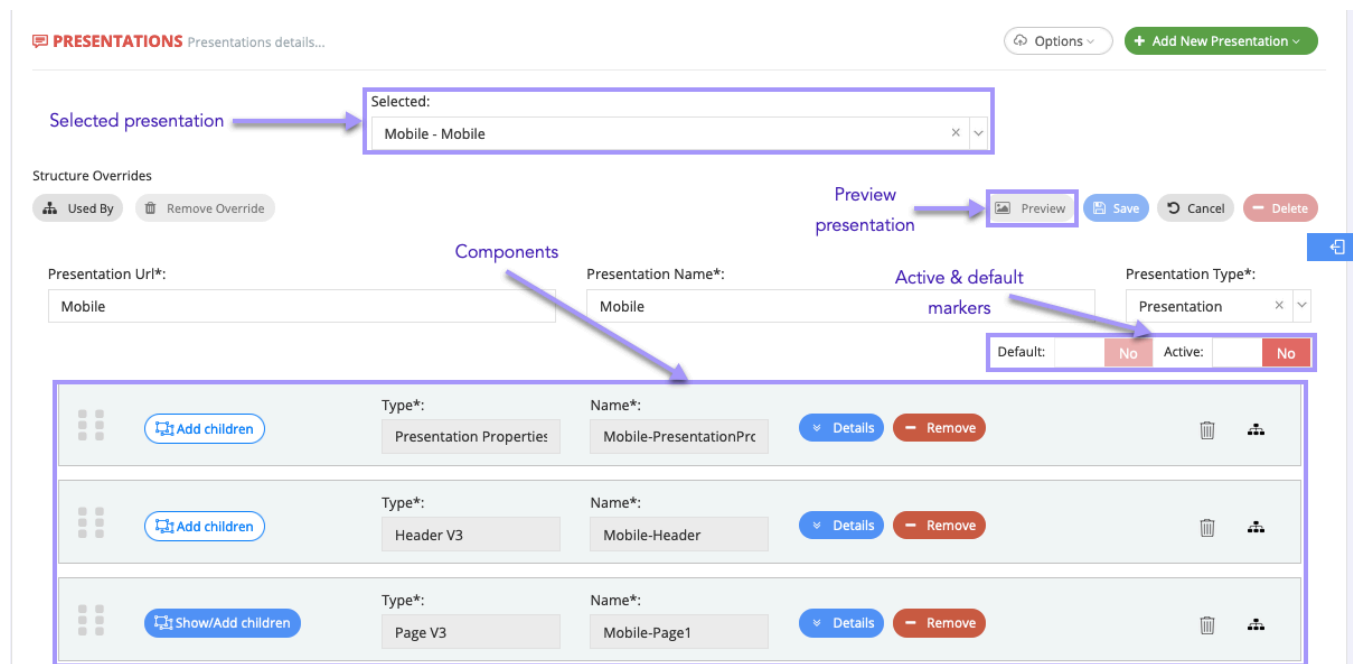


When creating a new presentation:

- a **blank presentation** is a presentation with no components.
- **save selection as new** reuses the *same* components for multiple presentations, which means changes at the component level will affect both/any presentations using these components.
- **duplicate selection** creates *copies* of the components to use in a new presentation, which means changes at the component level will not affect other presentations.

Tip: When either saving as new or duplicating components, you should rename them so as to avoid adding copy1, copy2, and so on as extensions.

This image displays the various features of the Presentations menu:



After selecting/creating/importing a presentation, you can:

- preview your presentation (to preview, you must be on a Newspaper level with your CMS hierarchy.)
- set whether your presentation is **active/inactive**, which determines whether the presentation can be viewed by end-users
- set whether your presentation is a **default** presentation
- manage your various components

Tutorials