Sprint 4 Report - SafeHouse
Team: SafeHouse Keepers
30 November 2021

1. Actions to stop doing:
   a. Working on branches not named after a user story - Working on branches named after the user stories and sprints can help with sleeping out work better organized

2. Actions to start doing:
   a. Finishing all users stories required for a sprint - Ensure that we follow our established release plan.

3. Actions to keep doing:
   a. Assigning stories to at least a pair - This allows the team to get to know one another and strengthen team collaboration. It's also a good way to keep one another accountable and provide different perspectives.
   b. How at least 3 standup meetings a week - These meetings help to ensure that everybody knows what they need to do.
   c. Follow the coding convention - this ensures that the code is consistent for all the developers.
   d. Research and apply visual improvements to our product - Keep working on making our UI look more attractive every sprint.

4. Work Completed/Not Completed:
   a. User Story 1: Completed - Comment Code
   b. User Story 2: Completed - Document Code
   c. User Story 3: Completed - Update Readme
   d. User Story 4: Completed - Complete Power Point
   e. User Story 5: Completed - Finish Prototype Doc
   f. User Story 6: Completed - Change Home Location
   g. User Story 7: Completed - Stop Spamming D.B.

   With guidance from the TA, the team decided that we would not have enough time to complete the User Stories for this sprint. With the minimal viable product finished, the team decided that we would focus on the tasks needed to make sure the product was ready for review.

5. Work Completion Rate:
    a. In sprint 4, User story 3 was the only user story completed. The total number of estimated work hours was hours a week, and 7-14 days per sprint. We completed all tasks.

Sprint 4 Burnup Chart

— Actual Tasks Completed   — Ideal Tasks Completed

Days