

Chocoholics Anonymous User Manual

Initial Usable Values

Provider Numbers: 999999999, 121212121, 123456789, 987654321, 385393502, 834592176, 609384215, 725109384, 481236790, 573892614

Operator Numbers: 999999999, 232323232, 876876876, 343412121, 248975361, 697813254, 530964187, 814326509, 672148935, 395210846

Manager Numbers: 999999999, 323232323, 454454454, 155155155, 729183465, 604512837, 851937624, 463298571, 318746952, 975624183

Valid Member Numbers: 999999999, 555555555, 666666666, 777777777, 572943618, 689175432, 427356189, 836914257, 514287963, 293861745

Suspended Member Numbers: 999999998, 555555554, 455555555, 899999999, 476819325, 825634197, 391547682, 648273519, 752198364, 913462875


Service Codes: 999999, 555555, 666666, 777777, 718245, 392857, 564213, 987634, 126489, 573916

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SQL Initialization

Upon your first execution of this project, you will be presented with this screen.



Set SQL Preferences

SQL Server Information:

Server Name

Port Number

Database Name

SQL Authentication Username

SQL Authentication Password

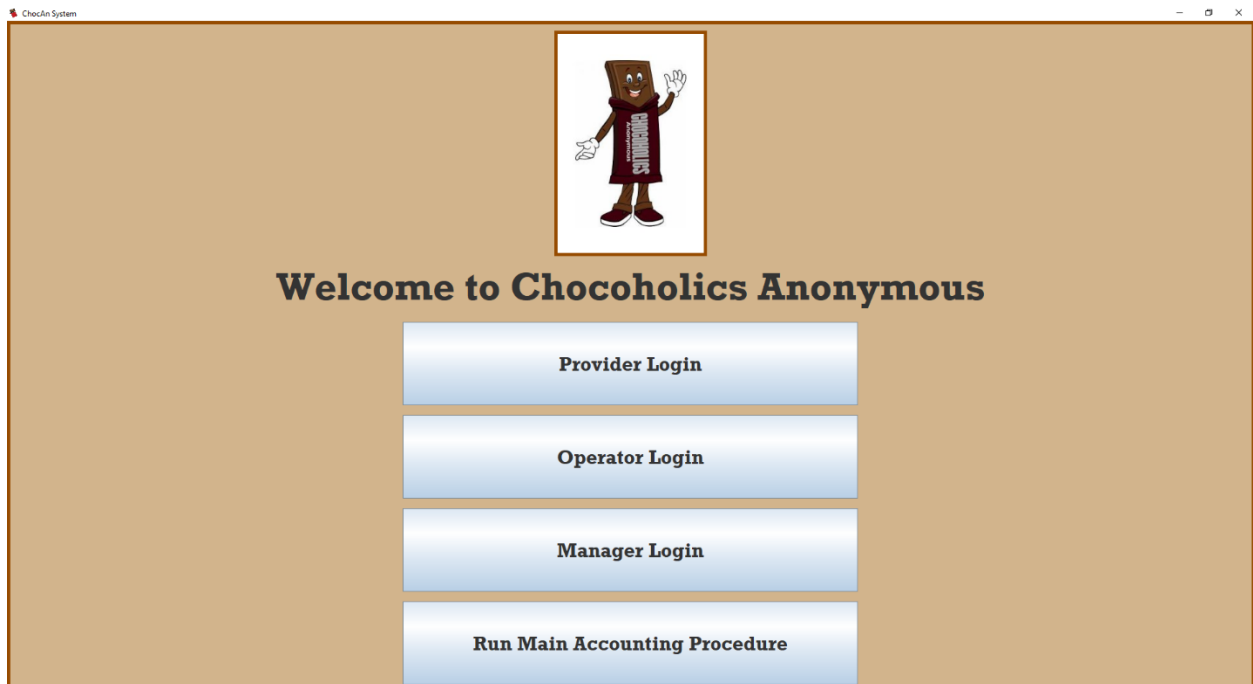
Save Info

Home

In the first text box enter the name of your SQL Server. Please enter the name exactly as it is, if there are escape characters they will be handled. In the second text box enter the port your server is running on. In the third text box enter the name of the database you will be using for this software. In the fourth text box enter your SQL authentication username. In the fifth text box enter your SQL authentication password. Click save info and home to be presented with the home screen. You will be able to return to this screen to edit the connection if you would like. Any invalid connection you try to establish later will not be saved. If you have already established a valid connection, you may enter the home screen at any time.

Home Screen

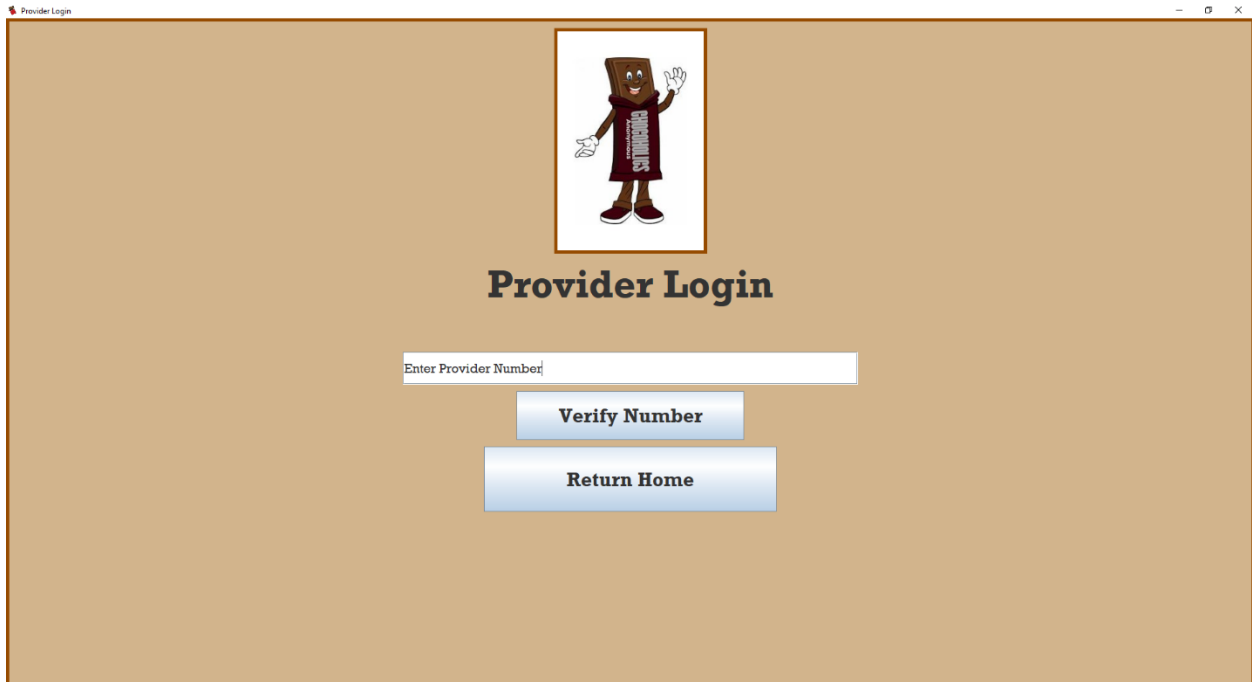
Once you have saved your SQL information, and every execution hereafter, you will be presented with this screen.



If you intend to use the software as a provider, click Provider Login. If you are using the software as an operator, click Operator Login. If you are using the software as a manager, click Manager Login. If you would like to run the main accounting procedure, click Run Main Accounting Procedure and confirm.

Provider Login

If you have selected Provider Login, you will be shown this screen.



Provider Login

Enter Provider Number

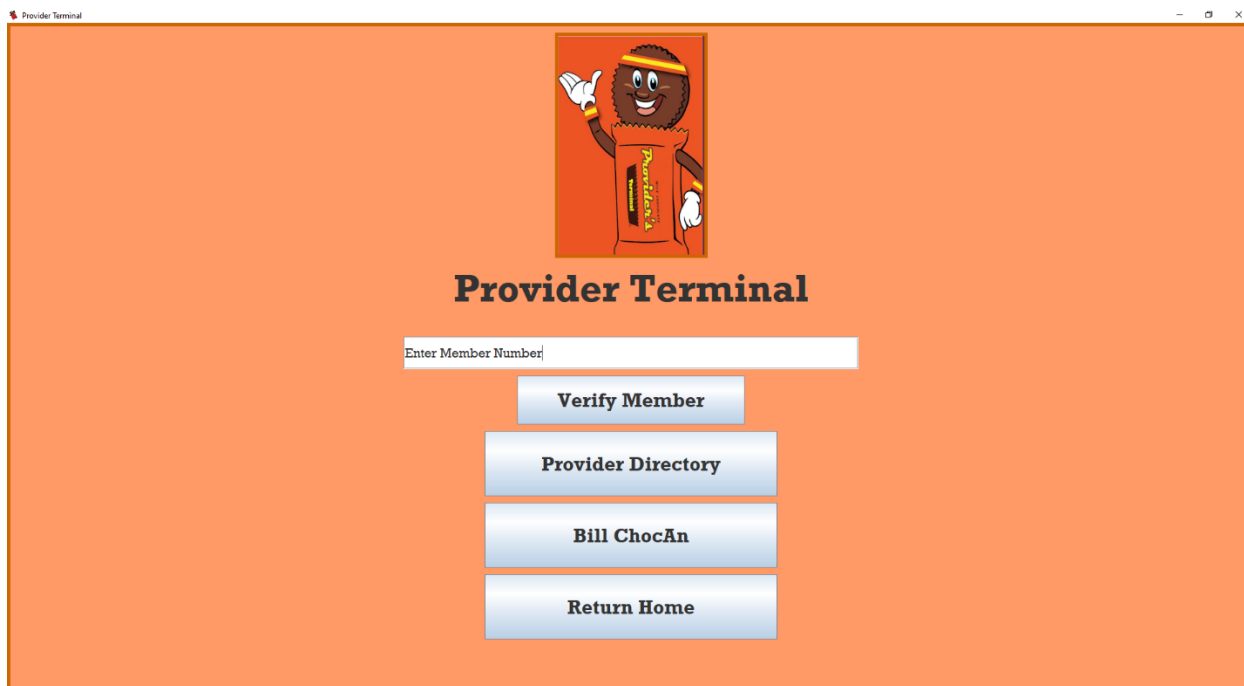
Verify Number

Return Home

To login, enter a valid nine-digit provider number and click Verify Number. If the number is valid, you will be presented with the Provider Terminal. If you would like to return to the home screen, click Return Home.

Provider Terminal

After your valid provider login, you will be shown this screen.



Provider Terminal

Enter Member Number

Verify Member

Provider Directory

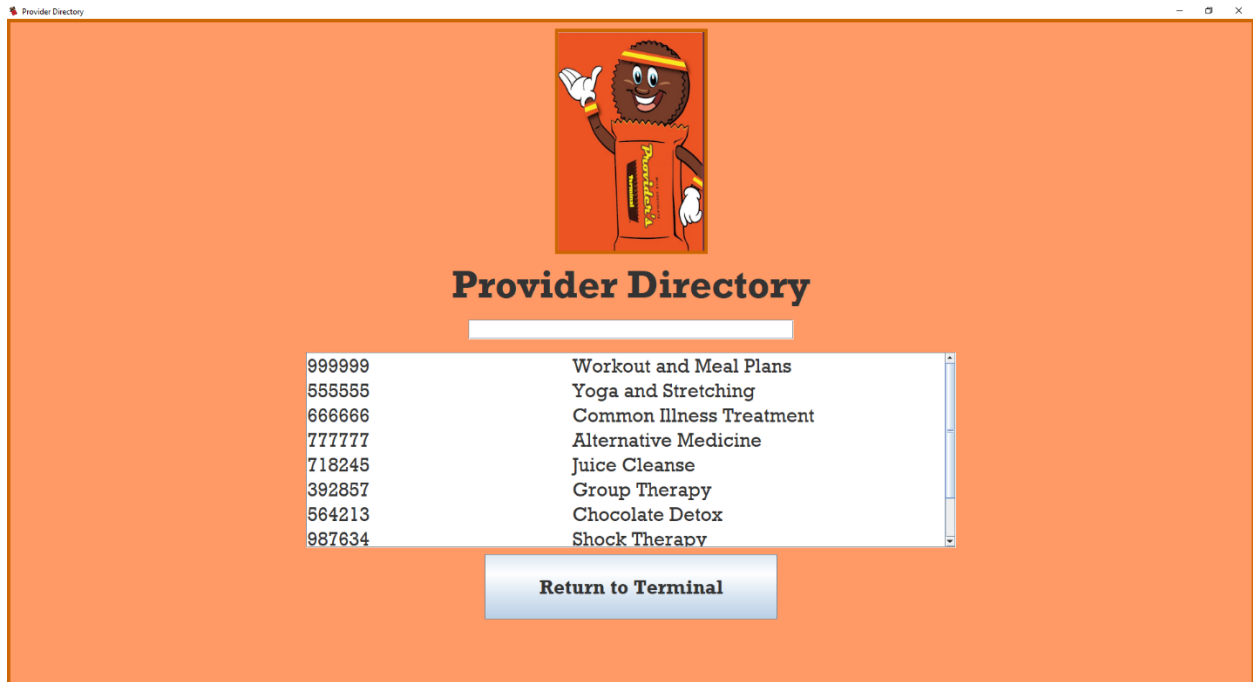
Bill ChocAn

Return Home

If you would like to verify if a member number is valid or suspended, enter a nine-digit number into the text box and click Verify Member. If you would like to view the Provider Directory, click Provider Directory. If you would like to create a bill for ChocAn, click Bill ChocAn. If you would like to return to the home screen, click Return Home.

Provider Directory

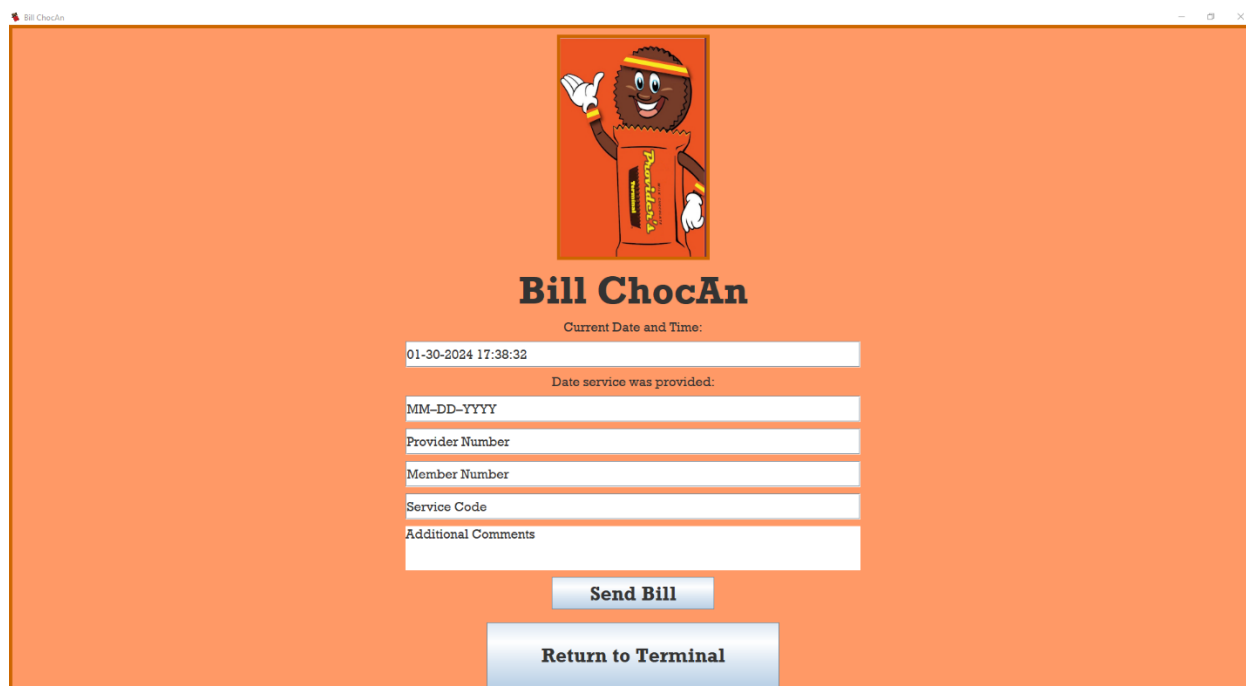
If you have selected Provider Directory, you will be presented with this screen.



On the left side of the panel, you will see a list of valid service codes the provider can utilize. On the right side, you will see each code's description of the service. If sort through the list based on a service code number, enter the digits into the textbox and the panel will be filtered.

Bill ChocAn

If you have selected Bill ChocAn, this screen will be displayed.



Bill ChocAn

Current Date and Time:
01-30-2024 17:38:32

Date service was provided:
MM-DD-YYYY

Provider Number

Member Number

Service Code

Additional Comments

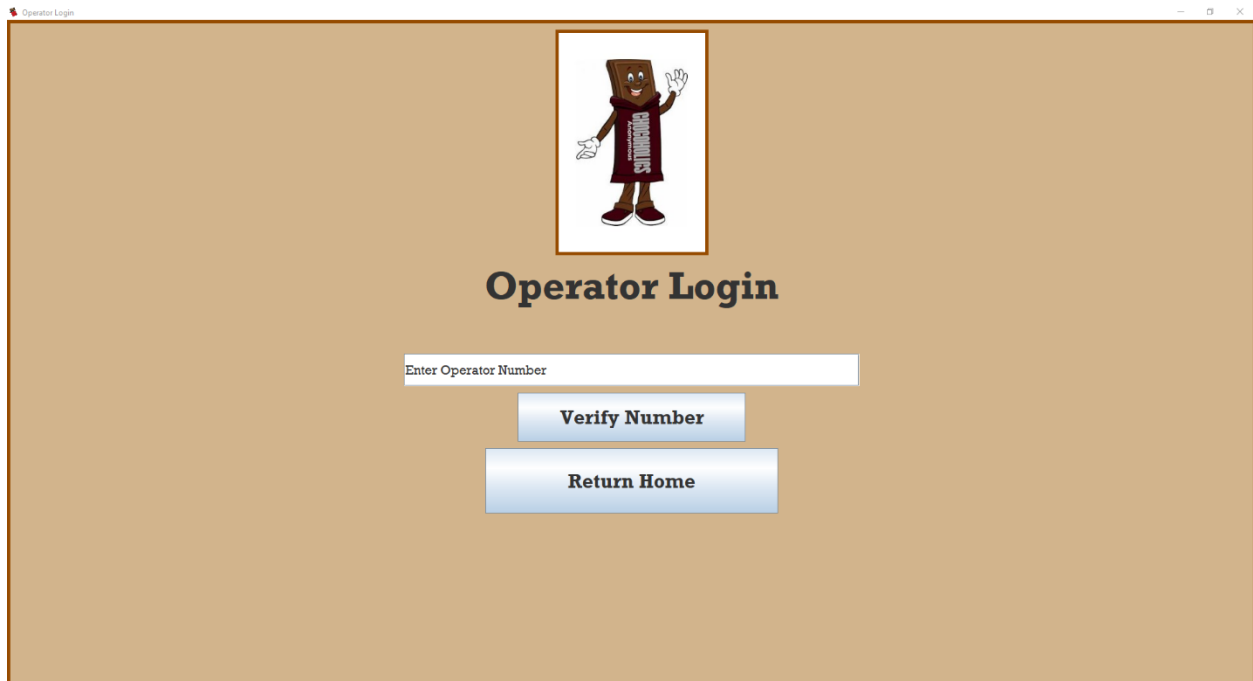
Send Bill

Return to Terminal

The first text box displays the current date and time, as this will be stored when you save the bill. In the second text box, enter the date the service was provided in the provided format. In the third text box, enter your provider number you used to login. In the fourth text box, enter the member number of the person who was provided the service. In the fifth text box, enter the service code of the service provided. In the sixth text box, enter any comments you would like to leave about the service. Click Send Bill and confirm to send the bill to ChocAn. If you would like to return to the Provider Terminal, select Return to Terminal.

Operator Login

If you have selected operator login, you will be shown this screen.

The image shows a web browser window titled "Operator Login". The background is a solid tan color. At the top center is a cartoon mascot of a brown box with a face, wearing a dark red robe with "CIVILICS" written on it, and waving. Below the mascot is the text "Operator Login" in a bold, dark grey font. Underneath the title is a white text input field with the placeholder text "Enter Operator Number". Below the input field are two blue buttons with white text. The first button is labeled "Verify Number" and the second button is labeled "Return Home".

Operator Login

Enter Operator Number

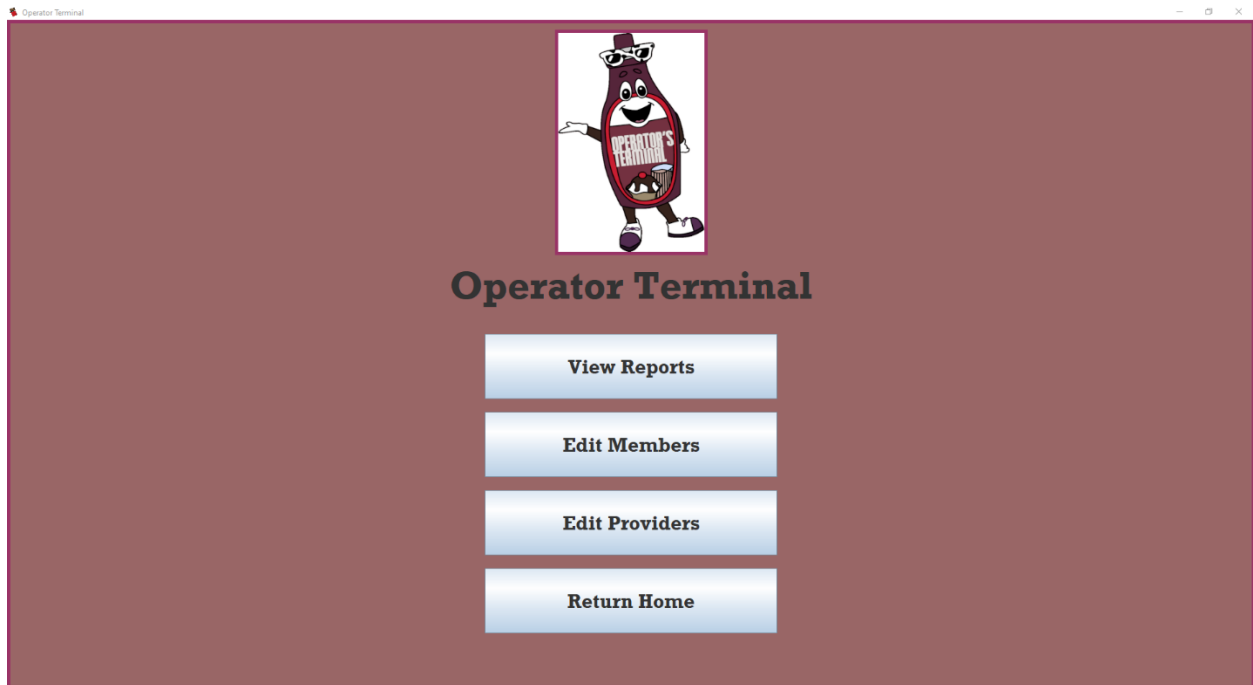
Verify Number

Return Home

To login, enter a valid nine-digit operator number in the textbox and click Verify Number. If the number is valid, you will see the Operator Terminal. If you would like to return to the home screen, select Return Home.

Operator Terminal

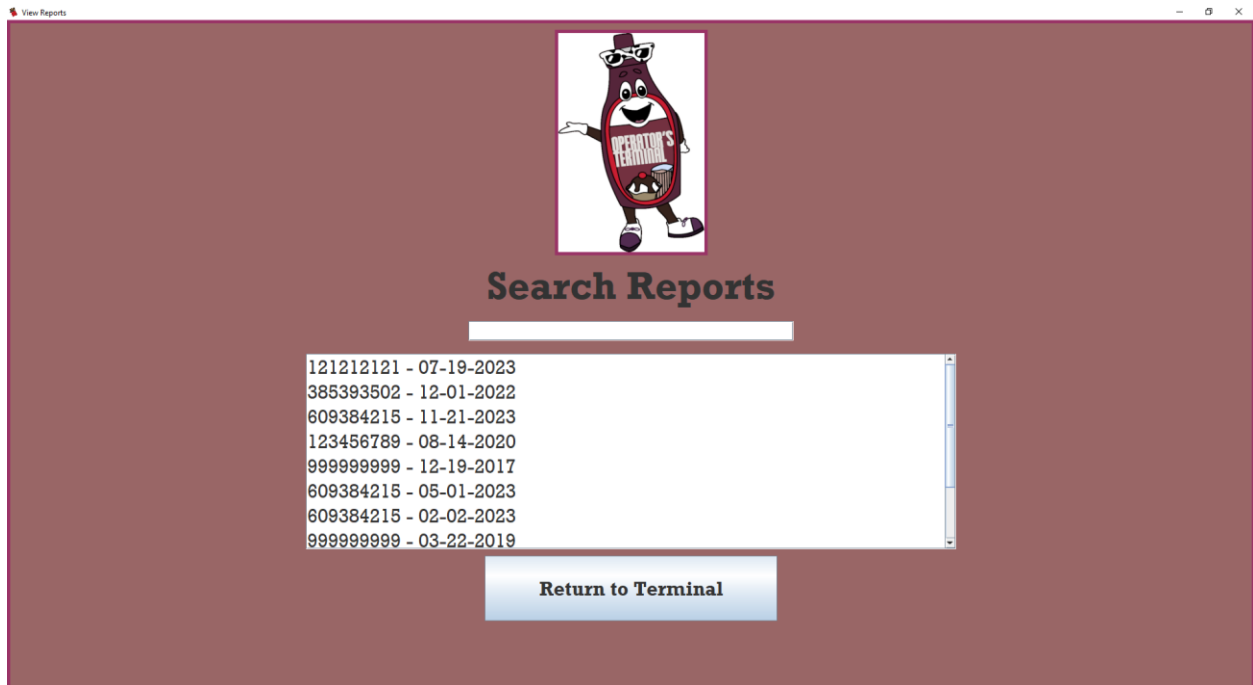
Once you have logged in as an operator, this screen will be displayed.



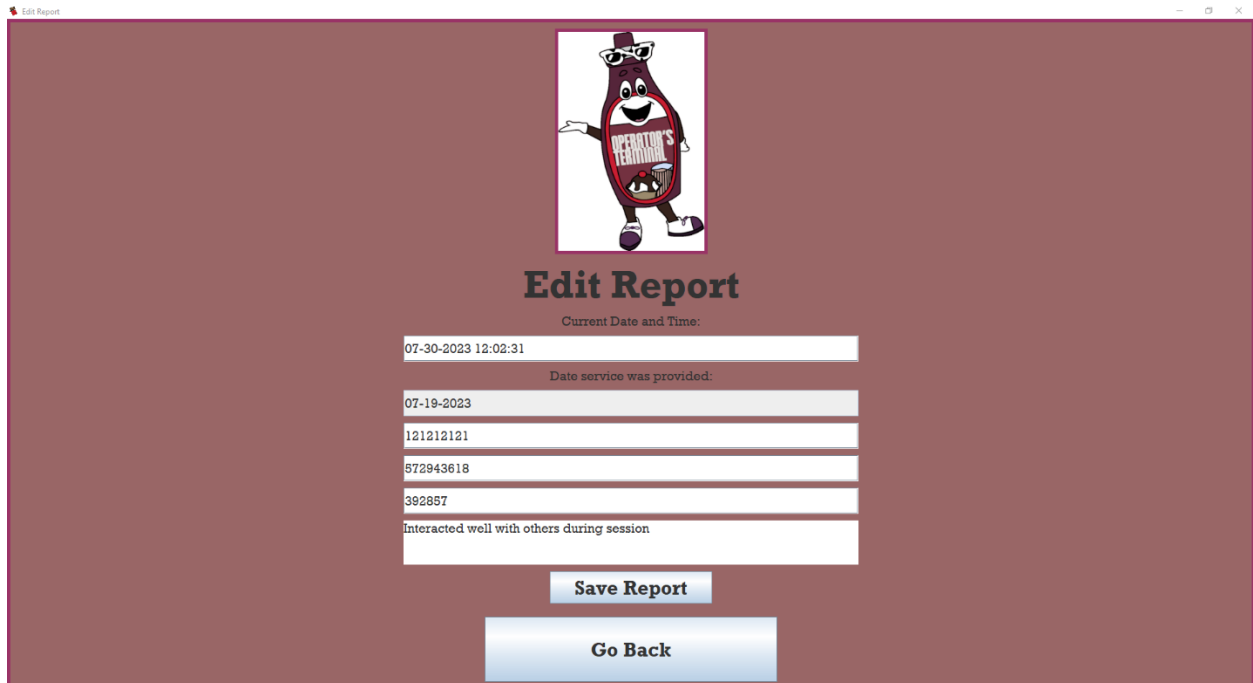
If you would like to view the contents of a bill sent by a provider, select View Reports. If you would like to make changes to the members, select Edit Members. If you would like to make changes to the providers, select Edit Providers. To return to the home screen, select Return Home.

View Reports

If you have selected View Reports, you will be shown this screen.



The initial string is the provider number of the provider of the service. The second string is the date the service was provided. If you would like to filter through the list, enter a provider number or date into the text box. To view a report, click it and confirm. To return to the Operator Terminal, select Return to Terminal. Once you have selected a report, it will display the following screen (with the correct information based on the report you choose).



The screenshot shows a web application window titled "Edit Report". At the top center is a cartoon mascot of a red chili pepper wearing sunglasses and a white shirt, holding a sign that says "SUPERIOR'S PERFORMANCES". Below the mascot is the title "Edit Report" in a large, bold, black font. Underneath the title is a label "Current Date and Time:" followed by a text input field containing "07-30-2023 12:02:31". Below this is a label "Date service was provided:" followed by a text input field containing "07-19-2023". Below that is a text input field containing "121212121". Below that is a text input field containing "872943618". Below that is a text input field containing "392857". Below that is a text input field containing "Interacted well with others during session". At the bottom of the form are two buttons: "Save Report" and "Go Back".

Edit Report

Current Date and Time:
07-30-2023 12:02:31

Date service was provided:
07-19-2023

121212121

872943618

392857

Interacted well with others during session

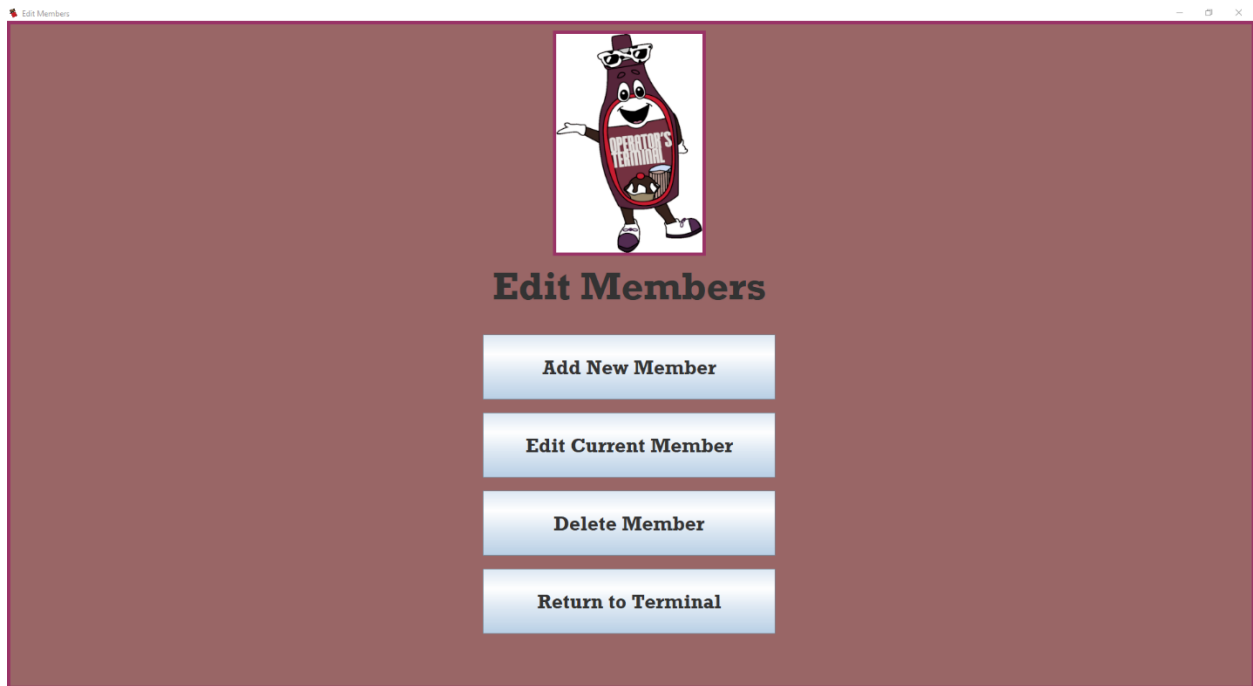
Save Report

Go Back

The first textbox shows the date the report was billed. The second textbox shows the date the service was provided. Note that this cannot be changed. The third textbox shows the provider number of the provider of service. The fourth textbox shows the member number of the receiver of service. The fifth textbox shows the service code of the service provided. The sixth textbox shows the comments left on the service. If you would like to save the report, click Save Report and confirm. To return to the reports list without saving the changed information, click Go Back.

Edit Members

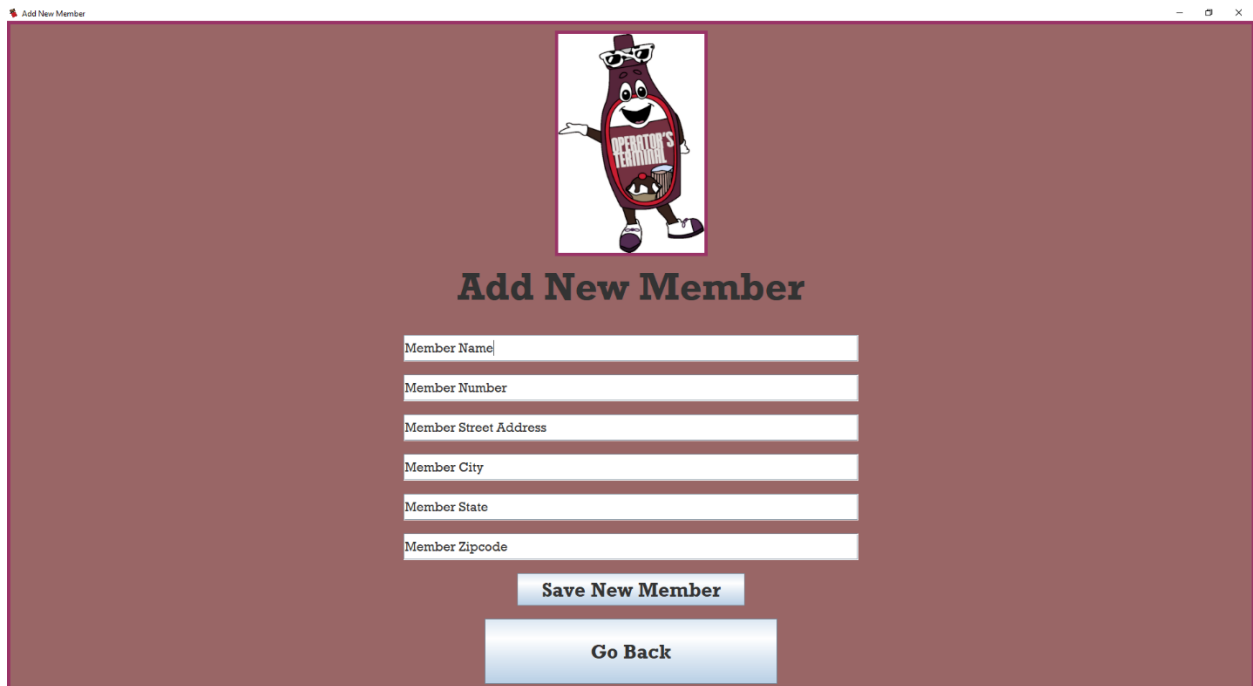
If you have selected Edit Members, you will be presented this screen.



If you would like to add a new member, click Add New Member. If you would like to update a current member's information, select Edit Current Member. If you would like to delete a member from the database, choose Delete Member. To return to the Operator Terminal, select Return to Terminal.

Add New Member

If you have selected Add New Member, this screen will be shown.

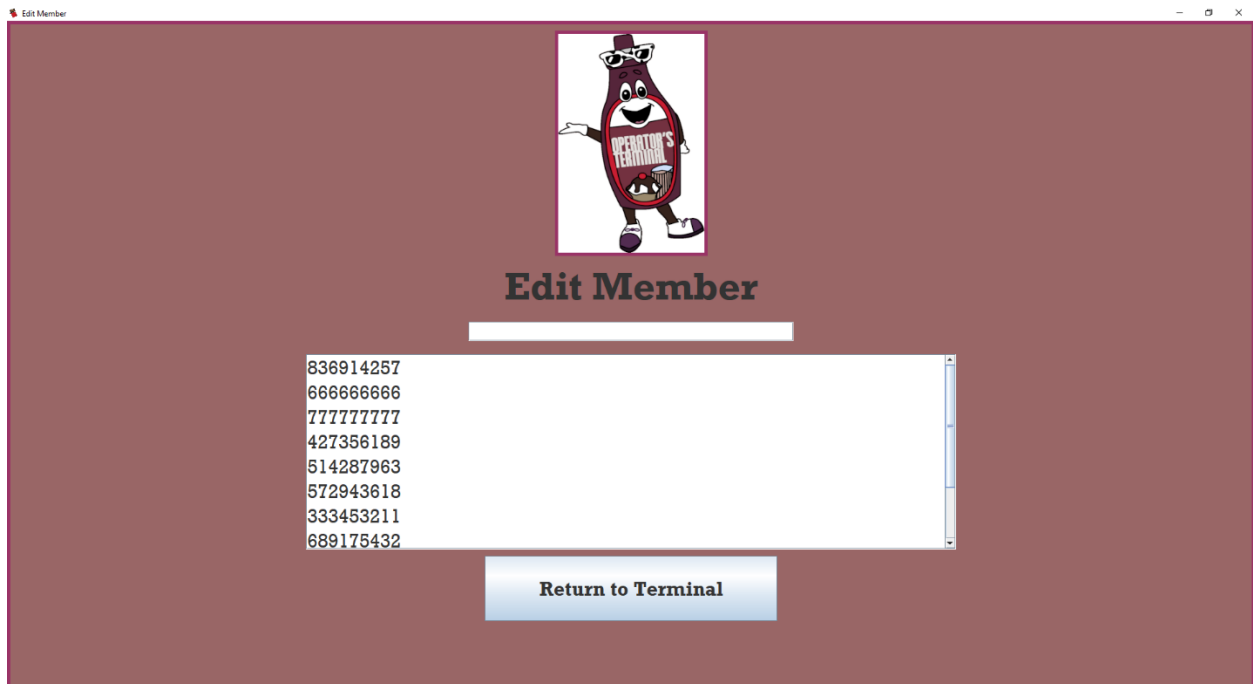


The screenshot shows a web browser window titled "Add New Member". The page has a maroon background. At the top center is a cartoon mascot of a beer bottle with a face, wearing sunglasses and a white shirt, holding a sign that says "VERMONT'S VERMONT". Below the mascot is the title "Add New Member" in bold black text. Underneath the title are six white text input fields with maroon borders, each with a label: "Member Name", "Member Number", "Member Street Address", "Member City", "Member State", and "Member Zipcode". Below these fields are two buttons: a blue "Save New Member" button and a white "Go Back" button with a blue border.

In the first textbox, enter the new member's name. In the second textbox, enter an unused nine-digit number. In the third textbox, enter the new member's address. In the fourth textbox, enter the new member's city. In the fifth textbox, enter the new member's state in its two-letter abbreviated format. In the sixth textbox, enter the new member's zip code. To save the new data, select Save New Member and confirm. To return to the Edit Members screen without saving, click Go Back.

Edit Current Member

If you have selected Edit Current Member, the following screen will be presented.

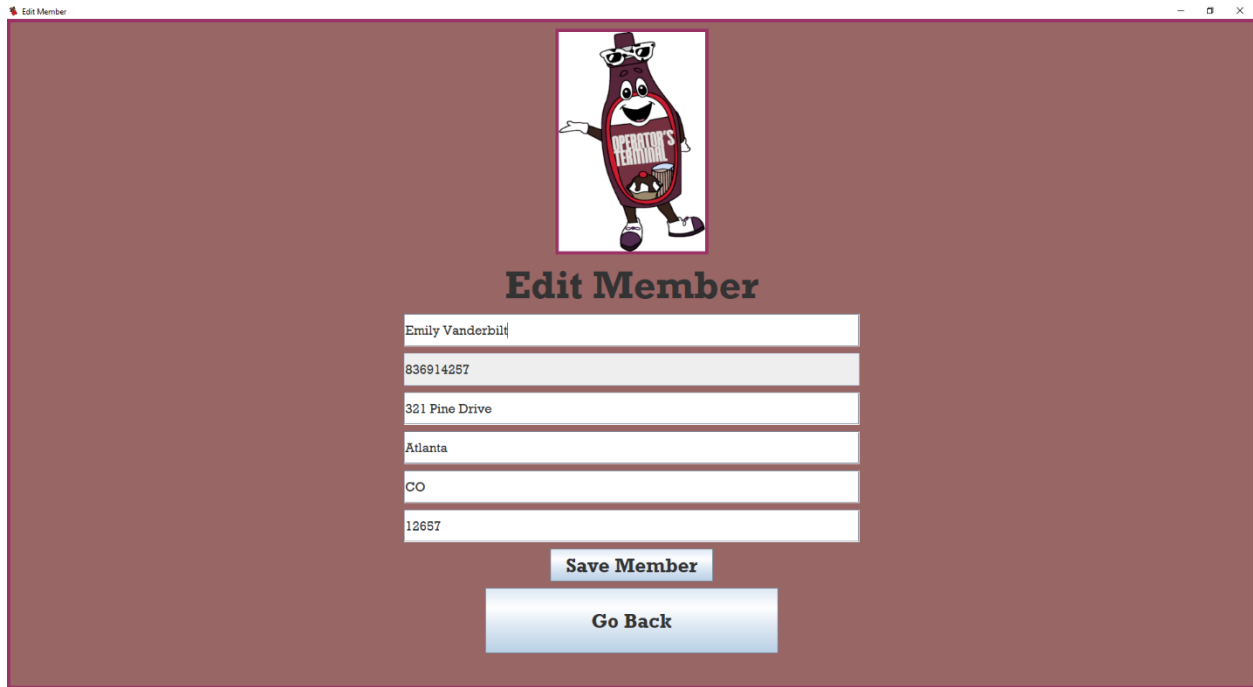


Edit Member

836914257
666666666
777777777
427356189
514287963
572943618
333453211
689175432

Return to Terminal

To edit a specific member, select their member code in the list. To filter through the list, enter a member code in the textbox. If you would like to return to the Operator Terminal, click Return to Terminal. Once you have selected a member, you will be shown the following screen (with the information of the selected member).



Edit Member

Emily Vanderbilt

836914257

321 Pine Drive

Atlanta

CO

12657

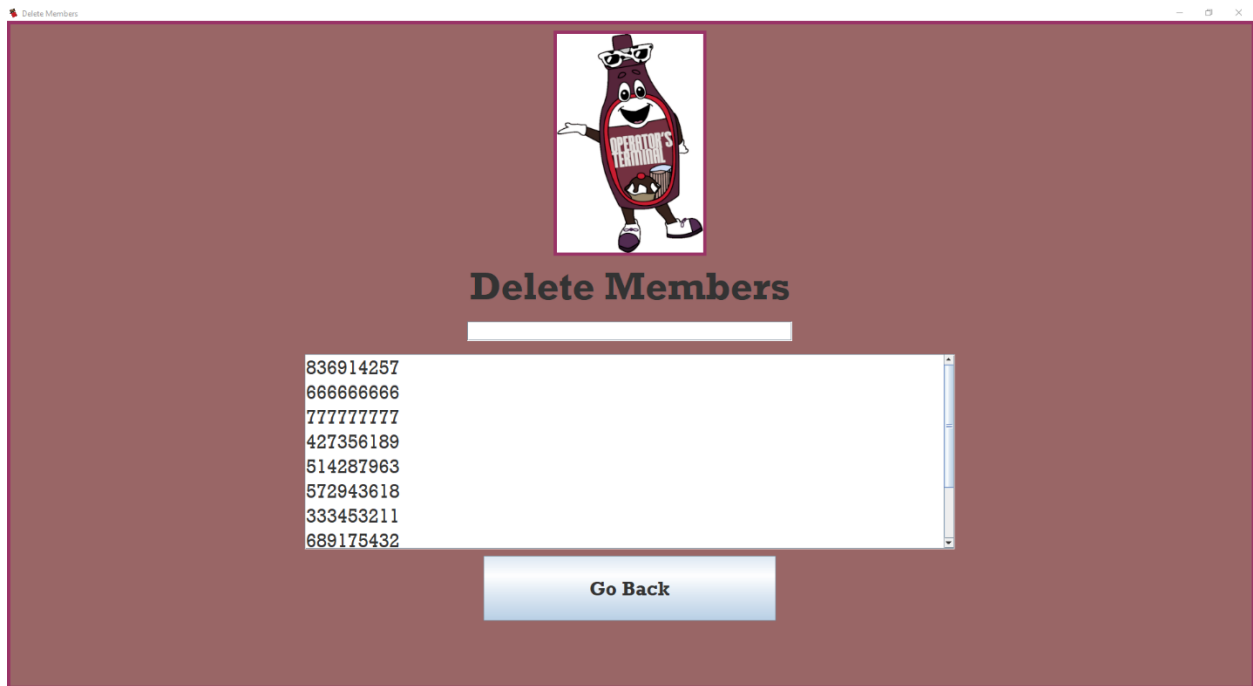
Save Member

Go Back

In the first textbox, you will see the member's name. In the second textbox you will see the member's code. This code cannot be changed. In the third textbox, you will see the member's address. In the fourth textbox, you will see the member's city. In the fifth textbox, you will see the member's state. In the sixth textbox, you will see the member's zip code. To save the updated information, select Save Member and confirm. To return to the list of members, click Go Back.

Delete Member

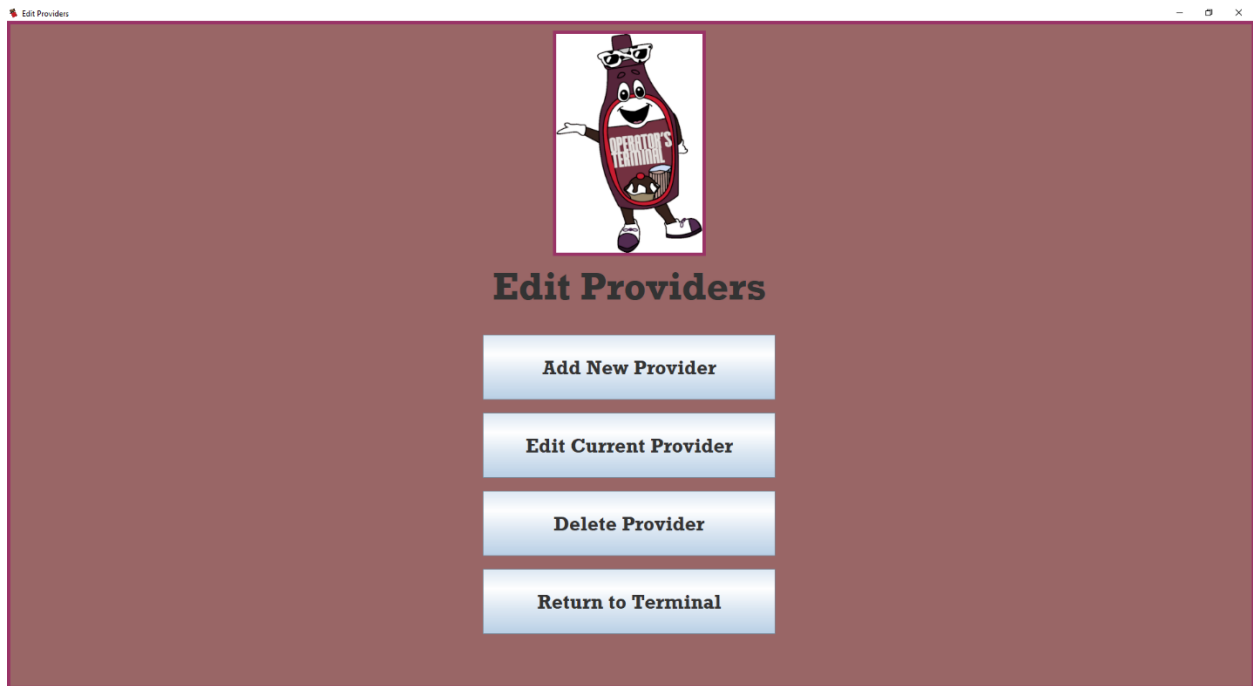
If you select delete member, you will see this screen.



Click on the member you would like to delete and confirm for them to be removed from the database. If you would like to filter the numbers in the list by member code, enter a member code into the textbox. To return to the Edit Members screen, select Go Back.

Edit Providers

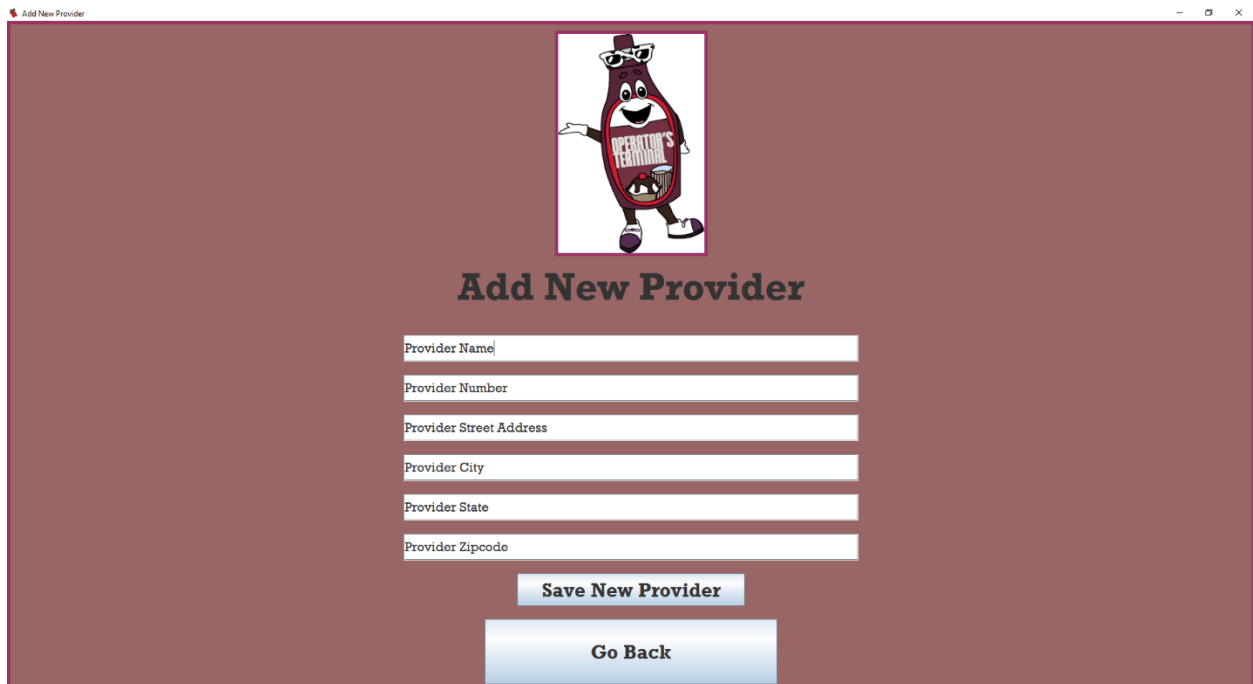
If you have selected Edit Providers, you will be shown this screen.



To add a new provider to the database, select Add New Provider. To edit a provider that already exists, select Edit Current Provider. To delete a provider from the database, select Delete Provider. If you would like to return to the Operator Terminal, click Return to Terminal.

Add New Provider

If you have selected Add New Provider, this screen will be displayed.



Add New Provider

Provider Name

Provider Number

Provider Street Address

Provider City

Provider State

Provider Zipcode

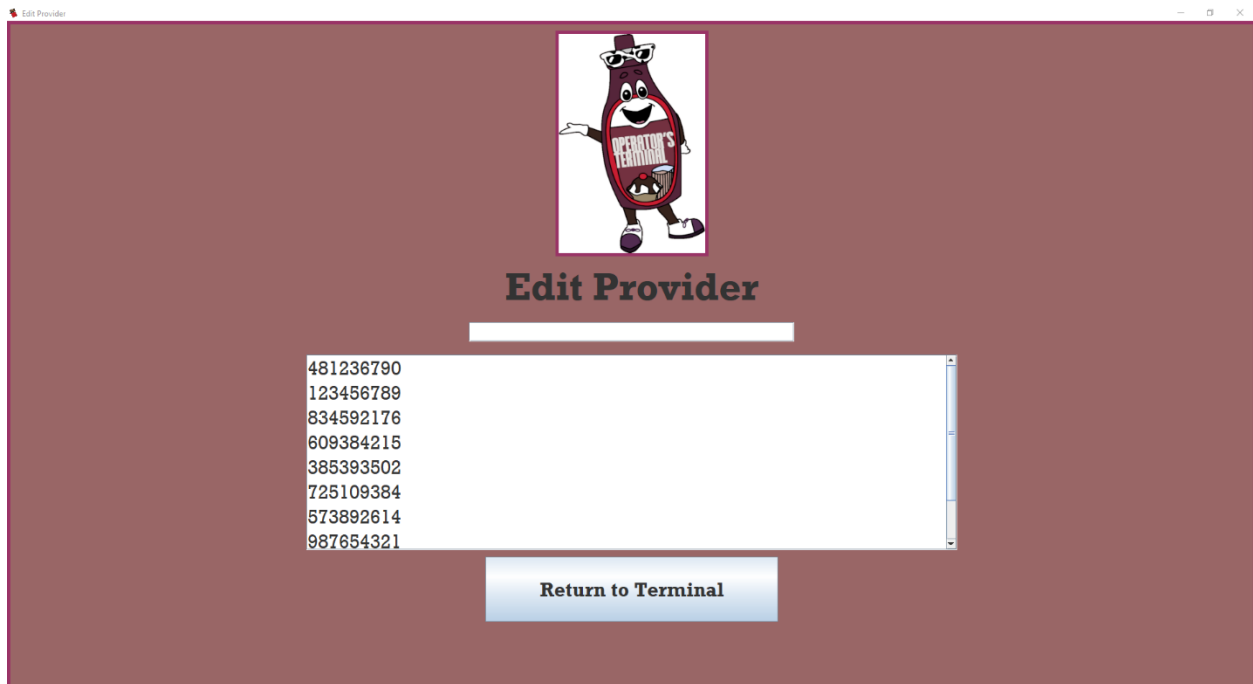
Save New Provider

Go Back

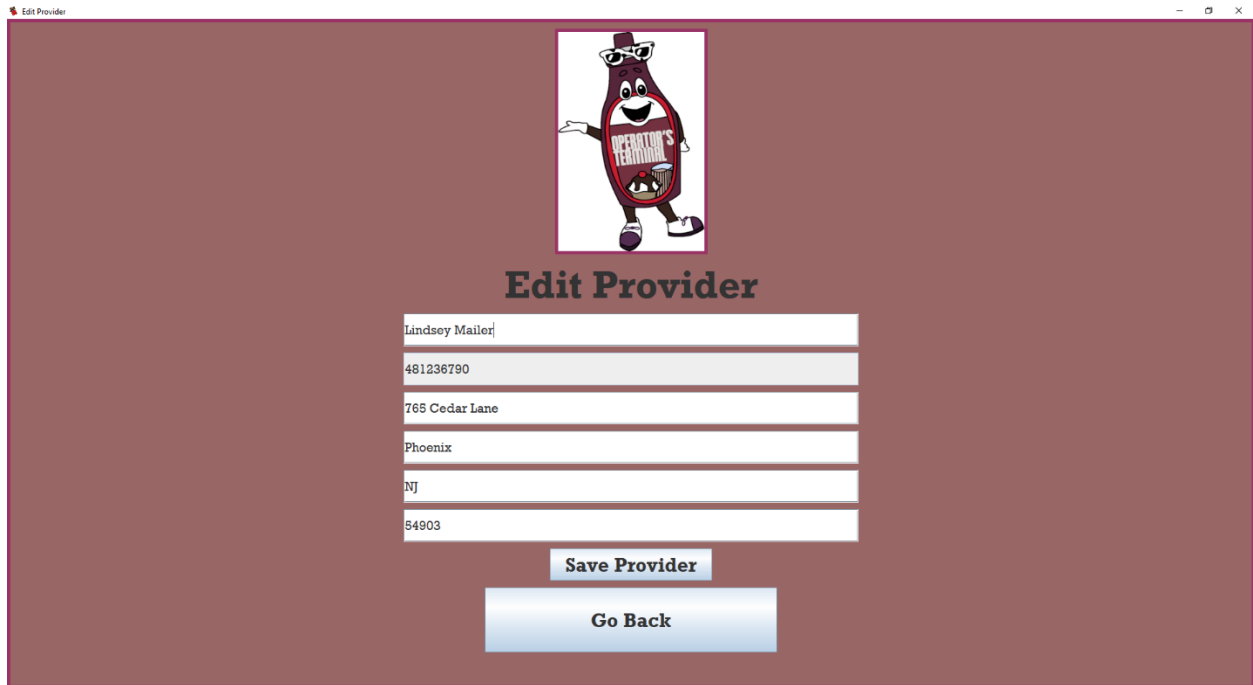
In the first textbox, enter the new provider's name. In the second textbox, enter an unused nine-digit number. In the third textbox, enter the new provider's address. In the fourth textbox, enter the new provider's city. In the fifth textbox, enter the new provider's state in its two-letter abbreviated format. In the sixth textbox, enter the new provider's zip code. To save this provider, select Save New Provider and confirm. To return to the Edit Providers screen without saving, select Go Back.

Edit Current Provider

If you have selected Edit Current Provider, this screen will be displayed.



To edit a specific provider, select their provider code in the list. To filter through the list, enter a provider code in the textbox. If you would like to return to the Operator Terminal, click Return to Terminal. Once you have selected a provider, you will be shown the following screen (with the information of the selected provider).



Edit Provider

Lindsey Mailer

481236790

765 Cedar Lane

Phoenix

NJ

54903

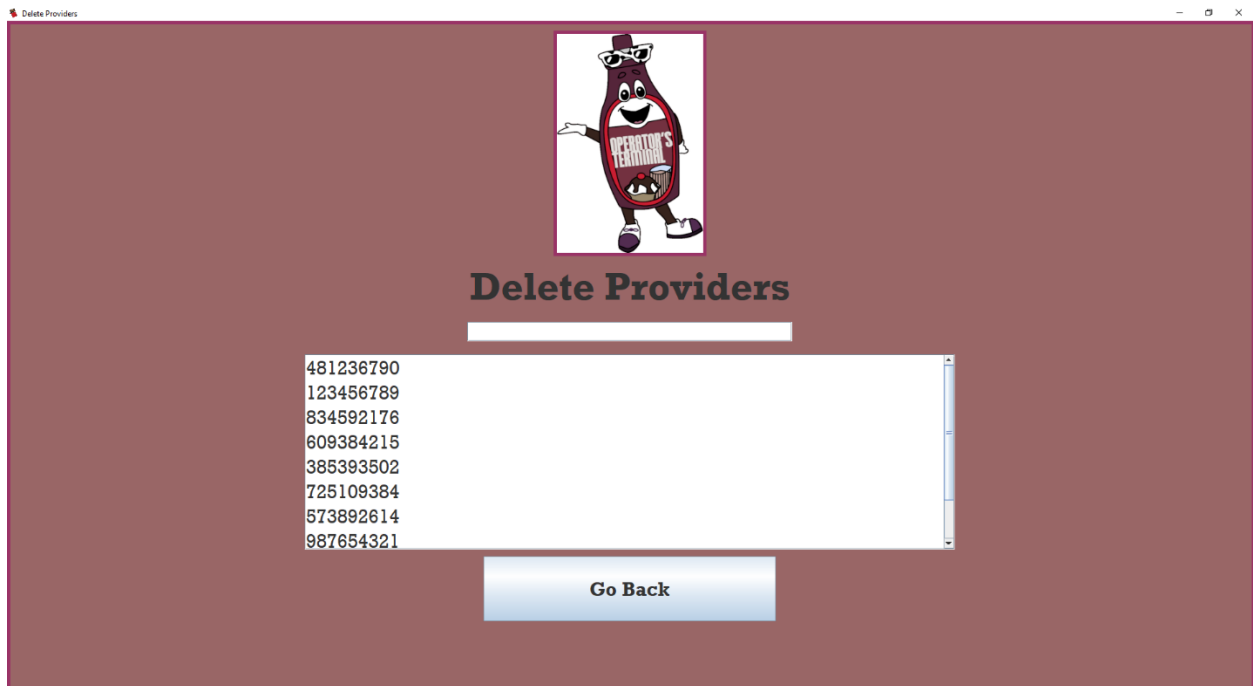
Save Provider

Go Back

In the first textbox, you will see the provider's name. In the second textbox, you will see the provider's code. This cannot be changed. In the third textbox, you will see the provider's address. In the fourth textbox, you will see the provider's city. In the fifth textbox, you will see the provider's state. In the fifth textbox, you will see the provider's zip code. To save your changes, select Save Provider and confirm. To return to the list of providers, select Go Back.

Delete Provider

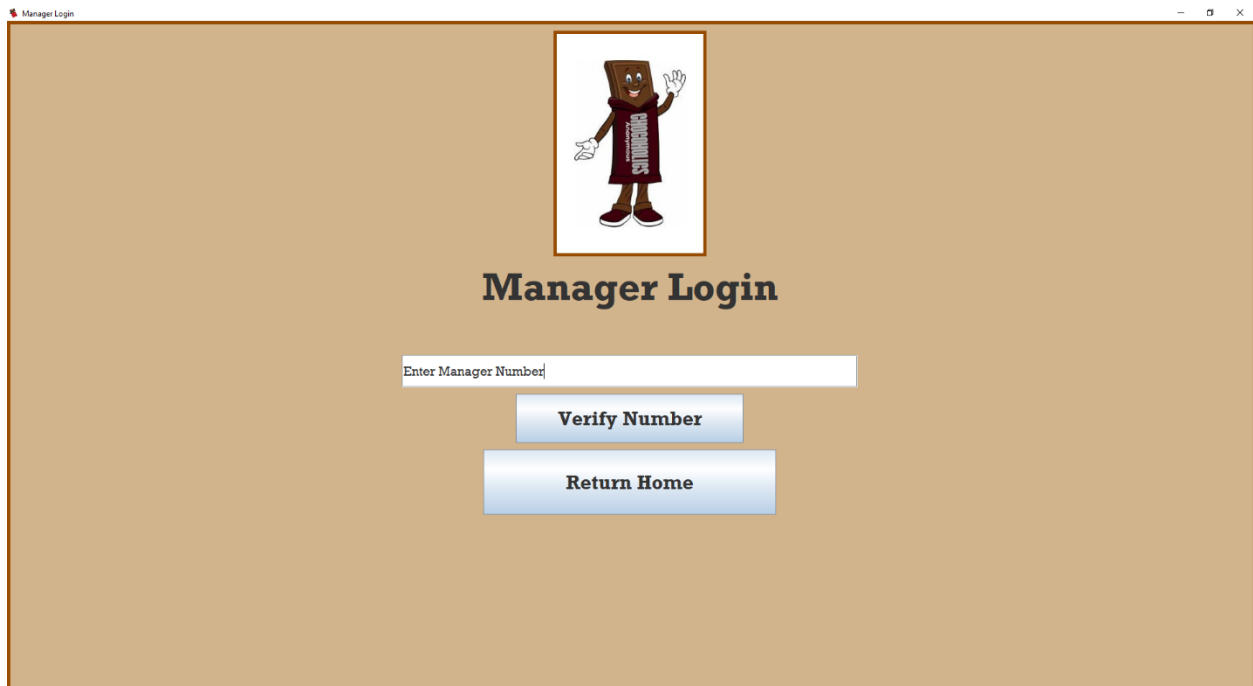
If you select Delete Provider, you will see this screen.



Click on the provider you would like to delete and confirm for them to be removed from the database. If you would like to filter the numbers in the list by provider code, enter a provider code into the textbox. To return to the Edit Providers screen, select Go Back.

Manager Login

If you select Manager Login, this screen will be shown.



Manager Login

Enter Manager Number

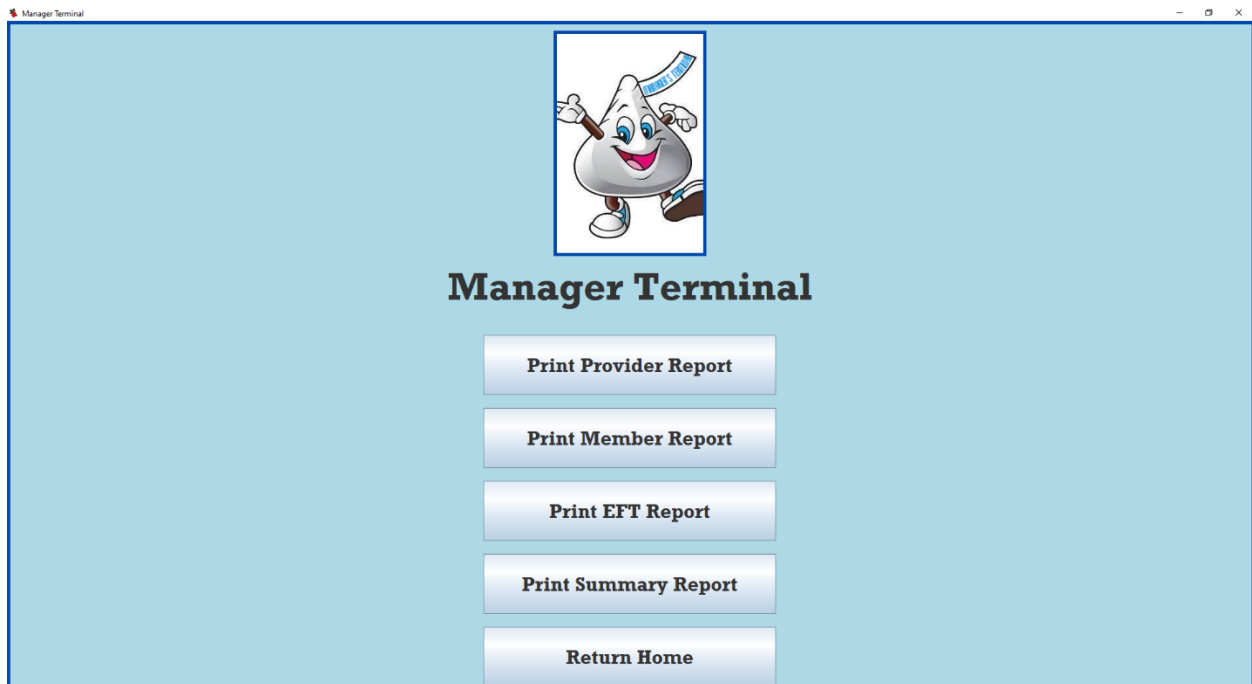
Verify Number

Return Home

To login, enter a valid nine-digit manager number and click Verify Number. If the number is valid, you will be presented with the Manager Terminal. If you would like to return to the home screen, click Return Home.

Manager Terminal

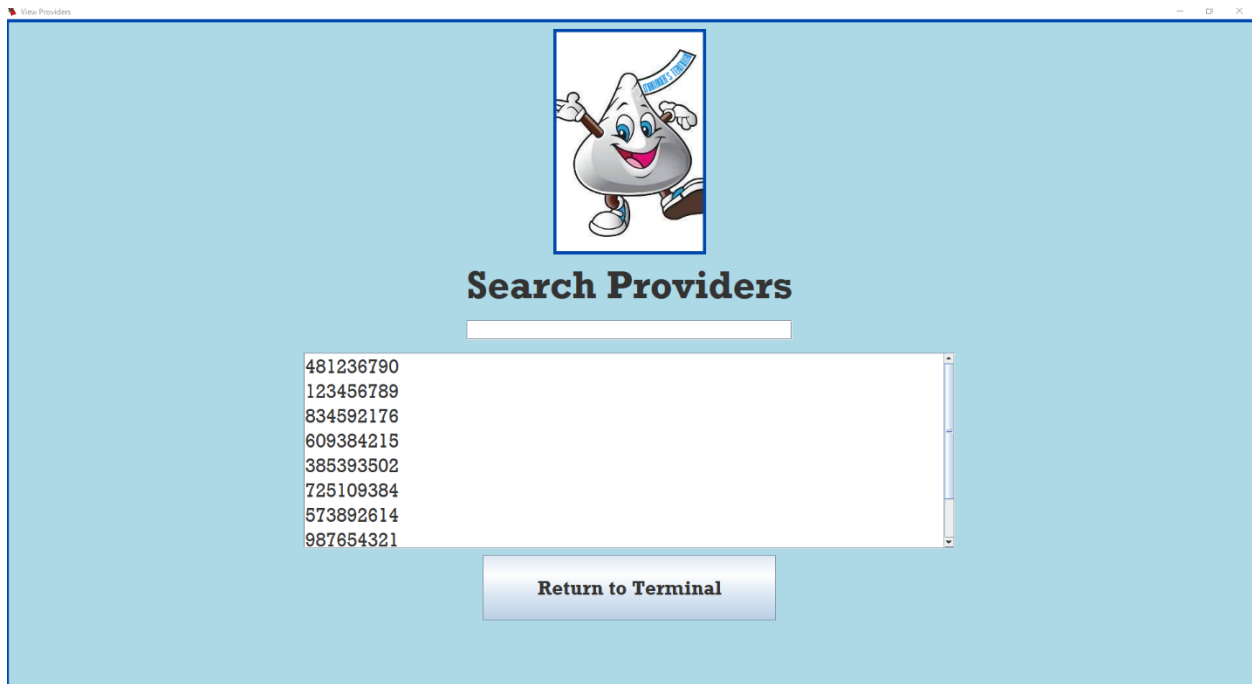
Once you have logged in as a manger, you will see this screen.



If you would like to print a provider report, select Print Provider Report. If you would like to print a member report, select Print Member Report. If you would like to print an EFT report, select Print EFT Report. If you would like to print the summary report, select Print Summary Report. To return to the home screen, click Return Home.


Print Provider Report

If you have selected Print Provider Report, you will see this screen.



To view a report, select the provider number you wish to see. Enter a provider number in the textbox to filter the list. If you would like to return to the Manager Terminal, click Return to Terminal. Once you have selected a report, you will see this screen (with the correct information).

View Provider's Reports



Provider name: Lindsey Mailer
Provider address: 765 Cedar Lane
Provider city: Phoenix
Provider state: NJ
Provider zipcode: 54903
Consultations provided: 1
Total owed: \$666


Available Reports

To return to the list of available reports, select Available Reports.

Print Member Report

If you select Print Member Report, you will see this screen.

View Members

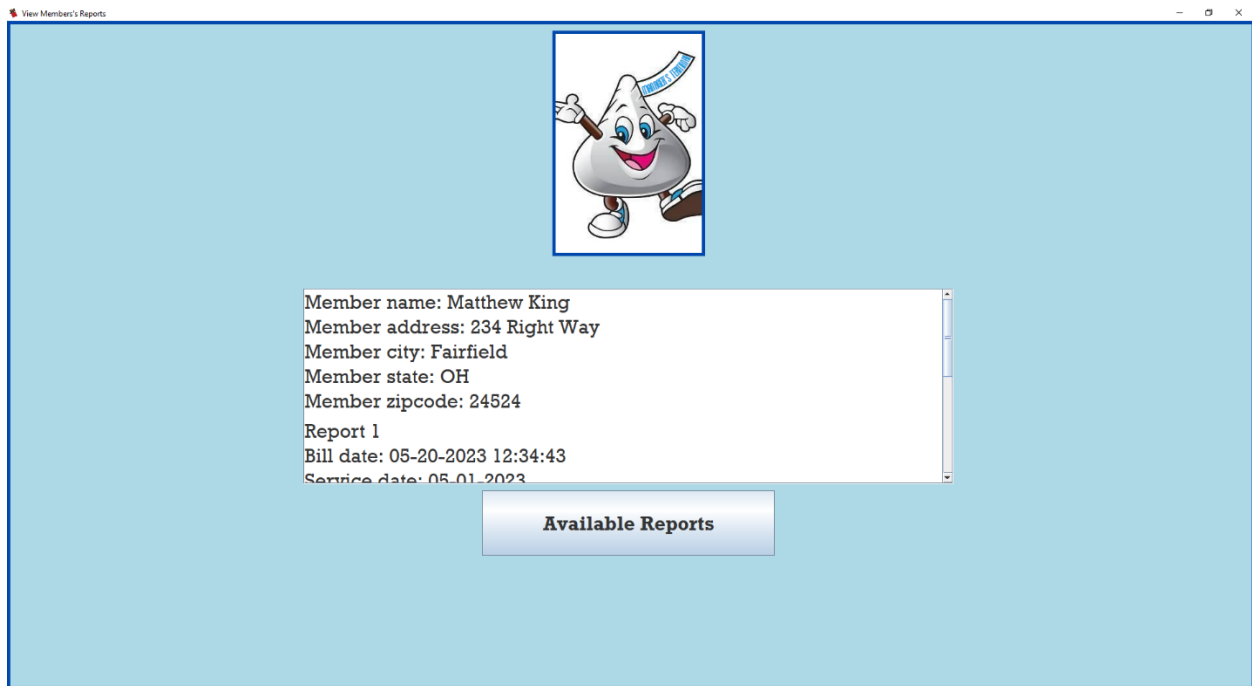


Search Members

836914257
666666666
777777777
427356189
514287963
572943618
333453211
689175432

Return to Terminal

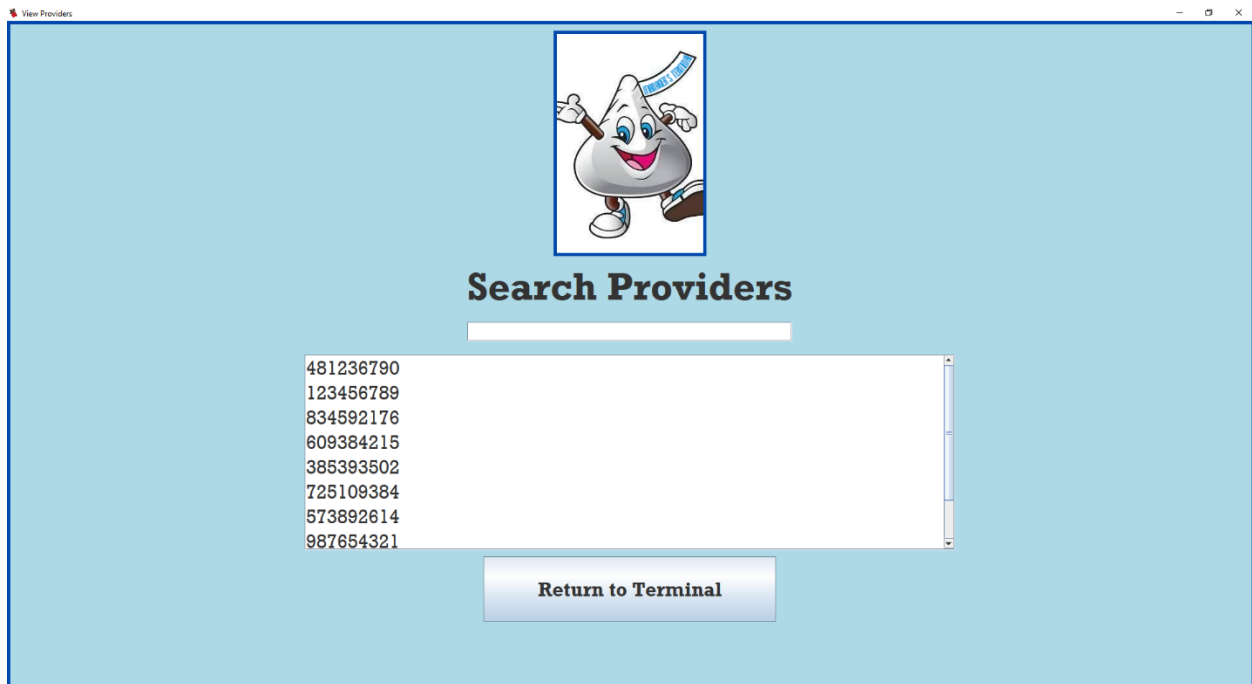
To view a report, select the member number you wish to see. Enter a member number in the textbox to filter the list. If you would like to return to the Manager Terminal, click Return to Terminal. Once you have selected a report, you will see this screen (with the correct information).



To return to the list of available reports, select Available Reports.

Print EFT Report

If you selected Print EFT Report, this screen will be displayed.



View Providers


Search Providers

481236790
123456789
834592176
609384215
385393502
725109384
573892614
987654321

Return to Terminal

To view a provider's EFT report, select the provider number you wish to see. Enter a provider number in the textbox to filter the list. If you would like to return to the Manager Terminal, click Return to Terminal. Once you have selected a report, you will see the following screen (with the correct information).

View EFT Report



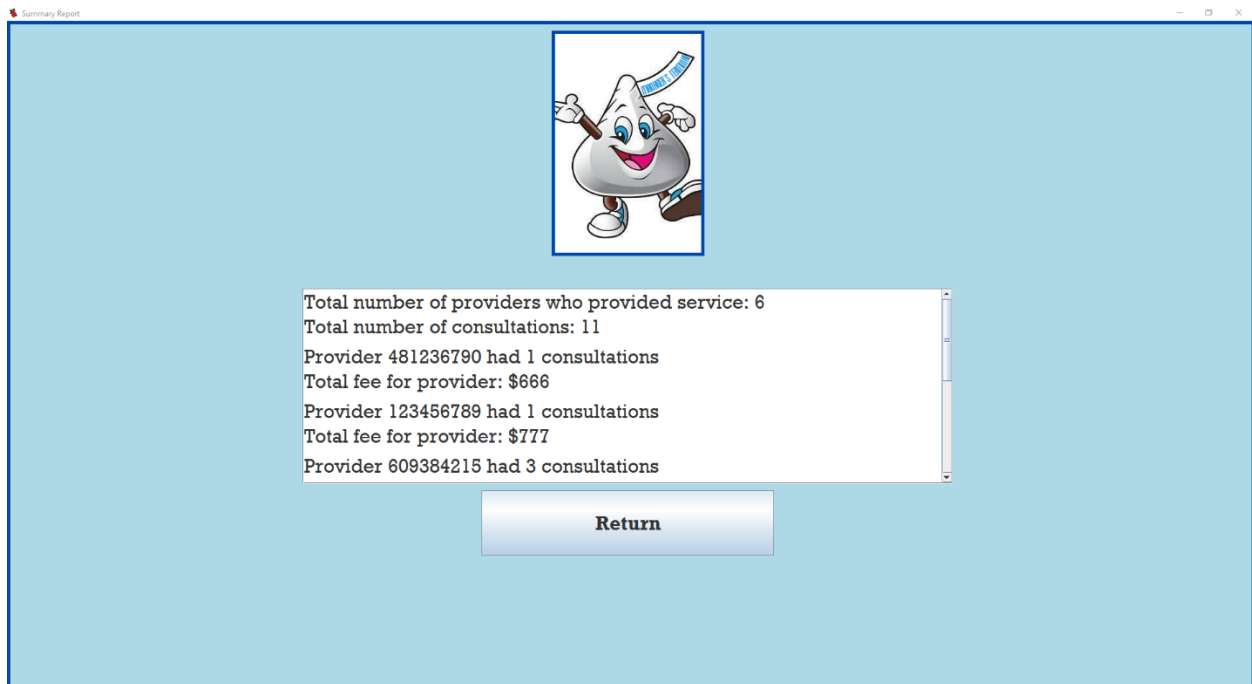
Provider name: Dex Martin
Provider Number: 999999999
Amount to transfer: \$1471

Return

To return to the list of reports, select Return.

Print Summary Report

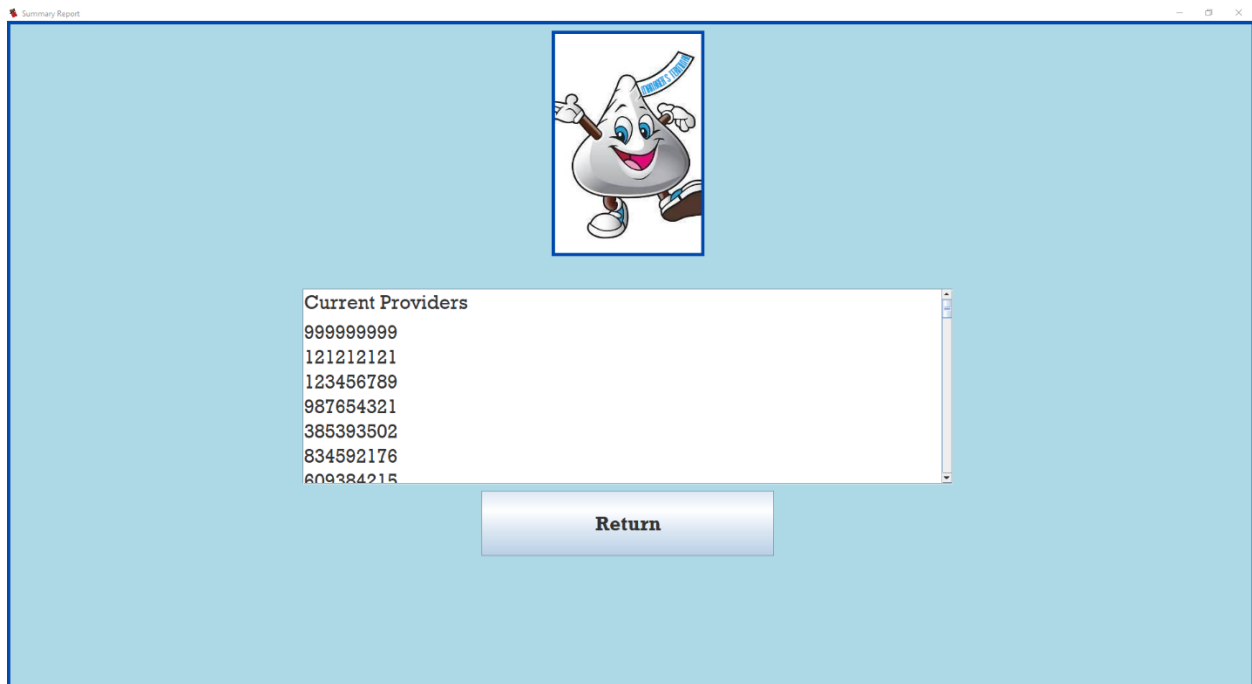
If you select Print Summary Report, you will see this screen.



To return to the Manager Terminal, click return.

Run Main Accounting Procedure

If you select Run Main Accounting Procedure, you will be shown this screen.



This screen displays all provider codes, valid member codes, suspended member codes, and information regarding how many services provided and amount owed for all providers. To return to the Manager Terminal, click Return.