

Summary:

I am a tech-savvy, results-oriented, proven technical project manager, change agent, and customer advocate. Always working to improve communication, transparency and ultimately customer satisfaction, I offer a problem-solving first approach, while providing positive leadership and customer empowerment. I excel in an environment with diverse stakeholders, cutting-edge technology, and dynamic requirements.

Experience:

American Institutes for Research Senior Technical Project Manager

Washington, DC 20007
August 2013-Present

- Requirement collection, analysis, design and development.
- Manage estimation and budget development processes.
- Perform project planning, tracking and status reporting.
- Interact with customers to gather requirements, troubleshoot issues and manage expectations.
- Introduced Scrum Agile product development practices.
- Integrated new project management software and trained technical project managers of other teams in its use.
- Matrix-manage multiple development teams consisting of contractors, permanently assigned developers and members of cross-functional teams.

State of Utah, Technology Services Supervisor, Software Development

Salt Lake City, UT 84111
April 2013 – August 2013

- Supervisor of the BLS Quarterly Census of Employment and Wage iQ and Expo Projects.
- Team Management including recruitment, mentoring, training, performance management and talent retention.
- Worked closely with BLS stakeholders and iQ team to define system requirements, establish project plans, negotiate contract deliverables, assist with implementation, determine infrastructure requirements, and meet project milestones.

Utah State Office of Education Technical Project Manager (Education Specialist)

Salt Lake City, UT 84111
April 2007 – April 2013

- Requirement collection, analysis, design and development.
- Managed estimation and budget development processes.
- Performed project planning, tracking and status reporting.
- Soup-to-nuts software development. Managed hardware including servers, firewalls and switches; operating systems, web and database server applications; and contributing to the development of Perl and JavaScript applications.
- Built a team of contracted engineers, local staff, and volunteers.

Utah State Office of Education

Developer

(IT Analyst II)

- Developed ad hoc reports for state senators and representatives.
- Developed No Child Left Behind reporting application "UPASS."
- Developed Assessment website.

Salt Lake City, UT 84111

April 2005 – April 2007

Independent Contractor

Developer and Owner

- Designed and built n-tier web applications.
- Managed customer relationships.
- Managed sub-contractors.

Salt Lake City, UT 84117

May 1997 – April 2005

Education:

University of Utah

Bachelors, English Literature

Salt Lake Community College

Associates, General Science

Additional Skills:

Project Management Software

MS Project, Version One, FogBugz,
Accompa, Pivotal Tracker

Operating Systems

Windows XP, 7, 8, etc.; Ubuntu, BSD, OS X.

Computer Programming Languages

C#, VB.net, PHP, Perl, JavaScript, Bash

Databases

MS SQL, Postgresql, MySQL