

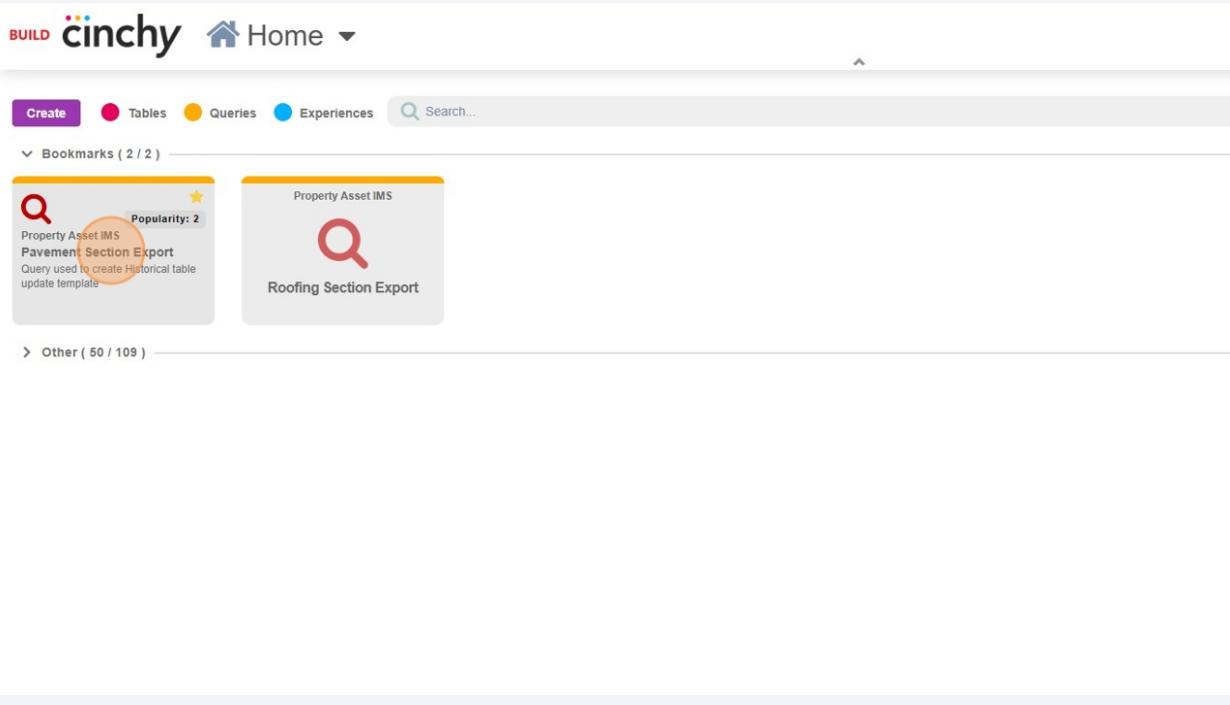
Guide - Updating Pavement Section Historical Table

Brookfield Properties

This guide offers a step-by-step process to efficiently update the Pavement Section Historical Table using Excel and Cinchy. By following this guide, users can maintain organized records, streamline data validation, and protect sensitive information, ensuring accuracy in pavement management.

1

Navigate to [Cinchy](#) and click on the "Pavement Section Export" query. (Can use the search bar if you do not see it).



- 2 Click on the "@PropertyBU" box and enter the BU number for the property you are looking for.

The screenshot shows the "Parameter Values" section of the Cinchy Pavement Section Export interface. A text input field is labeled "@PropertyBU". An orange circle highlights this input field. Below it is a blue "Submit" button. The left sidebar has "Execute Query" selected. The top navigation bar includes the Cinchy logo and the title "Pavement Section Export".

- 3 Click "Submit".

The screenshot shows the same interface after the "Submit" button has been clicked. The "@PropertyBU" input field now contains the value "3042", which is highlighted with an orange circle. The blue "Submit" button is also highlighted with an orange circle. The rest of the interface remains the same, with the "Execute Query" option selected in the sidebar and the "Pavement Section Export" title at the top.

4

Click "Export".

Property Asset IMS

Pavement Section Export

The screenshot shows a table with 19 rows of pavement section data. The columns are: Property Attributes, Section, Pavement Use, Surface type, Inspected Pavement Rating (PCI), Last Inspection Year, Last Construction Date, and Pavement Area (\$). The 'Export' button is located at the top right of the table, with a red circle highlighting it.

	Property Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (\$)
1	Visalia Mall - CA, US (3042)	VAFRL01	Inner Ring Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00-05:00	1992-06-01T00:00:00-05:00	
2	Visalia Mall - CA, US (3042)	VAFRL02	Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00-05:00	2007-06-01T00:00:00-05:00	
3	Visalia Mall - CA, US (3042)	VAFRL03	Inner Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	
4	Visalia Mall - CA, US (3042)	VAFRL04	Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	
5	Visalia Mall - CA, US (3042)	VAFRL05	Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	
6	Visalia Mall - CA, US (3042)	VAFRL06	Inner Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	
7	Visalia Mall - CA, US (3042)	VAFRL07	Inner Ring Road	Asphalt Concrete (AC)	47.91	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	
8	Visalia Mall - CA, US (3042)	VAFRL08	Inner Ring Road	Asphalt Concrete (AC)	56.66	2017-08-01T00:00:00-05:00	2007-06-01T00:00:00-05:00	
9	Visalia Mall - CA, US (3042)	VAHPA01	High Use Parking	Asphalt Concrete (AC)	71.06	2017-08-01T00:00:00-05:00	1992-06-01T00:00:00-05:00	
10	Visalia Mall - CA, US (3042)	VAHPA02	High Use Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00-05:00	1992-06-01T00:00:00-05:00	
11	Visalia Mall - CA, US (3042)	VAHPA03	High Use Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00-05:00	1992-06-01T00:00:00-05:00	
12	Visalia Mall - CA, US (3042)	VAHPA04	High Use Parking	Asphalt Concrete (AC)	58.66	2017-08-01T00:00:00-05:00	1992-06-01T00:00:00-05:00	
13	Visalia Mall - CA, US (3042)	VAHPA05	High Use Parking	Asphalt Concrete (AC)	72.91	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	
14	Visalia Mall - CA, US (3042)	VAHPA06	High Use Parking	Asphalt Concrete (AC)	72.91	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	
15	Visalia Mall - CA, US (3042)	VAHPA07	High Use Parking	Asphalt Concrete (AC)	61.45	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	
16	Visalia Mall - CA, US (3042)	VAHPA31	High Use Parking	Asphalt Concrete (AC)	88.54	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	
17	Visalia Mall - CA, US (3042)	VAHPA32	High Use Parking	Asphalt Concrete (AC)	95.83	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	
18	Visalia Mall - CA, US (3042)	VAHPA33	High Use Parking	Portland Cement Concrete (PCC)	67.7	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	
19	Visalia Mall - CA, US (3042)	VAENT01	Entrance Road	Asphalt Concrete (AC)	85.92	2017-08-01T00:00:00-05:00	2007-06-01T00:00:00-05:00	

5

Click "CSV".

Property Asset IMS

Pavement Section Export

The screenshot shows a table with 19 rows of pavement section data. The columns are: Property Attributes, Section, Pavement Use, Surface type, Inspected Pavement Rating (PCI), Last Inspection Year, Last Construction Date, and Pavement Area (\$). The 'CSV' and 'TSV' export buttons are located at the top right of the table, with a red circle highlighting them.

	Property Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (\$)
1	Visalia Mall - CA, US (3042)	VAFRL01	Inner Ring Road	Asphalt Concrete (AC)			1992-06-01T00:00:00-05:00	
2	Visalia Mall - CA, US (3042)	VAFRL02	Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00-05:00	2007-06-01T00:00:00-05:00	1
3	Visalia Mall - CA, US (3042)	VAFRL03	Inner Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	1
4	Visalia Mall - CA, US (3042)	VAFRL04	Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	
5	Visalia Mall - CA, US (3042)	VAFRL05	Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	
6	Visalia Mall - CA, US (3042)	VAFRL06	Inner Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	
7	Visalia Mall - CA, US (3042)	VAFRL07	Inner Ring Road	Asphalt Concrete (AC)	47.91	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	1
8	Visalia Mall - CA, US (3042)	VAFRL08	Inner Ring Road	Asphalt Concrete (AC)	56.66	2017-08-01T00:00:00-05:00	2007-06-01T00:00:00-05:00	1
9	Visalia Mall - CA, US (3042)	VAHPA01	High Use Parking	Asphalt Concrete (AC)	71.06	2017-08-01T00:00:00-05:00	1992-06-01T00:00:00-05:00	3
10	Visalia Mall - CA, US (3042)	VAHPA02	High Use Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00-05:00	1992-06-01T00:00:00-05:00	5
11	Visalia Mall - CA, US (3042)	VAHPA03	High Use Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00-05:00	1992-06-01T00:00:00-05:00	5
12	Visalia Mall - CA, US (3042)	VAHPA04	High Use Parking	Asphalt Concrete (AC)	58.66	2017-08-01T00:00:00-05:00	1992-06-01T00:00:00-05:00	
13	Visalia Mall - CA, US (3042)	VAHPA05	High Use Parking	Asphalt Concrete (AC)	72.91	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	3
14	Visalia Mall - CA, US (3042)	VAHPA06	High Use Parking	Asphalt Concrete (AC)	72.91	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	1
15	Visalia Mall - CA, US (3042)	VAHPA07	High Use Parking	Asphalt Concrete (AC)	61.45	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	4
16	Visalia Mall - CA, US (3042)	VAHPA31	High Use Parking	Asphalt Concrete (AC)	88.54	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	3
17	Visalia Mall - CA, US (3042)	VAHPA32	High Use Parking	Asphalt Concrete (AC)	95.83	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	4
18	Visalia Mall - CA, US (3042)	VAHPA33	High Use Parking	Portland Cement Concrete (PCC)	67.7	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	1
19	Visalia Mall - CA, US (3042)	VAENT01	Entrance Road	Asphalt Concrete (AC)	85.92	2017-08-01T00:00:00-05:00	2007-06-01T00:00:00-05:00	

6 Open the .csv file in Excel.

The screenshot shows a web browser interface with a dark theme. At the top, there are several tabs and icons. A prominent button labeled 'Pavement Section Export (3)' with a file icon is highlighted with a red circle. Below the browser window, a table is displayed with columns for 'Item Use', 'Surface type', 'Inspected Pavement Rating (PCI)', 'Last Inspection Year', 'Last Construction Date', 'Pavement Area (Sqft)', 'Pavement Area Completed', 'Cost', and 'Property Att'. The data in the table consists of 25 rows, each representing a different pavement section with its specific details.

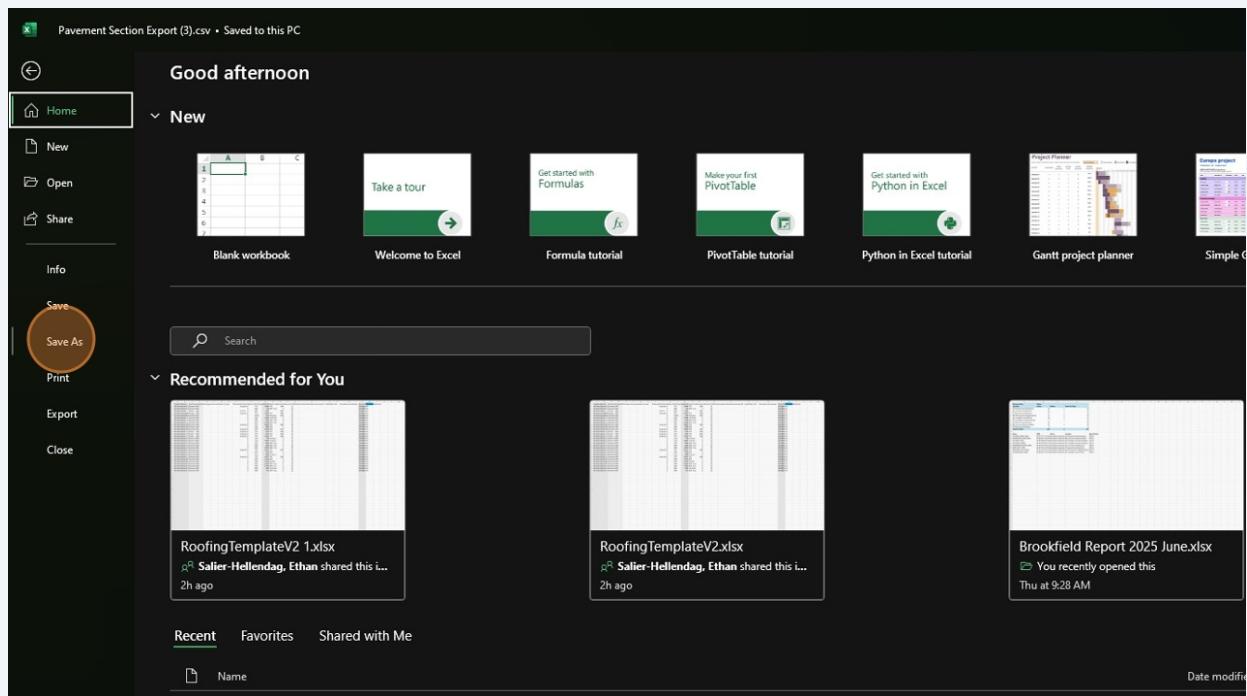
Item Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Completed	Cost	Property Att
Ring Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00-05:00	1992-06-01T00:00:00-05:00	8393			Zimmer
Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00-05:00	2007-06-01T00:00:00-05:00	18785			Zimmer
Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	16303			Zimmer
Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	8305			Zimmer
Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	6568			Zimmer
Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	6364			Zimmer
Ring Road	Asphalt Concrete (AC)	47.91	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	13400			Zimmer
Ring Road	Asphalt Concrete (AC)	56.66	2017-08-01T00:00:00-05:00	2007-06-01T00:00:00-05:00	18887			Zimmer
Ise Parking	Asphalt Concrete (AC)	71.06	2017-08-01T00:00:00-05:00	1992-06-01T00:00:00-05:00	36257			Zimmer
Ise Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00-05:00	1992-06-01T00:00:00-05:00	54247			Zimmer
Ise Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00-05:00	1992-06-01T00:00:00-05:00	55545			Zimmer
Ise Parking	Asphalt Concrete (AC)	58.66	2017-08-01T00:00:00-05:00	1992-06-01T00:00:00-05:00	6813			Zimmer
Ise Parking	Asphalt Concrete (AC)	72.91	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	36640			Zimmer
Ise Parking	Asphalt Concrete (AC)	72.91	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	19916			Zimmer
Ise Parking	Asphalt Concrete (AC)	61.45	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	47253			Zimmer
Ise Parking	Asphalt Concrete (AC)	88.54	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	38341			Zimmer
Ise Parking	Asphalt Concrete (AC)	95.83	2017-08-01T00:00:00-05:00	1997-06-01T00:00:00-05:00	43975			Zimmer

7 Click "File".

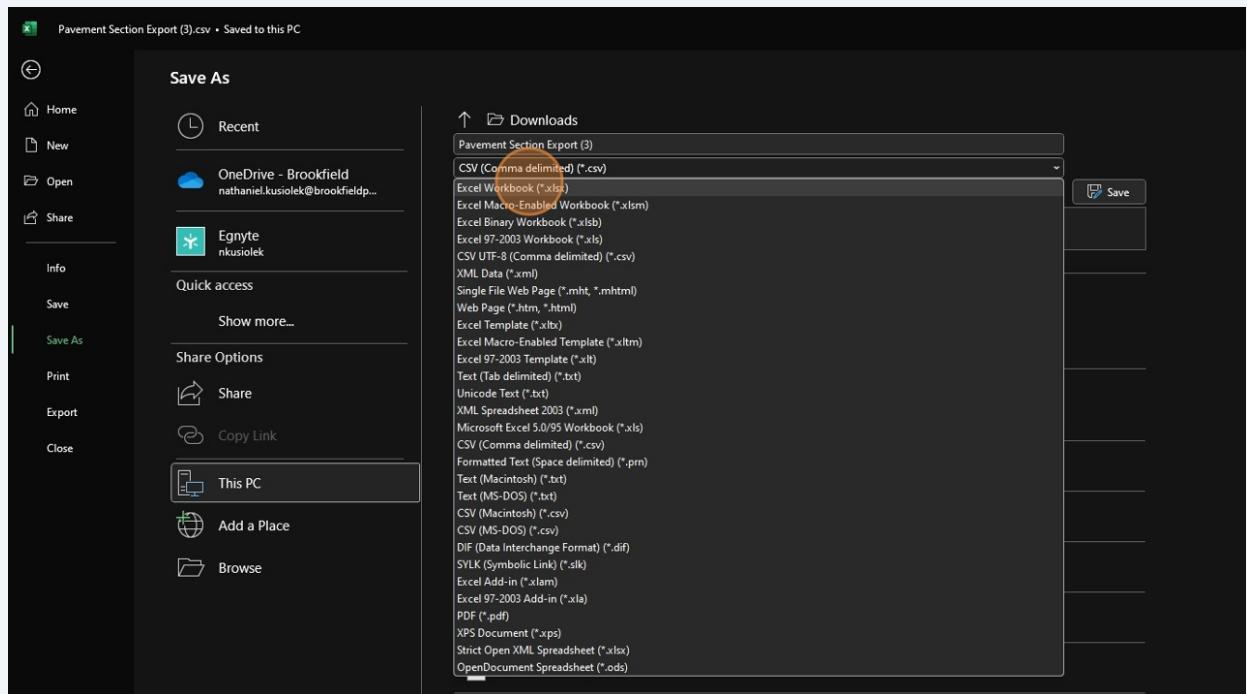
The screenshot shows a Microsoft Excel spreadsheet titled 'Pavement Section Export (3).csv'. The 'File' tab is highlighted with a red circle. The spreadsheet contains data from the previous table, organized into columns: 'Property A Section', 'Pavement Surface type', 'Inspected Last Inspe', 'Last Const', 'Pavement Cost', and 'Property A Record Key'. The data spans from row 1 to row 25. The Excel ribbon at the top includes tabs for Home, Insert, Page Layout, Data, Review, View, Automate, and Help. The status bar at the bottom indicates 'POSSIBLE DATA LOSS' and provides options to save the workbook in Excel format or as a CSV.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	
1	Property A Section	Pavement Surface type	Inspected Last Inspe	Last Const	Pavement Cost		Property A Record Key														
2	Visalia M:VAFRL01	Inner Ring Asphalt Cr	92.77	2017-08-0-1992-06-0-	8393		Zimmer [3042]\VAFRL01														
3	Visalia M:VAFRL02	Inner Ring Asphalt Cr	81.58	2017-08-0-2007-06-0-	18785		Zimmer [3042]\VAFRL02														
4	Visalia M:VAFRL03	Inner Ring Asphalt Cr	52.07	2017-08-0-1997-06-0-	16303		Zimmer [3042]\VAFRL03														
5	Visalia M:VAFRL04	Inner Ring Asphalt Cr	67.7	2017-08-0-1997-06-0-	8305		Zimmer [3042]\VAFRL04														
6	Visalia M:VAFRL05	Inner Ring Asphalt Cr	63.53	2017-08-0-1997-06-0-	6568		Zimmer [3042]\VAFRL05														
7	Visalia M:VAFRL06	Inner Ring Asphalt Cr	62.49	2017-08-0-1997-06-0-	6364		Zimmer [3042]\VAFRL06														
8	Visalia M:VAFRL07	Inner Ring Asphalt Cr	47.91	2017-08-0-1997-06-0-	13400		Zimmer [3042]\VAFRL07														
9	Visalia M:VAFRL08	Inner Ring Asphalt Cr	56.66	2017-08-0-2007-06-0-	18887		Zimmer [3042]\VAFRL08														
10	Visalia M:VAHPA01	High Use f Asphalt Cr	71.06	2017-08-0-1992-06-0-	36257		Zimmer [3042]\VAHPA01														
11	Visalia M:VAHPA02	High Use f Asphalt Cr	72.09	2017-08-0-1992-06-0-	54247		Zimmer [3042]\VAHPA02														
12	Visalia M:VAHPA03	High Use f Asphalt Cr	72.09	2017-08-0-1992-06-0-	55545		Zimmer [3042]\VAHPA03														
13	Visalia M:VAHPA04	High Use f Asphalt Cr	58.66	2017-08-0-1992-06-0-	6813		Zimmer [3042]\VAHPA04														
14	Visalia M:VAHPA05	High Use f Asphalt Cr	72.91	2017-08-0-1997-06-0-	36640		Zimmer [3042]\VAHPA05														
15	Visalia M:VAHPA06	High Use f Asphalt Cr	72.91	2017-08-0-1997-06-0-	19916		Zimmer [3042]\VAHPA06														
16	Visalia M:VAHPA07	High Use f Asphalt Cr	61.45	2017-08-0-1997-06-0-	47253		Zimmer [3042]\VAHPA07														
17	Visalia M:VAHPA31	High Use f Asphalt Cr	88.54	2017-08-0-1997-06-0-	38341		Zimmer [3042]\VAHPA31														
18	Visalia M:VAHPA32	High Use f Asphalt Cr	95.83	2017-08-0-1997-06-0-	43975		Zimmer [3042]\VAHPA32														
19	Visalia M:VAHPA33	High Use f Portland C	67.7	2017-08-0-1997-06-0-	14770		Zimmer [3042]\VAHPA33														
20	Visalia M:VAENT01	Entrance f Asphalt Cr	85.92	2017-08-0-2007-06-0-	7782		Zimmer [3042]\VAENT01														
21	Visalia M:VAENT02	Entrance f Asphalt Cr	94.48	2017-08-0-2017-06-0-	7400		Zimmer [3042]\VAENT02														
22	Visalia M:VAENT03	Entrance f Asphalt Cr	51.42	2017-08-0-1992-06-0-	5581		Zimmer [3042]\VAENT03														
23	Visalia M:VAENT04	Entrance f Asphalt Cr	73.95	2017-08-0-1997-06-0-	5028		Zimmer [3042]\VAENT04														
24	Visalia M:VAENT05	Entrance f Asphalt Cr	69.79	2017-08-0-1997-06-0-	7689		Zimmer [3042]\VAENT05														
25	Visalia M:VAENT31	Entrance f Asphalt Cr	64	2017-08-0-1997-06-0-	10049		Zimmer [3042]\VAENT31														

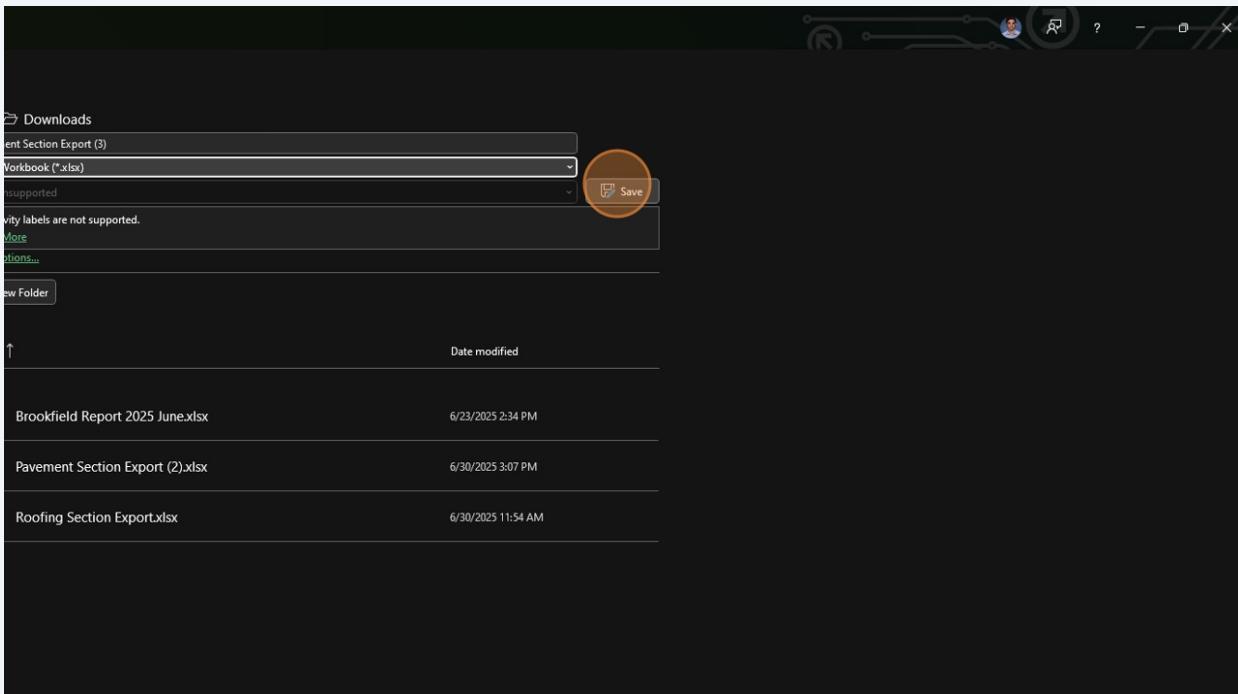
8 Click "Save As".



9 Save the file as an Excel Workbook (*.xlsx).



10 Click "Save".



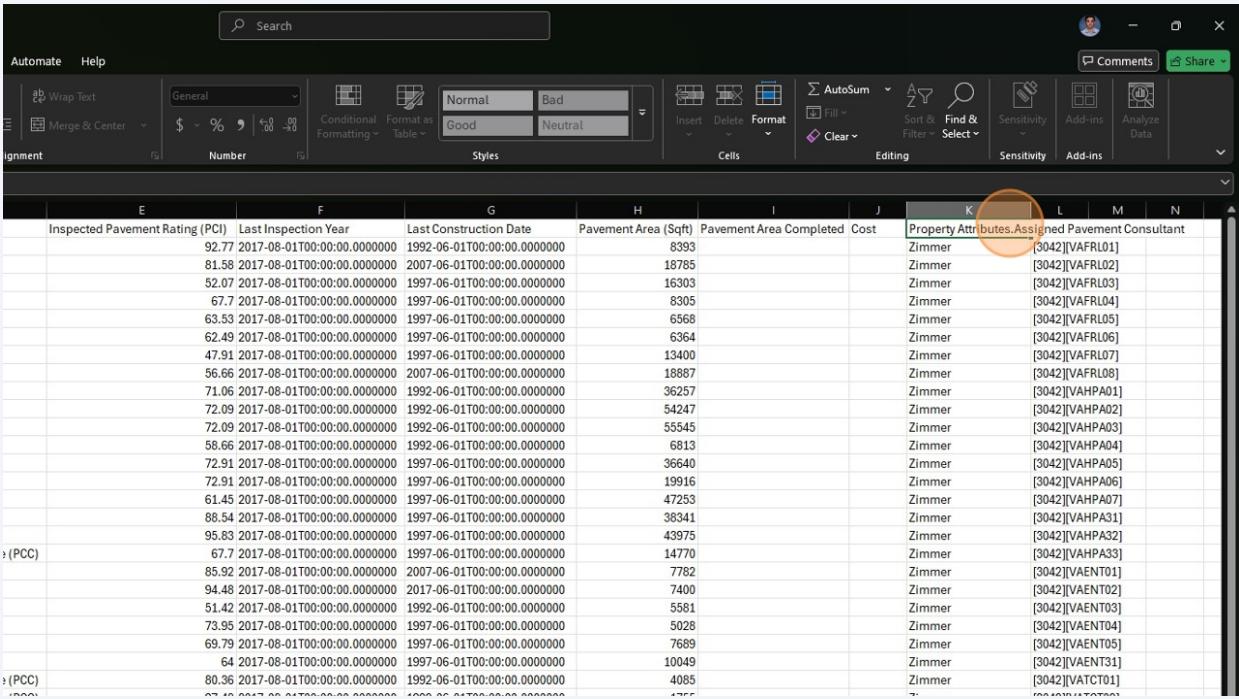
11 Increase the size of the columns so they can be easily read.

The screenshot shows a Microsoft Excel spreadsheet with a table of data. The table has columns labeled E through K. The data includes columns for 'Inspected Pavement Rating (PCI)', 'Last Inspection Year', 'Last Construction Date', 'Pavement Area (Sqft)', 'Pavement Area Completed', 'Cost', and 'Property Attributes'. The 'Property Attributes' column is highlighted with a red circle. The data shows various entries for different pavements, such as 'Zimmer' and 'VAHPL01' through 'VAHPL06'.

E	F	G	H	I	J	K	L	M	N
Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Completed	Cost	Property Attributes	Record Key		
92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393			Zimmer	[3042]JVAFL01]		
81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785			Zimmer	[3042]JVAFL02]		
52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303			Zimmer	[3042]JVAFL03]		
67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305			Zimmer	[3042]JVAFL04]		
63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568			Zimmer	[3042]JVAFL05]		
62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364			Zimmer	[3042]JVAFL06]		
47.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400			Zimmer	[3042]JVAFL07]		
56.66	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18887			Zimmer	[3042]JVAFL08]		
71.06	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	36257			Zimmer	[3042]JVAHPA01]		
72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	54247			Zimmer	[3042]JVAHPA02]		
72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	55545			Zimmer	[3042]JVAHPA03]		
58.66	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	6813			Zimmer	[3042]JVAHPA04]		
72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	36640			Zimmer	[3042]JVAHPA05]		
72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	19916			Zimmer	[3042]JVAHPA06]		
61.45	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	47253			Zimmer	[3042]JVAHPA07]		
88.54	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	38341			Zimmer	[3042]JVAHPA31]		
95.83	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43975			Zimmer	[3042]JVAHPA32]		
(PCC)	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	14770		Zimmer	[3042]JVAHPA33]		
(PCC)	85.92	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	7782		Zimmer	[3042]JVAENT01]		
(PCC)	94.48	2017-08-01T00:00:00.0000000	2017-06-01T00:00:00.0000000	7400		Zimmer	[3042]JVAENT02]		
(PCC)	51.42	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5581		Zimmer	[3042]JVAENT03]		
(PCC)	73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028		Zimmer	[3042]JVAENT04]		
(PCC)	69.79	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689		Zimmer	[3042]JVAENT05]		
(PCC)	64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049		Zimmer	[3042]JVAENT31]		
(PCC)	80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085		Zimmer	[3042]JVATCT01]		

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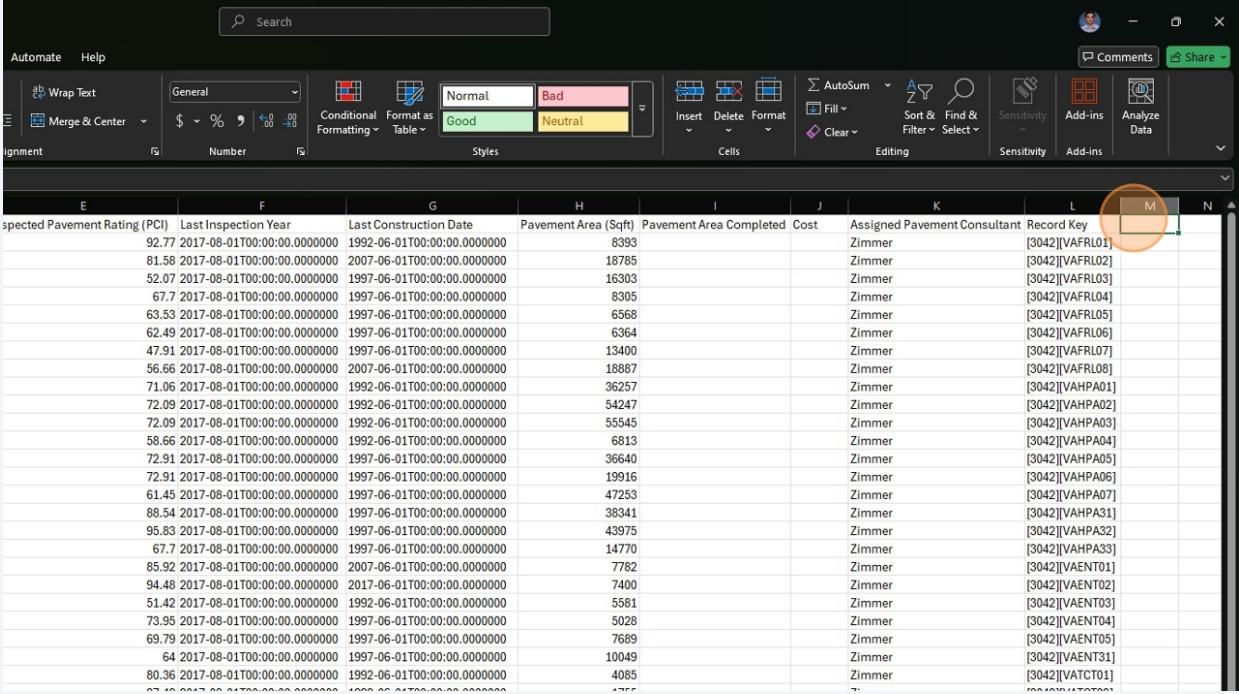
Rename the "Property Attributes.Assigned Pavement Consultant" box to "Assigned Pavement Consultant".



E	F	G	H	I	J	K	L	M	N
Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Completed	Cost	Property Attributes.Assigned Pavement Consultant			
92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393			Zimmer	[3042][VAFRL01]		
81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785			Zimmer	[3042][VAFRL02]		
52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303			Zimmer	[3042][VAFRL03]		
67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305			Zimmer	[3042][VAFRL04]		
63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568			Zimmer	[3042][VAFRL05]		
62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364			Zimmer	[3042][VAFRL06]		
47.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400			Zimmer	[3042][VAFRL07]		
56.66	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18887			Zimmer	[3042][VAFRL08]		
71.06	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	36257			Zimmer	[3042][VAHPA01]		
72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	54247			Zimmer	[3042][VAHPA02]		
72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	55545			Zimmer	[3042][VAHPA03]		
58.66	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	6813			Zimmer	[3042][VAHPA04]		
72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	36640			Zimmer	[3042][VAHPA05]		
72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	19916			Zimmer	[3042][VAHPA06]		
61.45	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	47253			Zimmer	[3042][VAHPA07]		
88.54	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	38341			Zimmer	[3042][VAHPA31]		
95.83	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43975			Zimmer	[3042][VAHPA32]		
67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	14770			Zimmer	[3042][VAHPA33]		
85.92	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	7782			Zimmer	[3042][VAENT01]		
94.48	2017-08-01T00:00:00.0000000	2017-06-01T00:00:00.0000000	7400			Zimmer	[3042][VAENT02]		
51.42	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5581			Zimmer	[3042][VAENT03]		
73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028			Zimmer	[3042][VAENT04]		
69.79	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689			Zimmer	[3042][VAENT05]		
64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049			Zimmer	[3042][VAENT31]		
80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085			Zimmer	[3042][VATCT01]		

13

Add a new column on the right titled "Change".



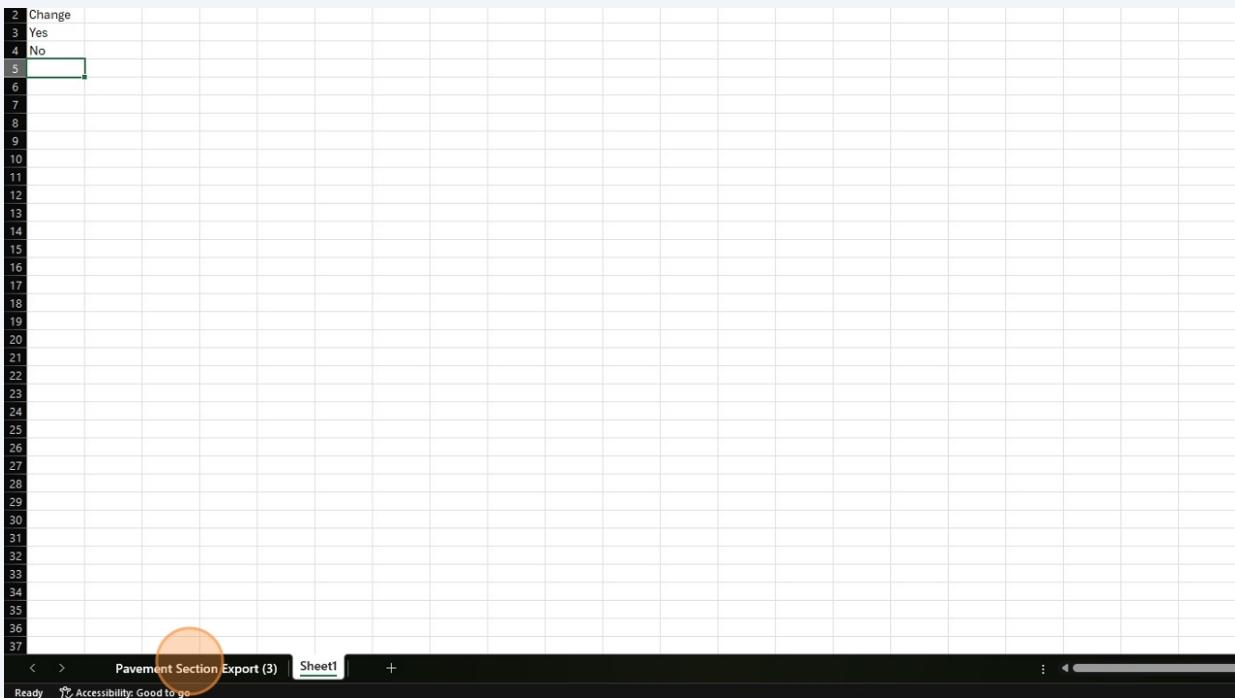
E	F	G	H	I	J	K	L	M	N
Specified Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Completed	Cost	Assigned Pavement Consultant	Record Key		
92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393			Zimmer	[3042][VAFRL01]		
81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785			Zimmer	[3042][VAFRL02]		
52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303			Zimmer	[3042][VAFRL03]		
67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305			Zimmer	[3042][VAFRL04]		
63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568			Zimmer	[3042][VAFRL05]		
62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364			Zimmer	[3042][VAFRL06]		
47.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400			Zimmer	[3042][VAFRL07]		
56.66	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18887			Zimmer	[3042][VAFRL08]		
71.06	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	36257			Zimmer	[3042][VAHPA01]		
72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	54247			Zimmer	[3042][VAHPA02]		
72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	55545			Zimmer	[3042][VAHPA03]		
58.66	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	6813			Zimmer	[3042][VAHPA04]		
72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	36640			Zimmer	[3042][VAHPA05]		
72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	19916			Zimmer	[3042][VAHPA06]		
61.45	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	47253			Zimmer	[3042][VAHPA07]		
88.54	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	38341			Zimmer	[3042][VAHPA31]		
95.83	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43975			Zimmer	[3042][VAHPA32]		
67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	14770			Zimmer	[3042][VAHPA33]		
85.92	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	7782			Zimmer	[3042][VAENT01]		
94.48	2017-08-01T00:00:00.0000000	2017-06-01T00:00:00.0000000	7400			Zimmer	[3042][VAENT02]		
51.42	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5581			Zimmer	[3042][VAENT03]		
73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028			Zimmer	[3042][VAENT04]		
69.79	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689			Zimmer	[3042][VAENT05]		
64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049			Zimmer	[3042][VAENT31]		
80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085			Zimmer	[3042][VATCT01]		

14 Create a new sheet.

15 In the new sheet, create 3 rows titled "Change", "Yes", and "No".

A screenshot of Microsoft Excel showing a worksheet titled "Pavement Section Export (3).xlsx". The worksheet contains a single row of data with cells A1 through A4. Cell A1 contains "Change", cell A2 contains "Yes", and cell A3 contains "No". Cell A4 is empty. Row 1 is highlighted in light blue. The "Home" tab is selected in the ribbon. The status bar shows "AutoSave Off". The formula bar shows "=A1". The search bar shows "Search". The ribbon tabs include File, Home, Insert, Draw, Page Layout, Formulas, Data, Review, View, Automate, and Help.

16 Return to the original sheet.

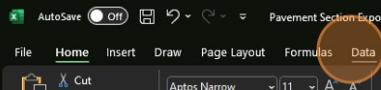


17 Select all of the boxes under "Change".

A screenshot of Microsoft Excel showing a table with the following data:

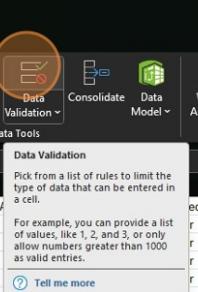
E	F	G	H	I	J	K	L	M
Spected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqt)	Pavement Area Completed	Cost	Assigned Pavement Consultant	Record Key	Change
92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	893			Zimmer	[3042][VAFRLO1]	
81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785			Zimmer	[3042][VAFRLO2]	
52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303			Zimmer	[3042][VAFRLO3]	
67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305			Zimmer	[3042][VAFRLO4]	
63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568			Zimmer	[3042][VAFRLO5]	
62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364			Zimmer	[3042][VAFRLO6]	
47.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400			Zimmer	[3042][VAFRLO7]	
56.66	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18887			Zimmer	[3042][VAFRLO8]	
71.06	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	36257			Zimmer	[3042][VAHPA01]	
72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	54247			Zimmer	[3042][VAHPA02]	
72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	55545			Zimmer	[3042][VAHPA03]	
58.66	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	6813			Zimmer	[3042][VAHPA04]	
72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	36640			Zimmer	[3042][VAHPA05]	
72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	19916			Zimmer	[3042][VAHPA06]	
61.45	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	47253			Zimmer	[3042][VAHPA07]	
88.54	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	38341			Zimmer	[3042][VAHPA31]	
95.83	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43975			Zimmer	[3042][VAHPA32]	
67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	14770			Zimmer	[3042][VAHPA33]	
85.92	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	7782			Zimmer	[3042][VAENT01]	
94.48	2017-08-01T00:00:00.0000000	2017-06-01T00:00:00.0000000	7400			Zimmer	[3042][VAENT02]	
51.42	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5581			Zimmer	[3042][VAENT03]	
73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028			Zimmer	[3042][VAENT04]	
69.79	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689			Zimmer	[3042][VAENT05]	
64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049			Zimmer	[3042][VAENT31]	
80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085			Zimmer	[3042][VATCT01]	

18 Click "Data".



A screenshot of a Microsoft Excel spreadsheet titled "Pavement Section Export (3).xlsx". The ribbon at the top has the "Data" tab selected, which is highlighted with a red circle. The main area of the screen displays a table with 26 rows of data. The columns are labeled A through I. Column A contains "Property Attributes" and lists various locations like "Visalia Mall - CA, US (3042)". Column B contains "Section" names such as "VAFRLO1" through "VATCT01". Column C contains "Pavement Use" descriptions like "Inner Ring Road" and "Truck Court". Column D contains "Surface type" information like "Asphalt Concrete (AC)". Column E contains "Inspected Pavement Rating (PCI)" values ranging from 61.45 to 92.77. Column F contains "Last Inspection Year" dates from 2017-08-01T00:00:00.0000000 to 1997-06-01T00:00:00.0000000. Column G contains "Last Construction Date" dates from 1992-06-01T00:00:00.0000000 to 1997-06-01T00:00:00.0000000. Column H contains "Pavement Area (Sqft)" values from 4085 to 8393. Column I contains "Pavement Area Com" values from 13400 to 8305.

19 Click "Data Validation".



A screenshot of the same Excel spreadsheet from step 18. The ribbon now shows the "Data Tools" tab as the active one, with the "Data Validation" button highlighted by a red circle. A small "Data Validation" dialog box is open over the spreadsheet, also circled in red. The dialog box contains the text: "Pick from a list of rules to limit the type of data that can be entered in a cell." It also includes a note: "For example, you can provide a list of values, like 1, 2, and 3, or only allow numbers greater than 1000 as valid entries." Below the dialog, the spreadsheet table continues with more rows of data, showing the same columns and data types as the previous screenshot.

20 Click the drop-down menu for "Allow".

Property Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Complet
Visalia Mall - CA, US (3042)	VAFRL01	Inner Ring Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393	
Visalia Mall - CA, US (3042)	VAFRL02	Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785	
Visalia Mall - CA, US (3042)	VAFRL03	Inner Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303	
Visalia Mall - CA, US (3042)	VAFRL04	Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305	
Visalia Mall - CA, US (3042)	VAFRL05	Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568	
Visalia Mall - CA, US (3042)	VAFRL06	Inner Ring Road	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	6364	
Visalia Mall - CA, US (3042)	VAFRL07	Inner Ring Road	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	13400	
Visalia Mall - CA, US (3042)	VAFRL08	Inner Ring Road	Asphalt Concrete (AC)			2007-06-01T00:00:00.0000000	18887	
Visalia Mall - CA, US (3042)	VAHPA01	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	36257	
Visalia Mall - CA, US (3042)	VAHPA02	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	54247	
Visalia Mall - CA, US (3042)	VAHPA03	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	55545	
Visalia Mall - CA, US (3042)	VAHPA04	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	6813	
Visalia Mall - CA, US (3042)	VAHPA05	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	36640	
Visalia Mall - CA, US (3042)	VAHPA06	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	19916	
Visalia Mall - CA, US (3042)	VAHPA07	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	47253	
Visalia Mall - CA, US (3042)	VAHPA31	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	38341	
Visalia Mall - CA, US (3042)	VAHPA32	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	43975	
Visalia Mall - CA, US (3042)	VAHPA33	High Use Parking	Portland Cement Concr			1997-06-01T00:00:00.0000000	14770	
Visalia Mall - CA, US (3042)	VAENT01	Entrance Road	Asphalt Concrete (AC)			2007-06-01T00:00:00.0000000	7782	
Visalia Mall - CA, US (3042)	VAENT02	Entrance Road	Asphalt Concrete (AC)			2017-06-01T00:00:00.0000000	7400	
Visalia Mall - CA, US (3042)	VAENT03	Entrance Road	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	5581	
Visalia Mall - CA, US (3042)	VAENT04	Entrance Road	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	5028	
Visalia Mall - CA, US (3042)	VAENT05	Entrance Road	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	7689	
Visalia Mall - CA, US (3042)	VAENT31	Entrance Road	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	10049	
Visalia Mall - CA, US (3042)	VATCT01	Truck Court	Portland Cement Concr			1992-06-01T00:00:00.0000000	4085	
Visalia Mall - CA, US (3042)	VATCT02	Truck Court	Portland Cement Concr			1992-06-01T00:00:00.0000000	1755	
Visalia Mall - CA, US (3042)	VATCT03	Truck Court	Portland Cement Concr			1992-06-01T00:00:00.0000000	5269	
Visalia Mall - CA, US (3042)	VATCT04	Truck Court	Portland Cement Concr			1997-06-01T00:00:00.0000000	1883	
Visalia Mall - CA, US (3042)	VALPA01	Low Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	9669	
Visalia Mall - CA, US (3042)	VALPA02	Low Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	13374	
Visalia Mall - CA, US (3042)	VALPA03	Low Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	43155	

21 Click "List".

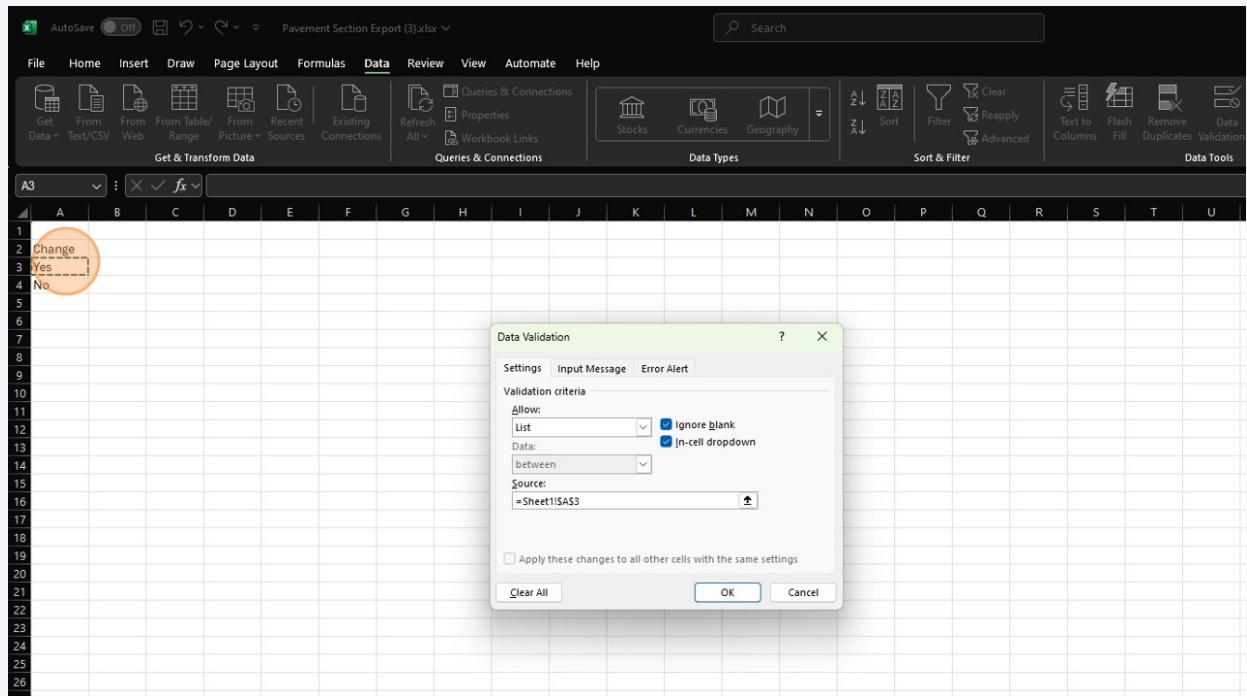
Property Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Complet
1 Visalia Mall - CA, US (3042)	VAFRL01	Inner Ring Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393	
2 Visalia Mall - CA, US (3042)	VAFRL02	Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785	
3 Visalia Mall - CA, US (3042)	VAFRL03	Inner Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303	
4 Visalia Mall - CA, US (3042)	VAFRL04	Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305	
5 Visalia Mall - CA, US (3042)	VAFRL05	Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568	
6 Visalia Mall - CA, US (3042)	VAFRL06	Inner Ring Road	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	6364	
7 Visalia Mall - CA, US (3042)	VAFRL07	Inner Ring Road	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	13400	
8 Visalia Mall - CA, US (3042)	VAFRL08	Inner Ring Road	Asphalt Concrete (AC)			2007-06-01T00:00:00.0000000	18887	
9 Visalia Mall - CA, US (3042)	VAHPA01	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	36257	
10 Visalia Mall - CA, US (3042)	VAHPA02	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	54247	
11 Visalia Mall - CA, US (3042)	VAHPA03	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	55545	
12 Visalia Mall - CA, US (3042)	VAHPA04	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	6813	
13 Visalia Mall - CA, US (3042)	VAHPA05	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	36640	
14 Visalia Mall - CA, US (3042)	VAHPA06	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	19916	
15 Visalia Mall - CA, US (3042)	VAHPA07	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	47253	
16 Visalia Mall - CA, US (3042)	VAHPA31	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	38341	
17 Visalia Mall - CA, US (3042)	VAHPA32	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	43975	
18 Visalia Mall - CA, US (3042)	VAHPA33	High Use Parking	Portland Cement Concr			1997-06-01T00:00:00.0000000	14770	
19 Visalia Mall - CA, US (3042)	VAENT01	Entrance Road	Asphalt Concrete (AC)			2007-06-01T00:00:00.0000000	7782	
20 Visalia Mall - CA, US (3042)	VAENT02	Entrance Road	Asphalt Concrete (AC)			2017-06-01T00:00:00.0000000	7400	
21 Visalia Mall - CA, US (3042)	VAENT03	Entrance Road	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	5581	
22 Visalia Mall - CA, US (3042)	VAENT04	Entrance Road	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	5028	
23 Visalia Mall - CA, US (3042)	VAENT05	Entrance Road	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	7689	
24 Visalia Mall - CA, US (3042)	VAENT31	Entrance Road	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	10049	
25 Visalia Mall - CA, US (3042)	VATCT01	Truck Court	Portland Cement Concr			1992-06-01T00:00:00.0000000	4085	
26 Visalia Mall - CA, US (3042)	VATCT02	Truck Court	Portland Cement Concr			1992-06-01T00:00:00.0000000	1755	
27 Visalia Mall - CA, US (3042)	VATCT03	Truck Court	Portland Cement Concr			1992-06-01T00:00:00.0000000	5269	
28 Visalia Mall - CA, US (3042)	VATCT04	Truck Court	Portland Cement Concr			1997-06-01T00:00:00.0000000	1883	
29 Visalia Mall - CA, US (3042)	VALPA01	Low Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	9669	
30 Visalia Mall - CA, US (3042)	VALPA02	Low Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	13374	
31 Visalia Mall - CA, US (3042)	VALPA03	Low Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	43155	

22 Click the "Source" box.

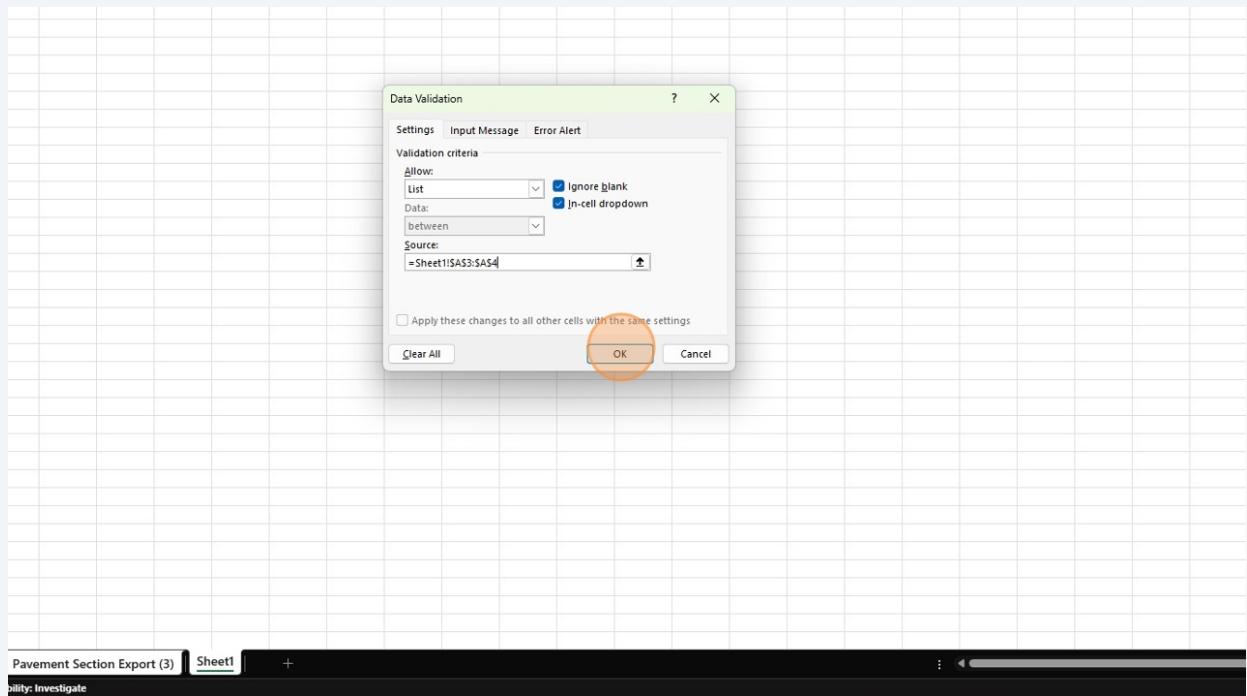
23 Click "Sheet1".

5	Visalia Mall - CA, US (3042)	VAFRL04	Inner Ring Road	Asphalt Concrete (AC)	67.7 2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305
6	Visalia Mall - CA, US (3042)	VAFRL05	Inner Ring Road	Asphalt Concrete (AC)	F3.53 2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568
7	Visalia Mall - CA, US (3042)	VAFRL06	Inner Ring Road	Asphalt Concrete (AC)		1997-06-01T00:00:00.0000000	6364
8	Visalia Mall - CA, US (3042)	VAFRL07	Inner Ring Road	Asphalt Concrete (AC)		1997-06-01T00:00:00.0000000	13400
9	Visalia Mall - CA, US (3042)	VAFRL08	Inner Ring Road	Asphalt Concrete (AC)		2007-06-01T00:00:00.0000000	18887
10	Visalia Mall - CA, US (3042)	VAHPA01	High Use Parking	Asphalt Concrete (AC)		1992-06-01T00:00:00.0000000	36257
11	Visalia Mall - CA, US (3042)	VAHPA02	High Use Parking	Asphalt Concrete (AC)		1992-06-01T00:00:00.0000000	54247
12	Visalia Mall - CA, US (3042)	VAHPA03	High Use Parking	Asphalt Concrete (AC)		1992-06-01T00:00:00.0000000	55545
13	Visalia Mall - CA, US (3042)	VAHPA04	High Use Parking	Asphalt Concrete (AC)		1992-06-01T00:00:00.0000000	6813
14	Visalia Mall - CA, US (3042)	VAHPA05	High Use Parking	Asphalt Concrete (AC)		1997-06-01T00:00:00.0000000	36640
15	Visalia Mall - CA, US (3042)	VAHPA06	High Use Parking	Asphalt Concrete (AC)		1997-06-01T00:00:00.0000000	19916
16	Visalia Mall - CA, US (3042)	VAHPA07	High Use Parking	Asphalt Concrete (AC)		1997-06-01T00:00:00.0000000	47253
17	Visalia Mall - CA, US (3042)	VAHPA31	High Use Parking	Asphalt Concrete (AC)		1997-06-01T00:00:00.0000000	38341
18	Visalia Mall - CA, US (3042)	VAHPA32	High Use Parking	Asphalt Concrete (AC)		1997-06-01T00:00:00.0000000	43975
19	Visalia Mall - CA, US (3042)	VAHPA33	High Use Parking	Portland Cement Conci		1997-06-01T00:00:00.0000000	14770
20	Visalia Mall - CA, US (3042)	VAENT01	Entrance Road	Asphalt Concrete (AC)		2007-06-01T00:00:00.0000000	7782
21	Visalia Mall - CA, US (3042)	VAENT02	Entrance Road	Asphalt Concrete (AC)		2017-06-01T00:00:00.0000000	7400
22	Visalia Mall - CA, US (3042)	VAENT03	Entrance Road	Asphalt Concrete (AC)	01.42 2017-06-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5581
23	Visalia Mall - CA, US (3042)	VAENT04	Entrance Road	Asphalt Concrete (AC)	73.95 2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028
24	Visalia Mall - CA, US (3042)	VAENT05	Entrance Road	Asphalt Concrete (AC)	69.79 2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689
25	Visalia Mall - CA, US (3042)	VAENT31	Entrance Road	Asphalt Concrete (AC)	64 2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049
26	Visalia Mall - CA, US (3042)	VATCT01	Truck Court	Portland Cement Conci	80.36 2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085
27	Visalia Mall - CA, US (3042)	VATCT02	Truck Court	Portland Cement Conci	97.48 2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1755
28	Visalia Mall - CA, US (3042)	VATCT03	Truck Court	Portland Cement Conci	73.13 2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5269
29	Visalia Mall - CA, US (3042)	VATCT04	Truck Court	Portland Cement Conci	88.63 2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1883
30	Visalia Mall - CA, US (3042)	VALPA01	Low Use Parking	Asphalt Concrete (AC)	77 2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	9669
31	Visalia Mall - CA, US (3042)	VALPA02	Low Use Parking	Asphalt Concrete (AC)	77 2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13374
32	Visalia Mall - CA, US (3042)	VALPA03	Low Use Parking	Asphalt Concrete (AC)	75 2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43155
33							
34							
35							
36							
37							

24 Select the "Yes" and "No" boxes.

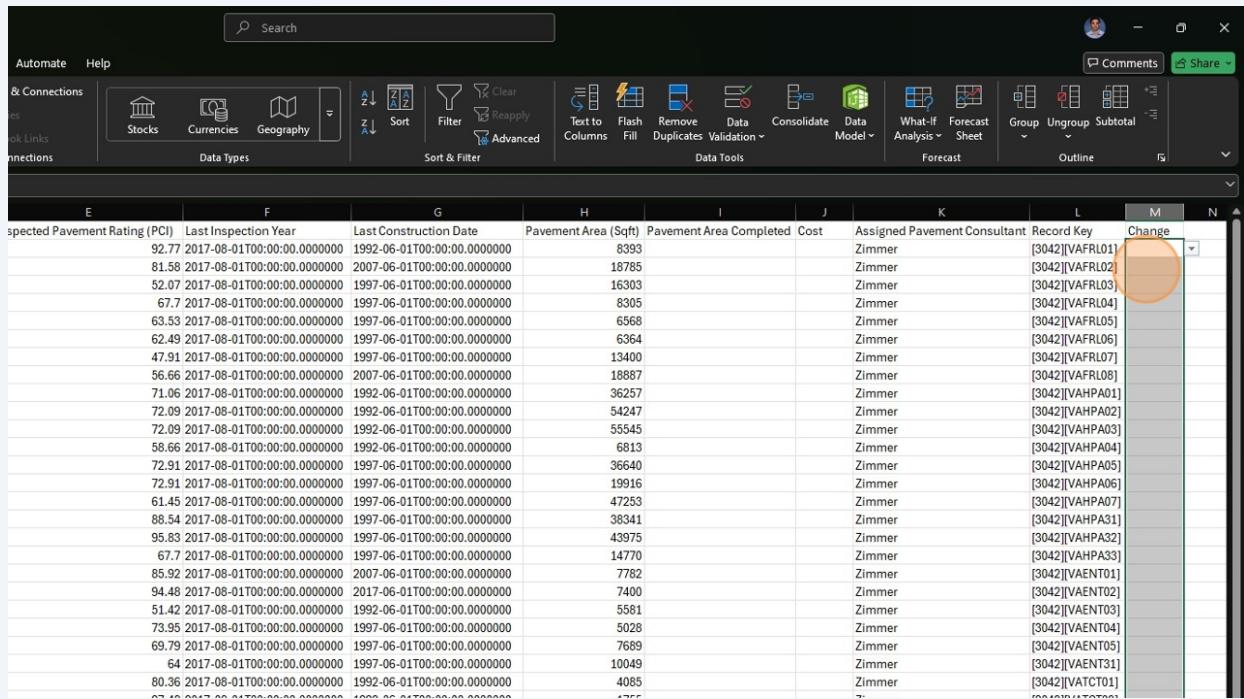


25 Click "OK".



26

Now all of the boxes in the "Change" column can only be filled with the word "Yes" or the word "No".

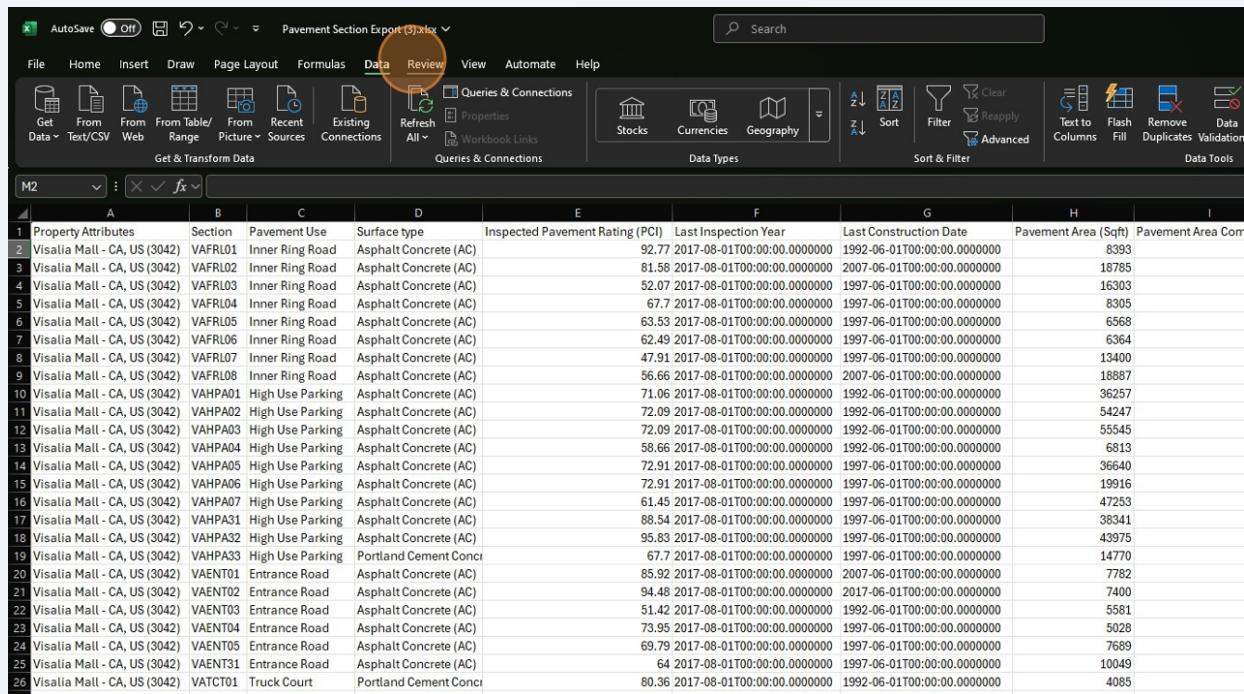


A screenshot of Microsoft Excel showing a table with 15 columns. The last column, labeled 'M' and titled 'Change', has its cells highlighted with a light orange color. The table contains various numerical and text values across the rows.

E	F	G	H	I	J	K	L	M	N
spected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqt)	Pavement Area Completed	Cost	Assigned Pavement Consultant	Record Key	Change	
92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393			Zimmer	[3042]VAFLR01		
81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785			Zimmer	[3042]VAFLR02		
52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303			Zimmer	[3042]VAFLR03		
67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305			Zimmer	[3042]VAFLR04		
63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568			Zimmer	[3042]VAFLR05		
62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364			Zimmer	[3042]VAFLR06		
47.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400			Zimmer	[3042]VAFLR07		
56.66	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18887			Zimmer	[3042]VAFLR08		
71.06	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	36257			Zimmer	[3042]VAHPA01		
72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	54247			Zimmer	[3042]VAHPA02		
72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	55545			Zimmer	[3042]VAHPA03		
58.66	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	6813			Zimmer	[3042]VAHPA04		
72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	36640			Zimmer	[3042]VAHPA05		
72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	19916			Zimmer	[3042]VAHPA06		
61.45	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	47253			Zimmer	[3042]VAHPA07		
88.54	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	38341			Zimmer	[3042]VAHPA31		
95.83	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43975			Zimmer	[3042]VAHPA32		
67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	14770			Zimmer	[3042]VAHPA33		
85.92	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	7782			Zimmer	[3042]VAENT01		
94.48	2017-08-01T00:00:00.0000000	2017-06-01T00:00:00.0000000	7400			Zimmer	[3042]VAENT02		
51.42	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5581			Zimmer	[3042]VAENT03		
73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028			Zimmer	[3042]VAENT31		
64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049			Zimmer	[3042]VAENT31		
80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085			Zimmer	[3042]VATCT01		

27

Click "Review".



A screenshot of Microsoft Excel showing a table with 10 columns. The 'Review' tab is highlighted in the ribbon. The table contains various numerical and text values across the rows.

A	B	C	D	E	F	G	H	I	
1 Property Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqt)	Pavement Area Com	
2 Visalia Mall - CA, US (3042)	VAFLR01	Inner Ring Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393		
3 Visalia Mall - CA, US (3042)	VAFLR02	Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785		
4 Visalia Mall - CA, US (3042)	VAFLR03	Inner Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303		
5 Visalia Mall - CA, US (3042)	VAFLR04	Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305		
6 Visalia Mall - CA, US (3042)	VAFLR05	Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568		
7 Visalia Mall - CA, US (3042)	VAFLR06	Inner Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364		
8 Visalia Mall - CA, US (3042)	VAFLR07	Inner Ring Road	Asphalt Concrete (AC)	47.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400		
9 Visalia Mall - CA, US (3042)	VAFLR08	Inner Ring Road	Asphalt Concrete (AC)	56.66	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18887		
10 Visalia Mall - CA, US (3042)	VAHPA01	High Use Parking	Asphalt Concrete (AC)	71.06	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	36257		
11 Visalia Mall - CA, US (3042)	VAHPA02	High Use Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	54247		
12 Visalia Mall - CA, US (3042)	VAHPA03	High Use Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	55545		
13 Visalia Mall - CA, US (3042)	VAHPA04	High Use Parking	Asphalt Concrete (AC)	58.66	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	6813		
14 Visalia Mall - CA, US (3042)	VAHPA05	High Use Parking	Asphalt Concrete (AC)	72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	36640		
15 Visalia Mall - CA, US (3042)	VAHPA06	High Use Parking	Asphalt Concrete (AC)	72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	19916		
16 Visalia Mall - CA, US (3042)	VAHPA07	High Use Parking	Asphalt Concrete (AC)	61.45	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	47253		
17 Visalia Mall - CA, US (3042)	VAHPA31	High Use Parking	Asphalt Concrete (AC)	88.54	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	38341		
18 Visalia Mall - CA, US (3042)	VAHPA32	High Use Parking	Asphalt Concrete (AC)	95.83	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43975		
19 Visalia Mall - CA, US (3042)	VAHPA33	High Use Parking	Portland Cement Conc	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	14770		
20 Visalia Mall - CA, US (3042)	VAENT01	Entrance Road	Asphalt Concrete (AC)	85.92	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	7782		
21 Visalia Mall - CA, US (3042)	VAENT02	Entrance Road	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	2017-06-01T00:00:00.0000000	7400		
22 Visalia Mall - CA, US (3042)	VAENT03	Entrance Road	Asphalt Concrete (AC)	51.42	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5581		
23 Visalia Mall - CA, US (3042)	VAENT04	Entrance Road	Asphalt Concrete (AC)	73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028		
24 Visalia Mall - CA, US (3042)	VAENT05	Entrance Road	Asphalt Concrete (AC)	69.79	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689		
25 Visalia Mall - CA, US (3042)	VAENT31	Entrance Road	Asphalt Concrete (AC)	64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049		
26 Visalia Mall - CA, US (3042)	VATCT01	Truck Court	Portland Cement Conc	80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085		

28 Click "Allow Edit Ranges".

Screenshot of Microsoft Excel showing the 'Review' tab selected. The 'Allow Edit Ranges' button in the 'Protect' group is highlighted with a red circle. A tooltip window titled 'Allow Edit Ranges' provides instructions: 'Once set up, click Protect Sheet to activate the password-protected ranges.'

Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Constr	I (Sqft)	Pavement Area Completed	Cost	Assigned Pavement Consultant	Reco
Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393	Zimmer	[304]		
Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785	Zimmer	[304]		
Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303	Zimmer	[304]		
Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305	Zimmer	[304]		
Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568	Zimmer	[304]		
Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364	Zimmer	[304]		
Road	Asphalt Concrete (AC)	47.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400	Zimmer	[304]		
Road	Asphalt Concrete (AC)	56.66	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18887	Zimmer	[304]		
arking	Asphalt Concrete (AC)	71.06	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	36257	Zimmer	[304]		
arking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	54247	Zimmer	[304]		
arking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	55545	Zimmer	[304]		
arking	Asphalt Concrete (AC)	58.66	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	6813	Zimmer	[304]		
arking	Asphalt Concrete (AC)	72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	36640	Zimmer	[304]		
arking	Asphalt Concrete (AC)	72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	19916	Zimmer	[304]		
arking	Asphalt Concrete (AC)	61.45	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	47253	Zimmer	[304]		
arking	Asphalt Concrete (AC)	88.54	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	38341	Zimmer	[304]		
arking	Asphalt Concrete (AC)	95.83	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43975	Zimmer	[304]		
arking	Portland Cement Concr	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	14770	Zimmer	[304]		
oad	Asphalt Concrete (AC)	85.92	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	7782	Zimmer	[304]		
oad	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	2017-06-01T00:00:00.0000000	7400	Zimmer	[304]		
oad	Asphalt Concrete (AC)	51.42	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5581	Zimmer	[304]		
oad	Asphalt Concrete (AC)	73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028	Zimmer	[304]		
oad	Asphalt Concrete (AC)	69.79	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689	Zimmer	[304]		
oad	Asphalt Concrete (AC)	64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049	Zimmer	[304]		
t	Portland Cement Concr	80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085	Zimmer	[304]		

29 Click "New...".

Screenshot of Microsoft Excel showing the 'Review' tab selected. The 'New...' button in the 'Comments' group is highlighted with a red circle. A dialog box titled 'Allow Users to Edit Ranges' is open, showing a list of ranges and their permissions. The 'New...' button in this dialog is also highlighted with a red circle.

Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Completed	Cost	Assigned F
42) VAFRL01	Inner Ring Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393	Zimmer	[304]	
42) VAFRL02	Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785	Zimmer	[304]	
42) VAFRL03	Inner Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303	Zimmer	[304]	
42) VAFRL04	Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305	Zimmer	[304]	
42) VAFRL05	Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568	Zimmer	[304]	
42) VAFRL06	Inner Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364	Zimmer	[304]	
42) VAFRL07	Inner Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400	Zimmer	[304]	
42) VAFRL08	Inner Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	18887	Zimmer	[304]	
42) VAHPA01	High Use Parking	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	36257	Zimmer	[304]	
42) VAHPA02	High Use Parking	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	54247	Zimmer	[304]	
42) VAHPA03	High Use Parking	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	55545	Zimmer	[304]	
42) VAHPA04	High Use Parking	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6813	Zimmer	[304]	
42) VAHPA05	High Use Parking	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	36640	Zimmer	[304]	
42) VAHPA06	High Use Parking	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	19916	Zimmer	[304]	
42) VAHPA07	High Use Parking	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	47253	Zimmer	[304]	
42) VAHPA31	High Use Parking	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	38341	Zimmer	[304]	
42) VAHPA32	High Use Parking	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43975	Zimmer	[304]	
42) VAHPA33	High Use Parking	Portland Cement Concr	94.48	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	14770	Zimmer	[304]	
42) VAENT01	Entrance Road	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	7782	Zimmer	[304]	
42) VAENT02	Entrance Road	Asphalt Concrete (AC)	51.42	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	7400	Zimmer	[304]	
42) VAENT03	Entrance Road	Asphalt Concrete (AC)	73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5581	Zimmer	[304]	
42) VAENT04	Entrance Road	Asphalt Concrete (AC)	69.79	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028	Zimmer	[304]	
42) VAENT05	Entrance Road	Asphalt Concrete (AC)	64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689	Zimmer	[304]	
42) VAENT31	Entrance Road	Asphalt Concrete (AC)	64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049	Zimmer	[304]	
42) VATCT01	Truck Court	Portland Cement Concr	80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085	Zimmer	[304]	
42) VATCT02	Truck Court	Portland Cement Concr	97.48	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1755	Zimmer	[304]	
42) VATCT03	Truck Court	Portland Cement Concr	73.13	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5269	Zimmer	[304]	
42) VATCT04	Truck Court	Portland Cement Concr	88.63	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1883	Zimmer	[304]	
42) VATDM01	Lowton Drivin	Asphalt Concrete (AC)	77	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	4080	Zimmer	[304]	

30 Click the "Refers to cells:" box.

M2	A	B	C	D	E	F	G	H	I
1 Property Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Com	
2 Visalia Mall - CA, US (3042)	VAFRL01	Inner Ring Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393		
3 Visalia Mall - CA, US (3042)	VAFRL02	Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785		
4 Visalia Mall - CA, US (3042)	VAFRL03	Inner Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303		
5 Visalia Mall - CA, US (3042)	VAFRL04	Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305		
6 Visalia Mall - CA, US (3042)	VAFRL05	Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568		
7 Visalia Mall - CA, US (3042)	VAFRL06	Inner Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364		
8 Visalia Mall - CA, US (3042)	VAFRL07	Inner Ring Road	Asphalt Concrete (AC)	47.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400		
9 Visalia Mall - CA, US (3042)	VAFRL08	Inner Ring Road	Asphalt Concrete (AC)	56.66	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18887		
10 Visalia Mall - CA, US (3042)	VAHPA01	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	36257		
11 Visalia Mall - CA, US (3042)	VAHPA02	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	54247		
12 Visalia Mall - CA, US (3042)	VAHPA03	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	55545		
13 Visalia Mall - CA, US (3042)	VAHPA04	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	6813		
14 Visalia Mall - CA, US (3042)	VAHPA05	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	36640		
15 Visalia Mall - CA, US (3042)	VAHPA06	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	19916		
16 Visalia Mall - CA, US (3042)	VAHPA07	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	47253		
17 Visalia Mall - CA, US (3042)	VAHPA31	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	38341		
18 Visalia Mall - CA, US (3042)	VAHPA32	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	43975		
19 Visalia Mall - CA, US (3042)	VAHPA33	High Use Parking	Portland Cement Conci			1997-06-01T00:00:00.0000000	14770		
20 Visalia Mall - CA, US (3042)	VAENT01	Entrance Road	Asphalt Concrete (AC)	85.92	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	7782		
21 Visalia Mall - CA, US (3042)	VAENT02	Entrance Road	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	2017-06-01T00:00:00.0000000	7400		
22 Visalia Mall - CA, US (3042)	VAENT04	Entrance Road	Asphalt Concrete (AC)	51.42	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5581		
23 Visalia Mall - CA, US (3042)	VAENT05	Entrance Road	Asphalt Concrete (AC)	73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028		
24 Visalia Mall - CA, US (3042)	VAENT06	Entrance Road	Asphalt Concrete (AC)	69.79	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689		
25 Visalia Mall - CA, US (3042)	VAENT07	Entrance Road	Asphalt Concrete (AC)	64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049		
26 Visalia Mall - CA, US (3042)	VATCT01	Truck Court	Portland Cement Conci	80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085		
27 Visalia Mall - CA, US (3042)	VATCT02	Truck Court	Portland Cement Conci	97.48	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1755		
28 Visalia Mall - CA, US (3042)	VATCT03	Truck Court	Portland Cement Conci	73.13	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5269		
29 Visalia Mall - CA, US (3042)	VATCT04	Truck Court	Portland Cement Conci	88.63	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1883		
30 Visalia Mall - CA, US (3042)	VALPA01	Low Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	9669		
31 Visalia Mall - CA, US (3042)	VALPA02	Low Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	13374		
32 Visalia Mall - CA, US (3042)	VALPA03	Low Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	43155		

31 Select all the cells you want to still be able to edit in the future. This should be the Pavement Use, Surface type, Inspected Pavement Rating, Last Inspection Year, Last Construction Date, Pavement Area Completed, Cost, and Change columns. (Do not include the column names).

C2	A	B	C	D	E	F	G	H	I
1 Property Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Comp	
2 Visalia Mall - CA, US (3042)	VAFRL01	Inner Ring Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393		
3 Visalia Mall - CA, US (3042)	VAFRL02	Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785		
4 Visalia Mall - CA, US (3042)	VAFRL03	Inner Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303		
5 Visalia Mall - CA, US (3042)	VAFRL04	Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305		
6 Visalia Mall - CA, US (3042)	VAFRL05	Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568		
7 Visalia Mall - CA, US (3042)	VAFRL06	Inner Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364		
8 Visalia Mall - CA, US (3042)	VAFRL07	Inner Ring Road	Asphalt Concrete (AC)	47.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400		
9 Visalia Mall - CA, US (3042)	VAFRL08	Inner Ring Road	Asphalt Concrete (AC)	56.66	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18887		
10 Visalia Mall - CA, US (3042)	VAHPA01	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	36257		
11 Visalia Mall - CA, US (3042)	VAHPA02	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	54247		
12 Visalia Mall - CA, US (3042)	VAHPA03	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	55545		
13 Visalia Mall - CA, US (3042)	VAHPA04	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	6813		
14 Visalia Mall - CA, US (3042)	VAHPA05	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	36640		
15 Visalia Mall - CA, US (3042)	VAHPA06	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	19916		
16 Visalia Mall - CA, US (3042)	VAHPA07	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	47253		
17 Visalia Mall - CA, US (3042)	VAHPA31	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	38341		
18 Visalia Mall - CA, US (3042)	VAHPA32	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	43975		
19 Visalia Mall - CA, US (3042)	VAHPA33	High Use Parking	Portland Cement Conci			1997-06-01T00:00:00.0000000	14770		
20 Visalia Mall - CA, US (3042)	VAENT01	Entrance Road	Asphalt Concrete (AC)	85.92	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	7782		
21 Visalia Mall - CA, US (3042)	VAENT02	Entrance Road	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	2017-06-01T00:00:00.0000000	7400		
22 Visalia Mall - CA, US (3042)	VAENT03	Entrance Road	Asphalt Concrete (AC)	51.42	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5581		
23 Visalia Mall - CA, US (3042)	VAENT04	Entrance Road	Asphalt Concrete (AC)	73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028		
24 Visalia Mall - CA, US (3042)	VAENT05	Entrance Road	Asphalt Concrete (AC)	69.79	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689		
25 Visalia Mall - CA, US (3042)	VAENT31	Entrance Road	Asphalt Concrete (AC)	64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049		
26 Visalia Mall - CA, US (3042)	VATCT01	Truck Court	Portland Cement Conci	80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085		
27 Visalia Mall - CA, US (3042)	VATCT02	Truck Court	Portland Cement Conci	97.48	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1755		
28 Visalia Mall - CA, US (3042)	VATCT03	Truck Court	Portland Cement Conci	73.13	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5269		
29 Visalia Mall - CA, US (3042)	VATCT04	Truck Court	Portland Cement Conci	88.63	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1883		
30 Visalia Mall - CA, US (3042)	VALPA01	Low Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	9669		
31 Visalia Mall - CA, US (3042)	VALPA02	Low Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	13374		
32 Visalia Mall - CA, US (3042)	VALPA03	Low Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	43155		



Note: You can highlight regions of cells like in the picture above, then type a comma and highlight another region of cells to mass select cells that are not next to each other.

32

Click "OK".

A	B	C	D	E	F	G	H	I	J
Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Completed	Cost
all - CA, US (3042)	VAFRL01	Inner Ring Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393		
all - CA, US (3042)	VAFRL02	Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18765		
all - CA, US (3042)	VAFRL03	Inner Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303		
all - CA, US (3042)	VAFRL04	Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305		
all - CA, US (3042)	VAFRL05	Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568		
all - CA, US (3042)	VAFRL06	Inner Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364		
all - CA, US (3042)	VAFRL07	Inner Ring Road	Asphalt Concrete (AC)	47.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400		
all - CA, US (3042)	VAFRL08	Inner Ring Road	Asphalt Concrete (AC)	56.66	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18887		
all - CA, US (3042)	VAHPA01	High Use Parking	Asphalt Concrete (AC)		000	1992-06-01T00:00:00.0000000	36257		
all - CA, US (3042)	VAHPA02	High Use Parking	Asphalt Concrete (AC)		000	1992-06-01T00:00:00.0000000	54247		
all - CA, US (3042)	VAHPA03	High Use Parking	Asphalt Concrete (AC)		000	1992-06-01T00:00:00.0000000	55545		
all - CA, US (3042)	VAHPA04	High Use Parking	Asphalt Concrete (AC)		000	1992-06-01T00:00:00.0000000	6813		
all - CA, US (3042)	VAHPA05	High Use Parking	Asphalt Concrete (AC)		000	1997-06-01T00:00:00.0000000	36640		
all - CA, US (3042)	VAHPA06	High Use Parking	Asphalt Concrete (AC)		000	1997-06-01T00:00:00.0000000	19916		
all - CA, US (3042)	VAHPA07	High Use Parking	Asphalt Concrete (AC)		000	1997-06-01T00:00:00.0000000	47253		
all - CA, US (3042)	VAHPA31	High Use Parking	Asphalt Concrete (AC)		000	1997-06-01T00:00:00.0000000	38341		
all - CA, US (3042)	VAHPA32	High Use Parking	Asphalt Concrete (AC)		000	1997-06-01T00:00:00.0000000	43975		
all - CA, US (3042)	VAHPA33	High Use Parking	Portland Cement Conc		000	1997-06-01T00:00:00.0000000	14770		
all - CA, US (3042)	VAENT01	Entrance Road	Asphalt Concrete (AC)	85.92	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	7782		
all - CA, US (3042)	VAENT02	Entrance Road	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	2017-06-01T00:00:00.0000000	7400		
all - CA, US (3042)	VAENT03	Entrance Road	Asphalt Concrete (AC)	51.42	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5581		
all - CA, US (3042)	VAENT04	Entrance Road	Asphalt Concrete (AC)	73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028		
all - CA, US (3042)	VAENT05	Entrance Road	Asphalt Concrete (AC)	69.79	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689		
all - CA, US (3042)	VAENT31	Entrance Road	Asphalt Concrete (AC)	64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049		
all - CA, US (3042)	VATCT01	Truck Court	Portland Cement Conc	80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085		
all - CA, US (3042)	VATCT02	Truck Court	Portland Cement Conc	97.48	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1755		
all - CA, US (3042)	VATCT03	Truck Court	Portland Cement Conc	73.13	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5269		
all - CA, US (3042)	VATCT04	Truck Court	Portland Cement Conc	88.63	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1883		
all - CA, US (3042)	VALPA01	Low Use Parking	Asphalt Concrete (AC)	77	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	9669		
all - CA, US (3042)	VALPA02	Low Use Parking	Asphalt Concrete (AC)	77	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13374		
all - CA, US (3042)	VALPA03	Low Use Parking	Asphalt Concrete (AC)	75	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43155		

33 Click "Protect Sheet...".

1	Property Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Com
2	Visalia Mall - CA, US (3042)	VAFRLO1	Inner Ring Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393	
3	Visalia Mall - CA, US (3042)	VAFRLO2	Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785	
4	Visalia Mall - CA, US (3042)	VAFRLO3	Inner Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303	
5	Visalia Mall - CA, US (3042)	VAFRLO4	Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305	
6	Visalia Mall - CA, US (3042)	VAFRLO5	Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568	
7	Visalia Mall - CA, US (3042)	VAFRLO6	Inner Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364	
8	Visalia Mall - CA, US (3042)	VAFRLO7	Inner Ring Road	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	13400	
9	Visalia Mall - CA, US (3042)	VAFRLO8	Inner Ring Road	Asphalt Concrete (AC)			2007-06-01T00:00:00.0000000	18887	
10	Visalia Mall - CA, US (3042)	VAHPA01	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	36257	
11	Visalia Mall - CA, US (3042)	VAHPA02	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	54247	
12	Visalia Mall - CA, US (3042)	VAHPA03	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	55545	
13	Visalia Mall - CA, US (3042)	VAHPA04	High Use Parking	Asphalt Concrete (AC)			1992-06-01T00:00:00.0000000	6813	
14	Visalia Mall - CA, US (3042)	VAHPA05	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	36640	
15	Visalia Mall - CA, US (3042)	VAHPA06	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	19916	
16	Visalia Mall - CA, US (3042)	VAHPA07	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	47253	
17	Visalia Mall - CA, US (3042)	VAHPA31	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	38341	
18	Visalia Mall - CA, US (3042)	VAHPA32	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	43975	
19	Visalia Mall - CA, US (3042)	VAHPA33	High Use Parking	Portland Cement Concr			1997-06-01T00:00:00.0000000	14770	
20	Visalia Mall - CA, US (3042)	VAENT01	Entrance Road	Asphalt Concrete (AC)			2007-06-01T00:00:00.0000000	7782	
21	Visalia Mall - CA, US (3042)	VAENT02	Entrance Road	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	2017-06-01T00:00:00.0000000	7400	
22	Visalia Mall - CA, US (3042)	VAENT03	Entrance Road	Asphalt Concrete (AC)	51.42	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5581	
23	Visalia Mall - CA, US (3042)	VAENT04	Entrance Road	Asphalt Concrete (AC)	73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028	
24	Visalia Mall - CA, US (3042)	VAENT05	Entrance Road	Asphalt Concrete (AC)	69.79	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689	
25	Visalia Mall - CA, US (3042)	VAENT31	Entrance Road	Asphalt Concrete (AC)	64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049	
26	Visalia Mall - CA, US (3042)	VATCT01	Truck Court	Portland Cement Concr	80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085	
27	Visalia Mall - CA, US (3042)	VATCT02	Truck Court	Portland Cement Concr	97.48	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1755	
28	Visalia Mall - CA, US (3042)	VATCT03	Truck Court	Portland Cement Concr	73.13	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5269	
29	Visalia Mall - CA, US (3042)	VATCT04	Truck Court	Portland Cement Concr	88.63	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1883	
30	Visalia Mall - CA, US (3042)	VALPA01	Low Use Parking	Asphalt Concrete (AC)	77	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	9669	
31	Visalia Mall - CA, US (3042)	VALPA02	Low Use Parking	Asphalt Concrete (AC)	77	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13374	
32	Visalia Mall - CA, US (3042)	VALPA03	Low Use Parking	Asphalt Concrete (AC)	75	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43155	
33									
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34 Type in a password (can be anything, but do NOT forget it). Then click "OK".

1	Mall - CA, US (3042)	VAFRLO4	Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305	
2	Mall - CA, US (3042)	VAFRLO5	Inner Ring Road	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6566	
3	Mall - CA, US (3042)	VAFRLO6	Inner Ring Road	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364	
4	Mall - CA, US (3042)	VAFRLO7	Inner Ring Road	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400	
5	Mall - CA, US (3042)	VAFRLO8	Inner Ring Road	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18887	
6	Mall - CA, US (3042)	VAHPA01	High Use Parking	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	36257	
7	Mall - CA, US (3042)	VAHPA02	High Use Parking	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	54247	
8	Mall - CA, US (3042)	VAHPA03	High Use Parking	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	55545	
9	Mall - CA, US (3042)	VAHPA04	High Use Parking	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	6813	
10	Mall - CA, US (3042)	VAHPA05	High Use Parking	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	36640	
11	Mall - CA, US (3042)	VAHPA06	High Use Parking	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	19916	
12	Mall - CA, US (3042)	VAHPA07	High Use Parking	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	47253	
13	Mall - CA, US (3042)	VAHPA31	High Use Parking	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	38341	
14	Mall - CA, US (3042)	VAHPA32	High Use Parking	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43975	
15	Mall - CA, US (3042)	VAHPA33	High Use Parking	Portland Cement Concr	000000	1997-06-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	14770	
16	Mall - CA, US (3042)	VAENT01	Entrance Road	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	7782	
17	Mall - CA, US (3042)	VAENT02	Entrance Road	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	10049	
18	Mall - CA, US (3042)	VAENT03	Entrance Road	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	6669	
19	Mall - CA, US (3042)	VAENT04	Entrance Road	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5028	
20	Mall - CA, US (3042)	VAENT05	Entrance Road	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	7689	
21	Mall - CA, US (3042)	VATCT01	Truck Court	Portland Cement Concr	000000	1997-06-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085	
22	Mall - CA, US (3042)	VATCT02	Truck Court	Portland Cement Concr	000000	1997-06-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1755	
23	Mall - CA, US (3042)	VATCT03	Truck Court	Portland Cement Concr	000000	1997-06-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5269	
24	Mall - CA, US (3042)	VATCT04	Truck Court	Portland Cement Concr	000000	1997-06-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1883	
25	Mall - CA, US (3042)	VALPA01	Low Use Parking	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	9669	
26	Mall - CA, US (3042)	VALPA02	Low Use Parking	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13374	
27	Mall - CA, US (3042)	VALPA03	Low Use Parking	Asphalt Concrete (AC)	000000	1997-06-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43155	
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35 Reenter the password and click "OK".

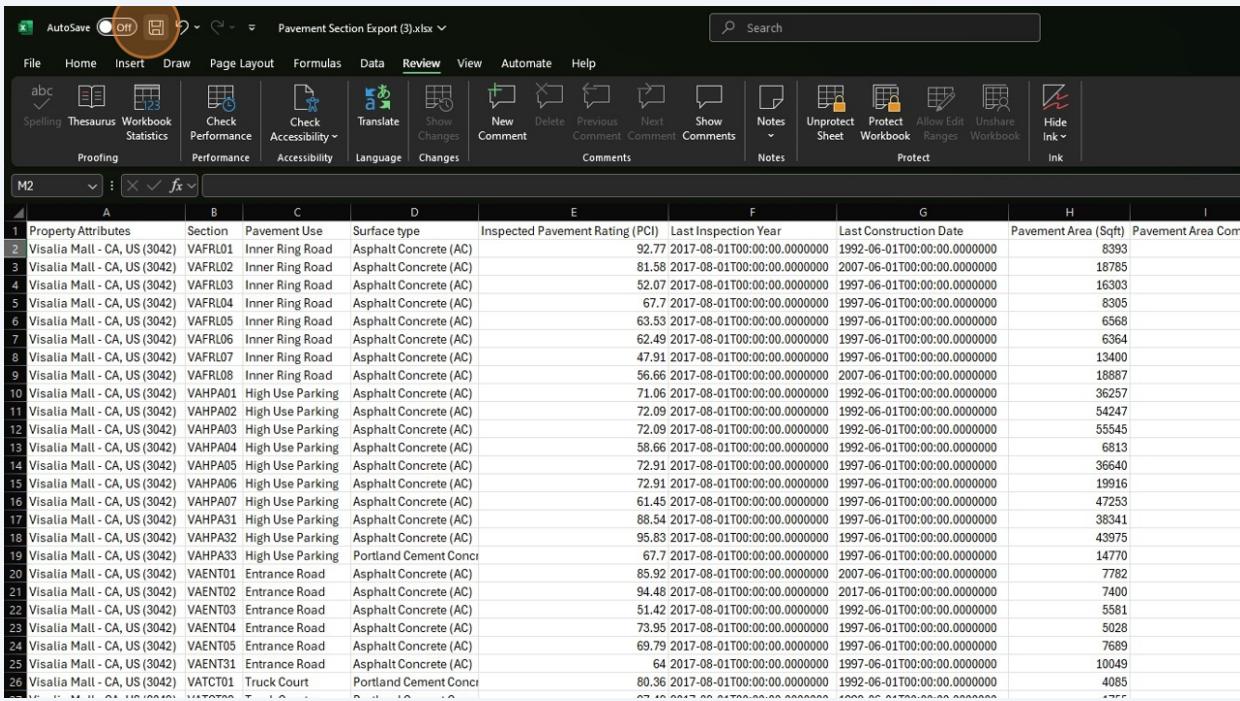
A	B	C	D	E	F	G	H	I	J
y Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Completed	Cost
Mall - CA, US (3042)	VAFLR01	Inner Ring Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393		
Mall - CA, US (3042)	VAFLR02	Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785		
Mall - CA, US (3042)	VAFLR03	Inner Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303		
Mall - CA, US (3042)	VAFLR04	Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305		
Mall - CA, US (3042)	VAFLR05	Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568		
Mall - CA, US (3042)	VAFLR06	Inner Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364		
Mall - CA, US (3042)	VAFLR07	Inner Ring Road	Asphalt Concrete (AC)	47.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400		
Mall - CA, US (3042)	VAFLR08	Inner Ring Road	Asphalt Concrete (AC)	56.66	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18887		
Mall - CA, US (3042)	VAHPA01	High Use Parking	Asphalt Concrete (AC)	71.06	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	36257		
Mall - CA, US (3042)	VAHPA02	High Use Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	54247		
Mall - CA, US (3042)	VAHPA03	High Use Parking	Asphalt Concrete (AC)	*****	*****	*****	55545		
Mall - CA, US (3042)	VAHPA04	High Use Parking	Asphalt Concrete (AC)	*****	*****	*****	6813		
Mall - CA, US (3042)	VAHPA05	High Use Parking	Asphalt Concrete (AC)	*****	*****	*****	36640		
Mall - CA, US (3042)	VAHPA06	High Use Parking	Asphalt Concrete (AC)	*****	*****	*****	19916		
Mall - CA, US (3042)	VAHPA07	High Use Parking	Asphalt Concrete (AC)	*****	*****	*****	47253		
Mall - CA, US (3042)	VAHPA31	High Use Parking	Asphalt Concrete (AC)	*****	*****	*****	38341		
Mall - CA, US (3042)	VAHPA32	High Use Parking	Asphalt Concrete (AC)	*****	*****	*****	43975		
Mall - CA, US (3042)	VAHPA33	High Use Parking	Portland Cement Concr	*****	*****	*****	14770		
Mall - CA, US (3042)	VAENT01	Entrance Road	Asphalt Concrete (AC)	85.92	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	7782		
Mall - CA, US (3042)	VAENT02	Entrance Road	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	2017-06-01T00:00:00.0000000	7400		
Mall - CA, US (3042)	VAENT03	Entrance Road	Asphalt Concrete (AC)	51.42	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5581		
Mall - CA, US (3042)	VAENT04	Entrance Road	Asphalt Concrete (AC)	73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028		
Mall - CA, US (3042)	VAENT05	Entrance Road	Asphalt Concrete (AC)	69.79	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689		
Mall - CA, US (3042)	VAENT31	Entrance Road	Asphalt Concrete (AC)	64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049		
Mall - CA, US (3042)	VATCT01	Truck Court	Portland Cement Concr	80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085		
Mall - CA, US (3042)	VATCT02	Truck Court	Portland Cement Concr	97.48	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1755		
Mall - CA, US (3042)	VATCT03	Truck Court	Portland Cement Concr	73.13	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5269		
Mall - CA, US (3042)	VATCT04	Truck Court	Portland Cement Concr	88.63	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1883		
Mall - CA, US (3042)	VALPA01	Low Use Parking	Asphalt Concrete (AC)	77	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	9669		
Mall - CA, US (3042)	VALPA02	Low Use Parking	Asphalt Concrete (AC)	77	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13374		
Mall - CA, US (3042)	VALPA03	Low Use Parking	Asphalt Concrete (AC)	75	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43155		



36

This sheet is now protected, meaning the Property Attributes, Section, Pavement Area (Sqft), Assigned Pavement Consultant, and Record Key columns are now uneditable by the vendor.

37 Click "Save".



The screenshot shows a Microsoft Excel spreadsheet titled "Pavement Section Export (3).xlsx". The ribbon is visible at the top with tabs like File, Home, Insert, Draw, Page Layout, Formulas, Data, Review, View, Automate, and Help. The "Review" tab is selected. A circular callout highlights the "Save" button on the ribbon. The main area contains a table with 26 rows of data. The columns are labeled A through I. Column A lists "Property Attributes" such as "Visalia Mall - CA, US (3042)". Columns B through D list "Section", "Pavement Use", and "Surface type". Columns E through I list "Inspected Pavement Rating (PCI)", "Last Inspection Year", "Last Construction Date", "Pavement Area (Sqft)", and "Pavement Area Com". The data includes various asphalt types and concrete types across different sections of the mall.

A	B	C	D	E	F	G	H	I
1	Property Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)
2	Visalia Mall - CA, US (3042)	VAFRL01	Inner Ring Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393
3	Visalia Mall - CA, US (3042)	VAFRL02	Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785
4	Visalia Mall - CA, US (3042)	VAFRL03	Inner Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303
5	Visalia Mall - CA, US (3042)	VAFRL04	Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305
6	Visalia Mall - CA, US (3042)	VAFRL05	Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568
7	Visalia Mall - CA, US (3042)	VAFRL06	Inner Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364
8	Visalia Mall - CA, US (3042)	VAFRL07	Inner Ring Road	Asphalt Concrete (AC)	47.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400
9	Visalia Mall - CA, US (3042)	VAFRL08	Inner Ring Road	Asphalt Concrete (AC)	56.66	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18887
10	Visalia Mall - CA, US (3042)	VAHPA01	High Use Parking	Asphalt Concrete (AC)	71.06	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	36257
11	Visalia Mall - CA, US (3042)	VAHPA02	High Use Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	54247
12	Visalia Mall - CA, US (3042)	VAHPA03	High Use Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	55545
13	Visalia Mall - CA, US (3042)	VAHPA04	High Use Parking	Asphalt Concrete (AC)	58.66	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	6813
14	Visalia Mall - CA, US (3042)	VAHPA05	High Use Parking	Asphalt Concrete (AC)	72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	36640
15	Visalia Mall - CA, US (3042)	VAHPA06	High Use Parking	Asphalt Concrete (AC)	72.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	19916
16	Visalia Mall - CA, US (3042)	VAHPA07	High Use Parking	Asphalt Concrete (AC)	61.45	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	47253
17	Visalia Mall - CA, US (3042)	VAHPA31	High Use Parking	Asphalt Concrete (AC)	88.54	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	38341
18	Visalia Mall - CA, US (3042)	VAHPA32	High Use Parking	Asphalt Concrete (AC)	95.83	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43975
19	Visalia Mall - CA, US (3042)	VAHPA33	High Use Parking	Portland Cement Conc	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	14770
20	Visalia Mall - CA, US (3042)	VAENT01	Entrance Road	Asphalt Concrete (AC)	85.92	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	7782
21	Visalia Mall - CA, US (3042)	VAENT02	Entrance Road	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	2017-06-01T00:00:00.0000000	7400
22	Visalia Mall - CA, US (3042)	VAENT03	Entrance Road	Asphalt Concrete (AC)	51.42	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5581
23	Visalia Mall - CA, US (3042)	VAENT04	Entrance Road	Asphalt Concrete (AC)	73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028
24	Visalia Mall - CA, US (3042)	VAENT05	Entrance Road	Asphalt Concrete (AC)	69.79	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689
25	Visalia Mall - CA, US (3042)	VAENT31	Entrance Road	Asphalt Concrete (AC)	64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049
26	Visalia Mall - CA, US (3042)	VATCT01	Truck Court	Portland Cement Conc	80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085

38 Send the Excel file to the vendor.

39

Once the vendor returns the file to you, the "Change" column should have a "Yes" value for any rows that have been modified. Any other rows should say "No" or will just be blank.

A screenshot of Microsoft Excel showing a table with columns E through M. The 'Change' column (M) contains two distinct values: 'Yes' and 'No'. The 'Yes' values are highlighted with a red oval, while the 'No' values are highlighted with a green oval. The data includes columns for Inspected Pavement Rating (PCI), Last Inspection Year, Last Construction Date, Pavement Area (Sqft), Pavement Area Completed, Cost, Assigned Pavement Consultant, Record Key, and Change.

E	F	G	H	I	J	K	L	M	N
spected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Completed	Cost	Assigned Pavement Consultant	Record Key	Change	
92.77	2017-08-01T00:00:00.000000	1992-06-01T00:00:00.000000	8393			Zimmer	[3042][VAFRL01]		
81.58	2017-08-01T00:00:00.000000	2007-06-01T00:00:00.000000	18785			Zimmer	[3042][VAFRL02]	Yes	
52.07	2017-08-01T00:00:00.000000	1997-06-01T00:00:00.000000	16303			Zimmer	[3042][VAFRL03]		
67.7	2017-08-01T00:00:00.000000	1997-06-01T00:00:00.000000	8305			Zimmer	[3042][VAFRL04]		
63.53	2017-08-01T00:00:00.000000	1997-06-01T00:00:00.000000	6568			Zimmer	[3042][VAFRL05]		
62.49	2017-08-01T00:00:00.000000	1997-06-01T00:00:00.000000	6364			Zimmer	[3042][VAFRL06]		
47.91	2017-08-01T00:00:00.000000	1997-06-01T00:00:00.000000	13400			Zimmer	[3042][VAFRL07]		
56.66	2017-08-01T00:00:00.000000	2007-06-01T00:00:00.000000	18887			Zimmer	[3042][VAFRL08]		
71.06	2017-08-01T00:00:00.000000	1992-06-01T00:00:00.000000	36257			Zimmer	[3042][VAHPA01]		
72.09	2017-08-01T00:00:00.000000	1992-06-01T00:00:00.000000	54247			Zimmer	[3042][VAHPA02]		
58.66	2017-08-01T00:00:00.000000	1992-06-01T00:00:00.000000	55545			Zimmer	[3042][VAHPA03]		
72.91	2017-08-01T00:00:00.000000	1997-06-01T00:00:00.000000	6813			Zimmer	[3042][VAHPA04]		
61.45	2017-08-01T00:00:00.000000	1997-06-01T00:00:00.000000	36640			Zimmer	[3042][VAHPA05]		
72.91	2017-08-01T00:00:00.000000	1997-06-01T00:00:00.000000	19916			Zimmer	[3042][VAHPA06]		
88.54	2017-08-01T00:00:00.000000	1997-06-01T00:00:00.000000	47253			Zimmer	[3042][VAHPA07]		
95.83	2017-08-01T00:00:00.000000	1997-06-01T00:00:00.000000	38341			Zimmer	[3042][VAHPA31]		
67.7	2017-08-01T00:00:00.000000	1997-06-01T00:00:00.000000	43975			Zimmer	[3042][VAHPA32]		
85.92	2017-08-01T00:00:00.000000	1997-06-01T00:00:00.000000	14770			Zimmer	[3042][VAENT01]		
94.48	2017-08-01T00:00:00.000000	2007-06-01T00:00:00.000000	7782			Zimmer	[3042][VAENT02]		
51.42	2017-08-01T00:00:00.000000	1992-06-01T00:00:00.000000	73.95			Zimmer	[3042][VAENT03]		
69.79	2017-08-01T00:00:00.000000	1997-06-01T00:00:00.000000	64			Zimmer	[3042][VAENT04]		
80.36	2017-08-01T00:00:00.000000	1992-06-01T00:00:00.000000	10049			Zimmer	[3042][VAENT05]		
						Zimmer	[3042][VAENT31]		
						Zimmer	[3042][VATCT01]		

40

Click "Unprotect Sheet".

A screenshot of Microsoft Excel showing a table with columns B through K. A context menu is open over the table, with the 'Unprotect Sheet' option highlighted and circled in red. A tooltip for 'Unprotect Sheet' explains that it prevents unwanted changes from others by limiting their ability to edit. The table data includes columns for Pavement Use, Surface type, Inspected Pavement Rating (PCI), Last Inspection Year, Pavement Area (Sqft), Pavement Area Completed, Cost, and Assigned Pavement Consultant.

B	C	D	E	F	G	H	I	J	K
tion Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Pavement Area (Sqft)	Pavement Area Completed	Cost	Assigned Pavement		
RL01 Inner Ring Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00.000000	0	8393		Zimmer		
RL02 Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00.000000	0	18785		Zimmer		
RL03 Inner Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00.000000	0	16303		Zimmer		
RL04 Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00.000000	0	8305		Zimmer		
RL05 Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00.000000	0	6568		Zimmer		
RL06 Inner Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00.000000	0	6364		Zimmer		
RL07 Inner Ring Road	Asphalt Concrete (AC)	47.91	2017-08-01T00:00:00.000000	0	13400		Zimmer		
RL08 Inner Ring Road	Asphalt Concrete (AC)	56.66	2017-08-01T00:00:00.000000	0	18887		Zimmer		
IPA01 High Use Parking	Asphalt Concrete (AC)	71.06	2017-08-01T00:00:00.000000	0	36257		Zimmer		
IPA02 High Use Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00.000000	0	54247		Zimmer		
IPA03 High Use Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00.000000	0	55545		Zimmer		
IPA04 High Use Parking	Asphalt Concrete (AC)	58.66	2017-08-01T00:00:00.000000	0	6813		Zimmer		
IPA05 High Use Parking	Asphalt Concrete (AC)	72.91	2017-08-01T00:00:00.000000	0	36640		Zimmer		
IPA06 High Use Parking	Asphalt Concrete (AC)	72.91	2017-08-01T00:00:00.000000	0	19916		Zimmer		
IPA07 High Use Parking	Asphalt Concrete (AC)	61.45	2017-08-01T00:00:00.000000	0	47253		Zimmer		
IPA31 High Use Parking	Asphalt Concrete (AC)	88.54	2017-08-01T00:00:00.000000	0	38341		Zimmer		
IPA32 High Use Parking	Asphalt Concrete (AC)	95.83	2017-08-01T00:00:00.000000	0	43975		Zimmer		
IPA33 High Use Parking	Portland Cement Conc	67.7	2017-08-01T00:00:00.000000	0	14770		Zimmer		
NT01 Entrance Road	Asphalt Concrete (AC)	85.92	2017-08-01T00:00:00.000000	0	7782		Zimmer		
NT02 Entrance Road	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.000000	0	728		Zimmer		
NT03 Entrance Road	Asphalt Concrete (AC)	51.42	2017-08-01T00:00:00.000000	0	5581		Zimmer		
NT04 Entrance Road	Asphalt Concrete (AC)	73.95	2017-08-01T00:00:00.000000	0	5028		Zimmer		
NT05 Entrance Road	Asphalt Concrete (AC)	69.79	2017-08-01T00:00:00.000000	0	7689		Zimmer		
NT31 Entrance Road	Asphalt Concrete (AC)	64	2017-08-01T00:00:00.000000	0	10049		Zimmer		
CT01 Truck Court	Portland Cement Conc	80.36	2017-08-01T00:00:00.000000	0	4085		Zimmer		

41 Type in the password you created earlier and click "OK".

Property Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Completed	Cost
Mall - CA, US (3042)	VAFRL01	Inner Ring Road	Asphalt Concrete (AC)	92.77	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	8393		
Mall - CA, US (3042)	VAFRL02	Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785		
Mall - CA, US (3042)	VAFRL03	Inner Ring Road	Asphalt Concrete (AC)	52.07	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	16303		
Mall - CA, US (3042)	VAFRL04	Inner Ring Road	Asphalt Concrete (AC)	67.7	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	8305		
Mall - CA, US (3042)	VAFRL05	Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568		
Mall - CA, US (3042)	VAFRL06	Inner Ring Road	Asphalt Concrete (AC)	62.49	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6364		
Mall - CA, US (3042)	VAFRL07	Inner Ring Road	Asphalt Concrete (AC)	47.91	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13400		
Mall - CA, US (3042)	VAFRL08	Inner Ring Road	Asphalt Concrete (AC)	56.66	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18887		
Mall - CA, US (3042)	VAHPA01	High Use Parking	Asphalt Concrete (AC)	71.06	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	36257		
Mall - CA, US (3042)	VAHPA02	High Use Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	54247		
Mall - CA, US (3042)	VAHPA03	High Use Parking	Asphalt Concrete (AC)	72.09	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	55545		
Mall - CA, US (3042)	VAHPA04	High Use Parking	Asphalt Concrete (AC)	58.66	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	6813		
Mall - CA, US (3042)	VAHPA05	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	36640		
Mall - CA, US (3042)	VAHPA06	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	19916		
Mall - CA, US (3042)	VAHPA07	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	47253		
Mall - CA, US (3042)	VAHPA31	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	38341		
Mall - CA, US (3042)	VAHPA32	High Use Parking	Asphalt Concrete (AC)			1997-06-01T00:00:00.0000000	43975		
Mall - CA, US (3042)	VAHPA33	High Use Parking	Portland Cement Concr			1997-06-01T00:00:00.0000000	14770		
Mall - CA, US (3042)	VAENT01	Entrance Road	Asphalt Concrete (AC)	85.92	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	7782		
Mall - CA, US (3042)	VAENT02	Entrance Road	Asphalt Concrete (AC)	94.48	2017-08-01T00:00:00.0000000	2017-06-01T00:00:00.0000000	7400		
Mall - CA, US (3042)	VAENT03	Entrance Road	Asphalt Concrete (AC)	51.42	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5581		
Mall - CA, US (3042)	VAENT04	Entrance Road	Asphalt Concrete (AC)	73.95	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	5028		
Mall - CA, US (3042)	VAENT05	Entrance Road	Asphalt Concrete (AC)	69.79	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	7689		
Mall - CA, US (3042)	VAENT31	Entrance Road	Asphalt Concrete (AC)	64	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	10049		
Mall - CA, US (3042)	VATCT01	Truck Court	Portland Cement Concr	80.36	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	4085		
Mall - CA, US (3042)	VATCT02	Truck Court	Portland Cement Concr	97.48	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1755		
Mall - CA, US (3042)	VATCT03	Truck Court	Portland Cement Concr	73.13	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	5269		
Mall - CA, US (3042)	VATCT04	Truck Court	Portland Cement Concr	88.63	2017-08-01T00:00:00.0000000	1992-06-01T00:00:00.0000000	1883		
Mall - CA, US (3042)	VALPA01	Low Use Parking	Asphalt Concrete (AC)	77	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	9669		
Mall - CA, US (3042)	VALPA02	Low Use Parking	Asphalt Concrete (AC)	77	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	13374		
Mall - CA, US (3042)	VALPA03	Low Use Parking	Asphalt Concrete (AC)	75	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	43155		

42 Delete all the rows that have not been changed (where the value in the "Change" column is not "Yes").

Property Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Completed	Cost
1 Property Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Completed	
2 Visalia Mall - CA, US (3042) VAFRL01 Inner Ring Road Asphalt Concrete (AC) 92.77 2017-08-01T00:00:00.0000000 1992-06-01T00:00:00.0000000 8393									
3 Search the menus									
4 Cut									
5 Copy									
6 Paste Options:									
7 Insert									
8 Delete									
9 Clear Contents									
10 Format Cells...									
11 Row Height...									
12 Hide									
13 Unhide									
14 Protect Sheet									
15 Protect Workbook									
16 Protect Worksheet									
17 Protect Range									
18 Protect Workbook									
19 Protect Sheet									
20 Protect Range									
21 Protect Workbook									
22 Protect Sheet									
23 Protect Range									
24 Protect Workbook									
25 Protect Sheet									
26 Protect Range									
27 Protect Workbook									
28 Protect Sheet									
29 Protect Range									
30 Protect Workbook									
31 Protect Sheet									
32 Protect Range									

43 Delete the "Change" column.

A screenshot of a Microsoft Excel spreadsheet titled 'Aptos Pavement'. The spreadsheet contains data about pavement inspections, including columns for 'Last Inspection Year', 'Last Construction Date', 'Pavement Area (Sqft)', and 'Cost'. A context menu is open over the 'Cost' column, specifically over the cell containing '6568'. The menu includes options like 'Cut', 'Copy', 'Paste Options', 'Insert', 'Delete' (which is highlighted with a red circle), and 'Clear Contents'. Other options like 'Format Cells...' and 'Column Width...' are also visible.

E	F	G	H	I	J	K	L	M	N
spected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Completed	Cost	Assigned Pavement Consultant			
81.58 2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785	Zimmer						

44 Rename the "Record Key" column to "Pavement Section".

A screenshot of the same Microsoft Excel spreadsheet from step 43. The 'Record Key' column (column L) now contains the new header 'Pavement Section'. The first two rows of data have been updated to reflect this change, showing 'Record Key' values of '[3042][VAFRL02]' and '[3042][VAFRL05]' respectively. The rest of the spreadsheet remains the same, with columns for 'Last Inspection Year', 'Last Construction Date', 'Pavement Area (Sqft)', and 'Cost'.

E	F	G	H	I	J	K	L	M	N
spected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Completed	Cost	Assigned Pavement Consultant	Record Key		
81.58 2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785	Zimmer				[3042][VAFRL02]		

45 Click "File".

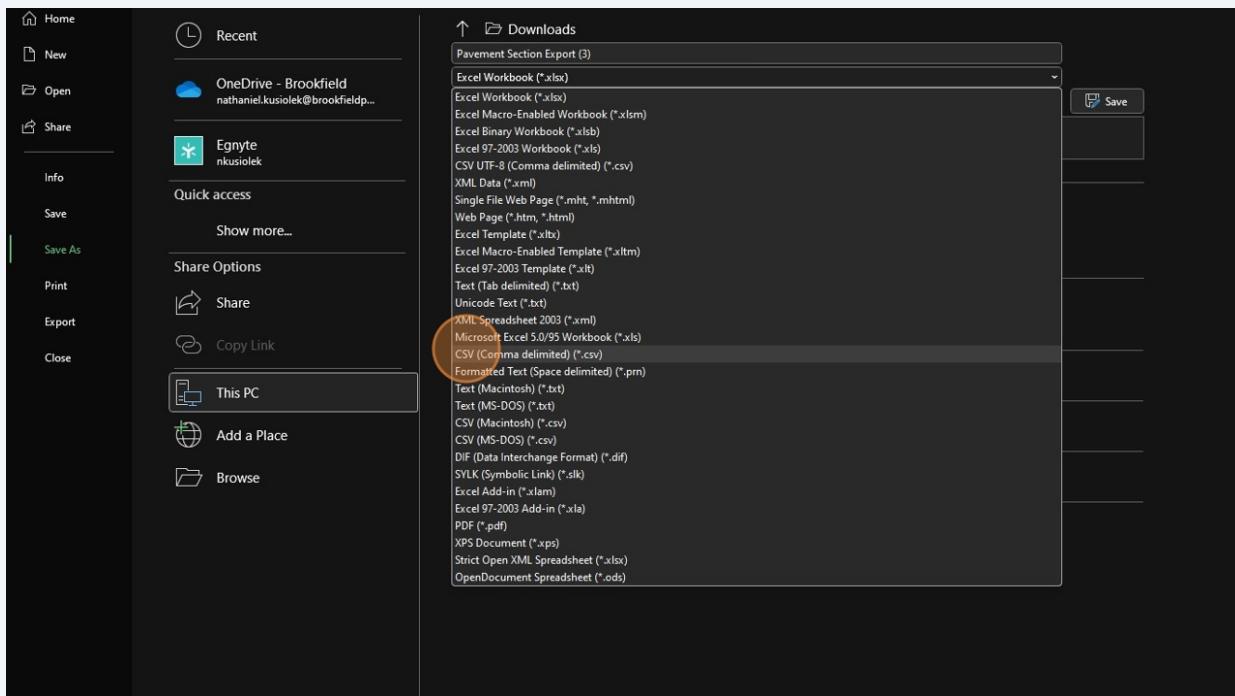
The screenshot shows a Microsoft Excel window titled "Pavement Section Export (3).xlsx". The ribbon is visible at the top with tabs for Home, Insert, Page Layout, Formulas, Data, Review, View, Automate, and Help. The "Review" tab is selected. Below the ribbon is a toolbar with various icons for Spelling, Thesaurus, Workbook Statistics, Check Performance, Check Accessibility, Translate, Show Changes, New Comment, Delete, Previous Comment, Next Comment, Show Comments, Notes, Protect Sheet, Protect Workbook, Allow Edit Ranges, Unshare Workbook, and Hide Ink. The main area of the screen displays a table with data from rows 1 to 3. The columns are labeled A through I. Row 1 contains column headers: Property Attributes, Section, Pavement Use, Surface type, Inspected Pavement Rating (PCI), Last Inspection Year, Last Construction Date, Pavement Area (Sqft), and Pavement Area Com. Rows 2 and 3 contain data for Visalia Mall - CA, US (3042) and Visalia Mall - CA, US (3042) respectively, with some values being formulas like =VAFRL02.

Property Attributes	Section	Pavement Use	Surface type	Inspected Pavement Rating (PCI)	Last Inspection Year	Last Construction Date	Pavement Area (Sqft)	Pavement Area Com
Visalia Mall - CA, US (3042)	VAFRL02	Inner Ring Road	Asphalt Concrete (AC)	81.58	2017-08-01T00:00:00.0000000	2007-06-01T00:00:00.0000000	18785	
Visalia Mall - CA, US (3042)	VAFRL05	Inner Ring Road	Asphalt Concrete (AC)	63.53	2017-08-01T00:00:00.0000000	1997-06-01T00:00:00.0000000	6568	

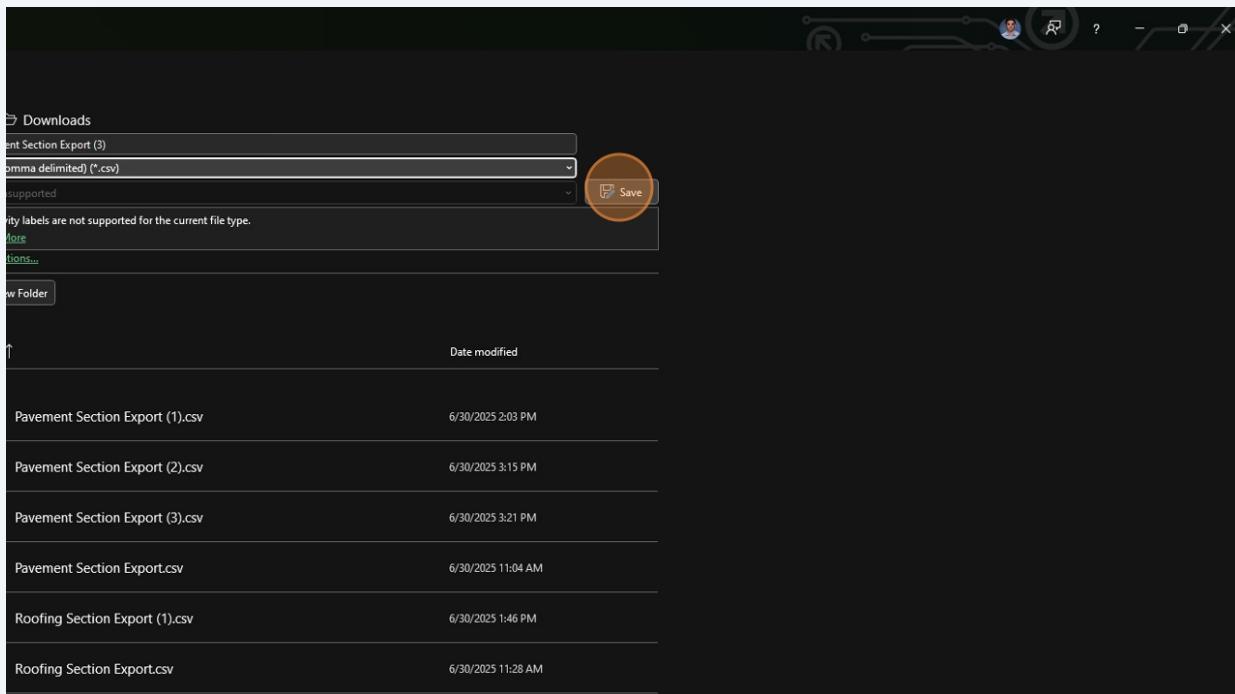
46 Click "Save As".

The screenshot shows the Microsoft Excel "Save" dialog. On the left, there is a sidebar with options: Home, New, Open, Share, Info, Save (which is highlighted with a red circle), Save As (which is also highlighted with a red circle), Print, Export, and Close. The main area has sections for "Good afternoon" (with a "Take a tour" button), "New" (Blank workbook, Welcome to Excel, Get started with Formulas, Make your first PivotTable, Get started with Python in Excel, Python in Excel tutorial, Gantt project planner, Simple C...), and "Recommended for You" (RoofingTemplateV2 1.xlsx, RoofingTemplateV2.xlsx, Brookfield Report 2025 June.xlsx). At the bottom, there are tabs for Recent, Favorites, Shared with Me, and a search bar. The status bar at the bottom right shows "Date modified".

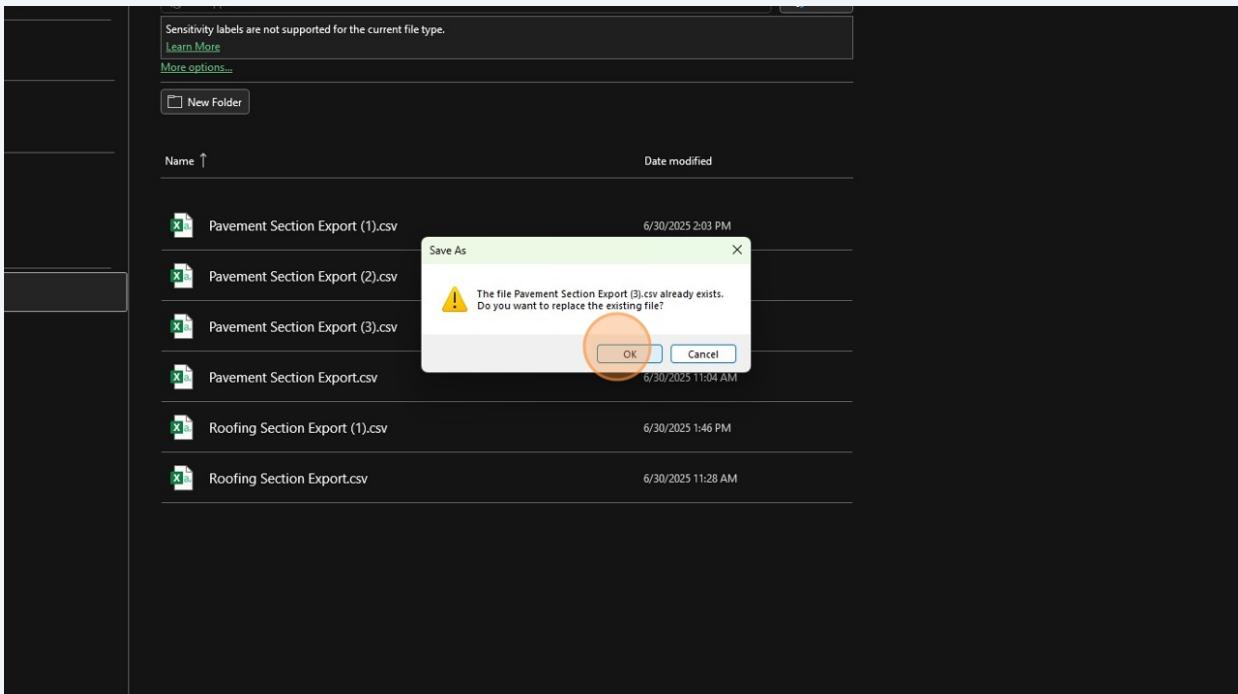
47 Save this file as a .csv file.



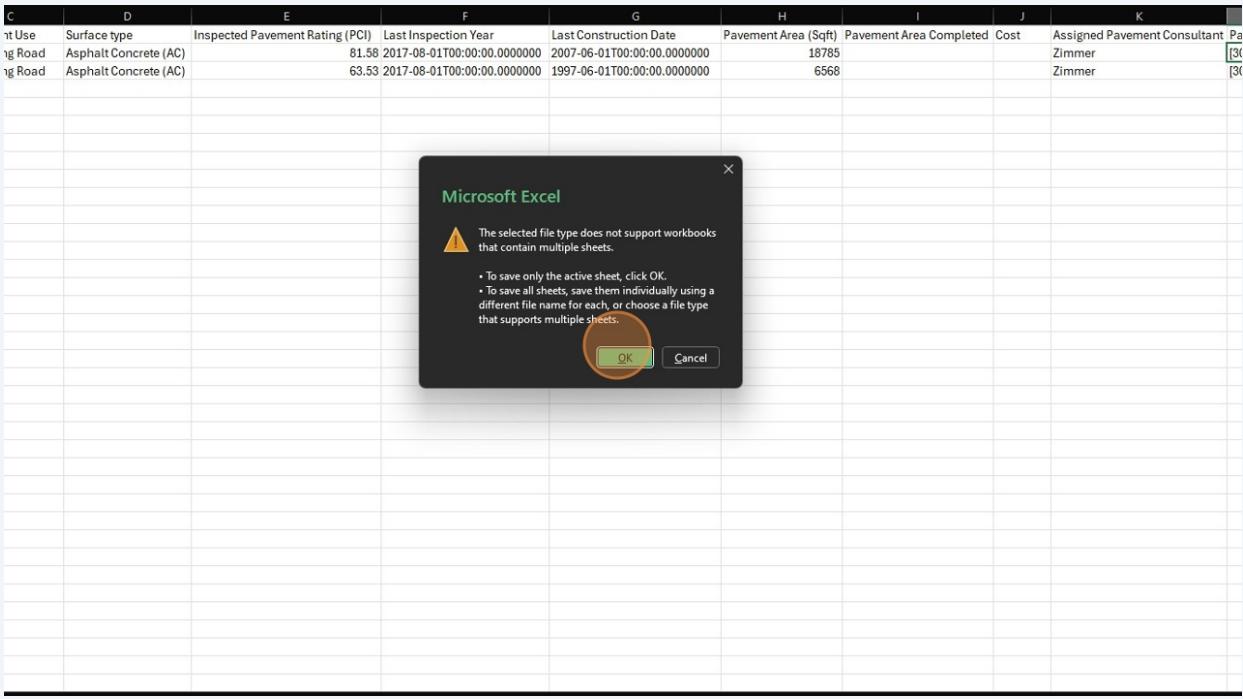
48 Click "Save".



49 If this box appears, click "OK".



50 Click "OK" when this box pops up. (We only want to save the original sheet).



51

Navigate back to Cinchy, find the Pavement Section Historical Table, and upload your .csv file to the Historical Table.

The screenshot shows the Cinchy platform interface. At the top, there is a navigation bar with 'BUILD cinchy' and a 'Home' button. Below the navigation bar, there are tabs for 'Create', 'Tables', 'Queries', 'Experiences', and a search bar labeled 'Search...'. The main content area is titled 'Bookmarks (2 / 2)' and contains two items: 'Property Asset IMS Pavement Section Export' and 'Property Asset IMS Roofing Section Export'. Below this, there is a section titled 'Other (50 / 109)' which lists various tables with their popularity scores:

- Marketing Mall (Popularity: 4)
- Marketing Store (Popularity: 4)
- Marketing Mall News And Events (Popularity: 4)
- Marketing Specialty Place (Popularity: 4)
- Contact Company (Popularity: 3)
- Contact Contact (Popularity: 3)
- Marketing Mall Exception Hours (Popularity: 3)
- Marketing Mall Hours (Popularity: 3)
- Marketing Mall Alert (Popularity: 3)
- Property Lease (Popularity: 3)
- Marketing Mall Job (Popularity: 3)
- BPCorp Web Sector Proj (Popularity: 3)