|  |
| --- |
| NATHAN HABON  (702) 353-6944  nathan-habon@outlook.com |

# Experience

|  |
| --- |
| September 2021 – may 2022senate committee secretary, **Associated students of the university of nevada, reno (ASUN)**  * Attended and recorded audio for public meetings. * Produced and published meeting minutes of public meetings in the form of PDFs.  may 2022 – may 2024Legislative clerk, **ASUN**  * Attended Senate meetings and recorded passed Legislation, as well as called roll. * Produced and gathered Binding Resolutions and Bills to convert to PDFs and guaranteed accessibility using Adobe Acrobat Pro to tag. * Published documents to ASUN website once approved. * Coordinated with University Libraries services to archive prior years’ documents.  may 2022 – may 2024Web accessibility specialist, **university of nevada, RENO (UNR) cooperative extension**  * Cooperated with Extension faculty to guarantee accessible documents in a timely manner. * Guaranteed accessibility to WCAG 2.0 AA standards. * Manually inserted captioning for video files. * Utilized Adobe Acrobat Pro to fullest extent by accessibility checking for AA standards.  January 2024 – may 2024Engineering outreach ambassador, **UNR**  * Created short-form videos to highlight EBME department faculty and projects for marketing purposes. * Collaborated with College of Engineering faculty on various outreach methodologies.  june 2024 – novmeber 2024Operations intern, **Smithsonian asian pacific american center**  * Assisted in the development and maintenance of newest exhibit *Sightlines: Chinatown and Beyond* through coordination with museum installation contractors and weekly maintenance checks. * Helped to make Education materials accessible through remediation of PDFs through Foxit PDF Editor for use with screen readers. * Provided feedback to internal policy document on museum accessibility technology implementation guidelines. * Researched grants, donors, foundations, and philanthropic entities for the Director of Advancement and Advancement Associate for avenues for which APAC can engage with that align with missions. * Classified and appraised 53 objects across five spreadsheets to safely transfer office materials to the Smithsonian Office of Contracting and Personal Property through memoranda. |

# Education

|  |
| --- |
| AUGUST 2020 - may 2024bachelor of science in biomedical engineering, **UNR** Statistics Minor, Honors, 3.859 GPA |
| AUGUST 2020 - may 2024bachelor of science in electrical engineering, **UNR** Honors, 3.859 GPA | |
| AUGUST 2024 - Presentmaster of science in accessible human-centered computing, **Gallaudet University** |

# Skills

|  |  |
| --- | --- |
| * Microsoft Office Suite (PowerPoint, Word, Outlook, Teams) * Canva, Figma * Mastery of Adobe Acrobat, Foxit PDF | * Proficient in C, Python, MATLAB, R * Proficient in Blender * Knowledgeable in AutoCAD Suite |

# Activities

|  |  |
| --- | --- |
| * Honors College and UNR Disability Resource Peer Mentor * UNR IEEE Club 2023-2024 Historian * NSF BioSoRo REU | * TAPDINTO-STEM Mountain Hub Mentor * Joe Crowley Student Union Advisory Board Representative 2021-2022 * NSF GRFP Applicant |