# **Direct Deposit / Automatic Payment**Information Form



The fastest, most convenient way to manage your everyday financial transactions - and it's free!

### **Benefits To You**

**Convenient** - Your money is deposited automatically for you, even when you are ill, on vacation or too busy to get to the bank. Your check is deposited electronically into your Wells Fargo account.

Fast - You have immediate access to your money on the day of deposit.

Safe - Never worry about checks getting lost, delayed or stolen.

Automatic saving - Watch your account grow when you have at least part of your pay directed to your account.

**Automatic Payment\*\*** You can also use your routing number (RTN) and account number to setup automatic payment of your recurring bills from your account.

\*\* Note for Prepaid Cards Only: Prepaid cards are not eligible for Automatic Payments. See the Terms and Conditions for your card for more information.

# Three Easy Steps to Set up Direct Deposits or Automatic Payments

# **Step 1. Use Account Information Provided Below**

You must provide your information about the account where the money will be deposited or withdrawn.

Routing Number (RTN): Account Number: Account Type: | 321270742 | 3581682154 | Checking

# Step 2. Contact Your Employer or Payor

Use the table below to find the correct contact to learn if your payor offers direct deposit services and to provide your account information.

Your payor may need you to complete a form or provide a voided check to process your request.

Type of Direct Deposit	Existing Enrollment (To change the bank currently receiving deposits electronically)	New Enrollment (To change your paper checks to electronic deposits)
<ul><li>Salary/Wages</li><li>Pension</li><li>Dividend/Investment Income</li></ul>	Contact your employer or other payor directly with the information on this form	
Social Security (SSA)     Supplemental Security Income (SSI)	Call 1-800-772-1213 (1-800-325-0778 TTY)	Visit a Wells Fargo Bank Branch near you or for New Enrollments only, you can also visit www.godirect.org or call Go Direct at 1-800-333-1795
Railroad Retirement	Call 1-877-772-5772 (1-312-751-4701 TTY)	
Civil Service Retirement (Office of Personnel Management)	Call 1-888-767-6738 (1-800-878-5707 TTY)	
Veterans Compensation and Pension	Call 1-877-838-2778 (1-800-829-4833 TTY)	
Other Federal Agency Benefits	Contact the agency directly. Or call Go Direct at 1-800-333-1795 to get the telephone numbers of many federal agencies.	

# Step 3. Monitor Your Account

For Direct Deposit, it can take one to two months for a payor to process your request and to begin receiving electronic deposits.

Questions? Wells Fargo Phone Bank<sup>SM</sup> is available 24/7 at 1-800-TO-WELLS (1-800-869-3557)