

January 12, 2020

To the Universal Pictures Hiring Team:

My name is Nathan Chan and I am currently a student at UC Davis graduating in June 2020 with a Bachelor's in Statistics with an emphasis in Data Science. I am currently a Data Analyst at both a psychology lab and a human development lab here at the university. While my experience is not directly related to the position, I believe my strong work ethic and technical proficiency will make me a suitable person for the job.

To save you time, I have researched your company and the position so I can highlight the relevant portions of my resume and aspirations.

- As a Data Analyst at two research labs, I have worked extensively with researchers on technical tasks such as redesigning their website and processing brain image data. My technical knowledge and ability to communicate it has been helpful to the researchers, and would translate to strong interpersonal communication skills at Universal.
- As a Data Assistant at the university, I performed office tasks such as information input into a database and sorting and shredding confidential information. Such tasks are similar to those that I would be doing at this job.
- As a former Research Assistant at another lab, I designed, wrote, and presented a poster at a research conference. The additional projects on my resume are Data Science projects that explain technical details in an approachable manner, serving as a mark of my communication skills.
- (I have some production experience from my own personal music projects but I don't think that's related to performance in this job.)

I am applying to this position because I only recently discovered a passion for music production, and I hope that while my experience is not directly related to music, the same hard work and trust I have demonstrated in other jobs is the same will be recognized as the same hard work and trust I will bring to Universal. I look forward to a live discussion to further illustrate my fit for this position along with the opportunity to ask you more about the position and your company's direction.

Sincerely,
Nathan Chan
nathanjchan2@gmail.com