Creating free shipping labels for C.E. (Commercial Electronics)

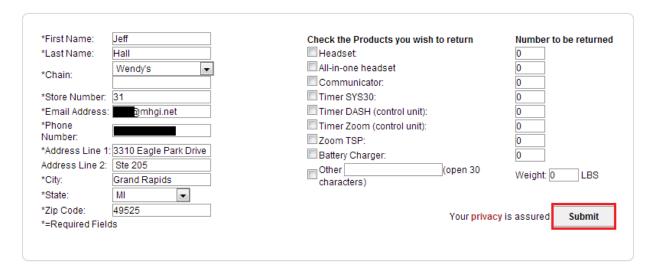
- 1. Open up your browser or create a new tab.
- 2. Type in: <u>www.cerepairs.com</u>
- 3. Then click on the "Send in Repair" tab (2nd from the left)



4. Fill out the information that is requested for your specific store. (see below)

Send Us Your Drive-Thru Repairs in 3 Easy Steps.

- 1. Place your equipment in a box (include packaging around your equipment for protection during shipment)
- 2. Fill out the form below to print a FREE UPS return service label and place on the box.
- 3. Drop the box off any any authorized UPS service location or give it to your UPS driver.



- 5. Then click submit.
- 6. Print out the resulting label. Save the tracking # or email it to you DM so we have record of what was shipped.
- 7. Fold the printed Document in $\frac{1}{2}$ so that the bar-code is facing outward.
- 8. Tape the shipping label to the box and ship out.

Packing tape can be purchased through Staples or Office Depot

Staples: Item # 473975 Office Depot: Item # 650457